



DISTRICT OF COLUMBIA  
PUBLIC SCHOOLS

# My School DC Lottery and Enrollment Policy Handbook

Version 1 (as of February 23, 2015)

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## Table of Contents

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- My School DC Lottery Overview
- Application Process
  - Preschool (PK3) and Prekindergarten (PK4)
  - K-12 Out-of-Boundary
  - Selective High Schools
- Lottery Preferences
  - In-Boundary Preference (PK3/PK4 only)
  - Sibling Preference
  - Proximity Preference
  - Preference Change
- Lottery Results
- Enrollment
- DCPS Citywide Schools, Selective High Schools and Specialized Schools and Programs
  - Citywide Schools
  - Selective High Schools
  - Dual-Language Schools and Programs
  - Montessori Schools and Programs
- Students with Special Enrollment Circumstances
  - Special Education
  - Homelessness
  - Military, State Department, and Embassy Families
  - Non-DC Residents
- Attendance Policies for Lottery Students
  - Preschool (PK3) and Prekindergarten (PK4) Students
  - K-12 Out-of-Boundary Students
- New Student Assignment and School Boundaries Policies
  - School Boundaries and Feeder Pattern Phase-In Policies
  - SY15-16 Elementary, Middle and High School Boundary Maps
  - SY15-16 and SY14-15 School Feeder Patterns
- Appendixes
  - Appendix A: Glossary of Lottery Language
  - Appendix B: Selective High School Admissions Process
  - Appendix C: Waitlist Order By Preference

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## My School DC Lottery Overview

The My School DC (MSDC) lottery is a school-choice service provided to families interested in enrolling children in public schools within the District of Columbia, including District of Columbia Public Schools (DCPS) and participating charter schools. The lottery gives families the opportunity to apply for available seats in early childhood programs for 3- and 4-year olds, out-of-boundary DCPS schools in grades K-12, and DCPS selective high schools as well as participating charter schools. A single, random lottery is run by My School DC to determine placement for new students at all participating schools. The Office of the Deputy Mayor for Education (DME) oversees the MSDC lottery in collaboration with DCPS, the Public Charter School Board (PCSB) and participating charter schools.

This document pertains to DCPS policy as it relates to the My School DC lottery and enrollment. For additional information on the MSDC lottery process, visit [MySchoolDC.org](http://MySchoolDC.org).

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## APPLICATION PROCESS

A My School DC lottery application is needed to:

- Enroll as a new preschool (PK3) or prekindergarten (PK4) student
- Enroll in grades K-12 at an out-of-boundary DCPS school not currently attended
- Enroll at a DCPS selective high school not currently attended

A My School DC lottery application is not needed to:

- Enroll in grades K-12 at an in-boundary or feeder DCPS school
- Re-enroll at current out-of-boundary or feeder DCPS school

All applications must be submitted through the My School DC lottery at MySchoolDC.org. The lottery is an online-only process.

My School DC Lottery Application Timeline	
Application available for 2015-2016 school year	Monday, December 15, 2014
High school application Round 1 deadline	Monday, February 2, 2015
PK3-Grade 8 application Round 1 deadline	Monday, March 2, 2015
Round 1 lottery results released	Friday, March 27, 2015
Enrollment for 2015-2016 school year begins	Wednesday, April 1, 2015
Round 1 enrollment deadline	Friday, May 1, 2015

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### ***Preschool (PK3) and Prekindergarten (PK4)***

DCPS places a strong value on early childhood education and strives to make seats in these grades available to as many children as possible in a fair and equitable way. However, because students are not required by law to attend preschool (PK3) or prekindergarten (PK4), the “right to attend” is not extended to children in these grades.

To enroll 3- and 4-year-olds in school, families must apply through the My School DC lottery. DCPS offers seats for 3-year-old children in PK3 and seats for 4-year-old children in PK4. Per DC Municipal Regulations (DCMR), families may enroll children in PK3 if they are 3 years old and in PK4 if they are 4 years old, respectively, by September 30.

A student who enrolls in PK3 or PK4 gains the right to attend the school in compulsory grades, even if it is an out-of-boundary school, and the right to attend feeder pattern schools.

### ***Guaranteed PK3/PK4 at Pilot Schools for In-Boundary Families***

As per the [Student Assignment and School Boundary implementation plan for the 2015-2016 school year](#), guaranteed access for in-boundary families in PK3 and PK4 will be piloted at the following Title I schools for the 2015-2016 school year:

- Amidon-Bowen Elementary School (Ward 6)
- Bunker Hill Elementary School (Ward 5)
- Burroughs Elementary School (Ward 5)
- Martin Luther King, Jr. Elementary School (Ward 8)
- Stanton Elementary School (Ward 8)
- Van Ness Elementary School (Ward 6)

In order to exercise this guaranteed right at the pilot schools listed above, in-boundary families must submit a My School DC application to their in-boundary school by the Round 1 deadline of March 2, 2015. If the child is matched with the in-boundary school, the family must enroll the student by the Round 1 lottery enrollment deadline of May 1, 2015.

Note, if a student is matched with a PK3 or PK4 seat at a school ranked higher than the in-boundary school, the student will no longer qualify for a guaranteed seat at the in-boundary school.

### ***K-12 Out-of-Boundary***

In the District of Columbia (DC), students are required by law to attend school between the ages of 5 and 18, which corresponds to kindergarten through grade 12. As such, every student within the district has a right to attend at least one DCPS school beginning in kindergarten through Grade 12. A right-to-attend school can be identified as a student’s in-boundary school or feeder-pattern school.

To access a school that is not a right-to-attend school, also referred to as an out-of-boundary school, in kindergarten through Grade 12, families must apply through the My School DC lottery.

To identify your student’s in-boundary school,

- For the 2014-2015 school year, visit <http://dcatlas.dcgis.dc.gov/schools/>.

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- For the 2015-2016 school year, visit <http://find.myschooldc.org>.

To understand your student's feeder-pattern schools, see

- "SY15-16 School Feeder Patterns" on pages 25-26.
- "SY14-15 School Feeder Patterns" on pages 27-28.

Given the new school boundaries and feeder patterns for the 2015-2016 school year and the phase-in policies for current DCPS students, see "New Student Assignment and School Boundaries Policies" on page 21 for more information on what schools your child has a right to attend.

For more information about specific DCPS schools, visit <http://profiles.dcps.dc.gov/>.

### *Selective High Schools*

DCPS has six selective high schools that admit students based on specific criteria, or eligibility requirements. Students eligible to enroll in Grades 9-12 can apply, but only students who meet a selective high school's requirements will be considered eligible for admission.

To be considered for admission to a selective high school, a My School DC lottery application must be submitted; however, admission is based on students meeting specific criteria, not random lottery.

The My School DC application for selective high schools may require additional components, including:

- Current and previous report cards
- DC CAS or other state standardized test scores
- Essay question(s)
- Recommendation letters

In addition to submitting a My School DC application, students may also be required to complete a placement test, individual or group interview, and/or audition.

For more information about the admissions process at DCPS selective high schools, see Appendix B or visit the school's website.

- Benjamin Banneker Academic High School (<http://benjaminbanneker.k12.dc.us/>)
- Columbia Heights Education Campus (<http://checdc.org/>)
- Duke Ellington School of the Arts (<http://www.ellingtonschool.org/>)
- McKinley Technology High School (<http://mckinleytech.org/>)
- Phelps Architecture, Construction and Engineering High School (<http://www.phelpshsdc.org/>)
- School Without Walls High School (<http://www.swwhs.org/>)

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## LOTTERY PREFERENCES

DCPS assigns lottery preferences to students in an effort to match students with schools in their neighborhoods and keep siblings together. The following preferences are extended to DCPS lottery applicants for the 2015-2016 school year, if they meet specific criteria:

- In-boundary preference (PK3/PK4 applicants at zoned schools only)
- Sibling preference
- Proximity preference

Note: Preferences do not apply to the selective high school admissions process.

### *In-boundary Preference (PK3/PK4 applicants at zoned schools only)*

To provide families with a better chance of securing a preschool (PK3) and prekindergarten (PK4) seat at their neighborhood school, families who apply for a PK3 or PK4 seat are provided with an in-boundary preference at their future in-boundary school through the My School DC lottery.

**How to claim:** No action is needed. This preference is automatically applied to a My School DC application based on home address. A family's in-boundary home address is verified at the school level at the time of enrollment as part of the DC residency verification process. Families unable to verify DC residence within the school's boundary zone at the time of enrollment will forfeit the preference.

To identify your student's in-boundary school for the 2015-2016 school year, visit <http://find.myschooldc.org>.

### *Citywide PK3/PK4 Schools*

In-boundary preference does not apply to the citywide PK3/PK4 programs at Capitol Hill Montessori and School-Within-School @ Goding.

### *In-Boundary PK3/PK4 Pilot*

Families who are in boundary for a pilot school that is offering guaranteed PK3/PK4 enrollment will be guaranteed a seat at their in-boundary school if they follow the guidelines listed in the "Guaranteed PK3/PK4 at Pilot Schools for In-Boundary Families" section on page 5.

### *Sibling Preference*

Enrolling siblings together at a school is beneficial to students, families, and schools. As such, DCPS provides a sibling preference through the My School DC lottery. Only students with a sibling who currently attends a DCPS school or will attend the school for the upcoming school year receive sibling preference.

### *Sibling-Enrolled Preference*

Sibling-enrolled preference is provided to students who have or will have a sibling attending the school at their time of entry to that school.

- **Example 1:** If John is currently enrolled in 3<sup>rd</sup> grade at Patterson ES and plans to return to that school for 4<sup>th</sup> grade, then his sibling receives a sibling-enrolled preference at Patterson ES for the 2015-2016 school year.
- **Example 2:** If John is a new student who has a right to attend Patterson ES because he lives in-boundary for a compulsory grade, then his sibling receives a sibling-enrolled preference at Patterson ES through the lottery.
- **How to claim:** Select the “Sibling enrolled” preference on the My School DC lottery application for the school that the sibling currently attends or will attend. The sibling’s DCPS student ID number must also be provided. This number can be obtained by contacting the sibling’s current school or a DC Public Schools enrollment specialist at 202-478-5738 or enroll@dc.gov.

### *Sibling-Accepted Preference*

Sibling-accepted preference is provided to students whose siblings are matched to a school through the My School DC lottery.

- **Example:** If John is matched to a school through the My School DC lottery, a sibling-accepted preference is applied to his sibling’s My School DC lottery application.
- **Note:** The sibling-accepted preference does not always result in a lottery match.
- **How to claim:** No action is needed. This preference is applied through the My School DC lottery matching process.

### *Special Application of Sibling Preference*

- Capitol Hill Cluster schools (Peabody ES, Watkins ES, and Stuart-Hobson MS)
  - For the purposes of the lottery, the Capitol Hill Cluster schools are treated as one school. Given this, a child with a sibling who attends any one of the Capitol Hill Cluster schools is eligible for a sibling-enrolled preference at any of the other schools in the cluster.
- Dual-Language Schools and Programs
  - Dual-language schools/programs place additional emphasis on sibling preference because of the value of in-home exposure to language acquisition. As such, a sibling preference is weighted more heavily than an in-boundary preference at these schools/programs (relevant for PK3/PK4 only).
  - If a student is enrolled in a school with a dual-language program, the sibling can receive sibling-enrolled preference for enrollment in either the traditional or dual-language program.
  - For a list of dual-language schools and programs, see “DCPS Citywide Schools, Selective High Schools and Specialized Schools and Programs” on page 16.
  - For a chart of waitlist order preference for dual-language schools/programs, see Appendix C.
- Montessori Programs
  - For students who are enrolled in a school with a Montessori program, the sibling receives sibling-enrolled preference for enrollment in either the traditional or Montessori program.
  - Note: This does not apply to Capitol Hill Montessori where only Montessori instruction is offered.



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- For a list of Montessori schools and programs, see “DCPS Citywide Schools, Selective High Schools and Specialized Schools and Programs” on page 16.
  - Selective High Schools
    - Sibling preference is not recognized at selective high schools. In addition, sibling preference is not recognized between non-selective schools and associated selective high schools, namely Columbia Heights Education Campus, McKinley Technology High School, and School Without Walls High School.
    - For a list of selective high schools, see “DCPS Citywide Schools, Selective High Schools and Specialized Schools and Programs” on page 16.

### *Verification of Sibling Preference*

According to DCMR Section 5-E2199, a sibling, brother or sister, is characterized by a shared home residence and at least one shared guardian. Validity of sibling preference will be verified by DCPS Central Office in cooperation with schools.

If a sibling preference is found to not be valid *before* the release of My School DC lottery results, the preference will be removed from the application.

If a sibling preference is found to not be valid *after* the release of My School DC lottery results, the student will be placed on the school’s waitlist without the sibling preference.

If a sibling withdraws from a school, the school is not obligated to honor the sibling preference for the other student.

### *Proximity Preference*

To minimize the burden of travel to schools for families, DCPS provides a proximity preference through the My School DC lottery to families who have been zoned for an elementary school that is more than a half-mile walking distance from their home. These families receive a proximity preference in the lottery at a DCPS elementary school that is within a half-mile walking distance from their home.

**How to claim:** No action is needed. This preference is automatically applied to a My School DC lottery application based on home address. Eligibility for proximity preference is calculated by the Office of the Chief Technology Office (OCTO) using GIS technology and references the center point of a property’s living space.

To inquire about your eligibility for proximity preference, contact a DC Public Schools enrollment specialist at 202-478-5738 or enroll@dc.gov.

### *Citywide PK3/PK4 Schools*

Proximity preference does not apply to citywide PK3/PK4 programs at Capitol Hill Montessori and School-Within-School @ Goding.

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### *Preference Change*

Families who become newly eligible for a preference or who failed to include an eligible preference on their My School DC lottery application, after the release of lottery results, may still be able to claim their preference.

**How to claim:** A family should provide documentation to the school to verify the preference change. Once verified, the school will work with the DCPS Central Office to add the preference. The DCPS Central Office will place the applicant in the appropriate order on the waitlist based on the lottery tracking number and the added preference.

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## LOTTERY RESULTS

The My School DC lottery is a single, common lottery that aims to match students with their most highly ranked schools, while also taking preferences into account. While families can apply and rank up to 12 schools, the lottery will match students with *no more than one school*.

On March 27, 2015, families will be notified of the release of Round 1 lottery results by email and can view results online through My School DC family accounts.

My School DC lottery results have three possible outcomes:

1. Match with school ranked first, not waitlisted at any other ranked schools
2. Match with school not ranked first, waitlisted at all schools ranked higher than match
3. No match, waitlisted at all ranked schools

### ***Students Matched with School Ranked First***

Students matched with their first-ranked school will not be waitlisted at any other ranked school. In order to secure their Round 1 lottery seat, families must enroll their student by the Round 1 enrollment deadline of May 1, 2015.

*If a student matched during Round 1 is not enrolled in the matched seat by the Round 1 enrollment deadline of May 1, 2015, the school is not obligated to provide the seat to that student.*

Should a student forego a lottery-matched seat at a first-ranked school, the remaining options for that student are to enroll at an in-boundary school in compulsory grades (K-12) or to submit another lottery application to attend PK3/PK4 or a K-12 out-of-boundary school after the close of Round 2 on May 15, 2015.

### ***Students Matched with School Not Ranked First***

Students matched with a school that was not ranked first in their application will be waitlisted at all schools ranked higher than their match. (Note: This does not apply to selective high schools. For more information, see “Lottery Results for Selective High Schools” below.) Students will not be waitlisted at any school ranked lower than the matched school.

Families who are matched in Round 1 are encouraged to enroll at their matched school by the Round 1 enrollment deadline of May 1, 2015, even if it is not their first choice, to avoid losing that seat. Enrolling at the matched school does not jeopardize waitlist spots at the other schools. After families enroll at a matched school, they may later enroll at a different school without penalty if called from a waitlist.

### ***Students Not Matched***

Students not matched with any school will be waitlisted at all schools ranked on their application. (Note: This does not apply to selective high schools. For more information, see “Selective High School Lottery Results” below.) In addition, they will have the option to apply to additional schools in Round 2, following the release of Round 1 lottery results on March 27, 2015.

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### *Lottery Results for Selective High Schools*

To be considered for admission to a selective high school, a My School DC lottery application must be submitted; however, admission is based on students meeting specific criteria, not random lottery. If a student does not meet a selective high school's eligibility requirements, the student will not be matched nor waitlisted for that school.

### *Waitlist*

Waitlists reflect the order by which students would be enrolled by the lottery, were more seats available. The order of waitlists at DCPS schools is based on the following:

- Lottery round
- Preference
- My School DC assigned random lottery number

In an effort to honor preferences, keep siblings together and match families with schools in their neighborhoods, waitlisted students at DCPS schools are grouped by preference.

- Students within the same preference group are ordered according to the time period in which they applied (e.g. Round 1, Round 2, Post Lottery).
- Students within the same preference group who applied in the same round are ordered according to their random lottery number assigned by My School DC.
- Students who apply Post Lottery (i.e. after Round 2) are added to the end of the appropriate preference group in order of application submission date.

Note: For dual-language schools, preferences in PK3 and PK4 are ordered differently in that sibling preference is prioritized over in-boundary preference.

For a chart of waitlist order preferences, see Appendix C.

School staff can only begin contacting families off the waitlist after the Round 1 enrollment deadline of May 1, 2015 passes. If seats are available, schools will then begin contacting families. There is a three-business-day grace period in which waitlisted families must respond in order to secure their seat. If a family is unresponsive, the lottery seat will be lost as the staff member may move on to the next student on the waitlist. Families who hope to be called off of a wait list should verify their contact information is correct on their application at MySchoolDC.org, as that is the source for the school's calls.

Once a family accepts a lottery seat, they have five business days to provide enrollment paperwork to the school, *including DC residency verification*. All DCPS enrollment paperwork must be provided directly to the school. If a family does not provide enrollment documents within five business days, a school is not obligated to enroll the student and may move on to the next student on the waitlist.

For more information on enrolling in a DCPS school, see the "Enrollment" section on page 13.

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## ENROLLMENT

To enroll in a lottery-matched school, a family must submit required enrollment forms and verify DC residency by the lottery enrollment deadline. After the lottery enrollment deadline, schools are not obligated to enroll lottery-matched students and will begin to offer remaining seats to students on their waitlist.

For enrollment documents and DC residency verification guidelines, visit [www.dcps.dc.gov/DCPS/enroll](http://www.dcps.dc.gov/DCPS/enroll).

In addition to enrollment documents, a student who obtains a seat through the lottery must provide a My School DC lottery enrollment form to the new school. By signing this form, a family acknowledges they are giving up the student's rights to the current school for the upcoming school year and the current school's feeder pattern. However, a student maintains the right to attend an in-boundary school in grades K-12 at all times.

### DC Residency Verification

By law, every family in DCPS must prove DC residency annually as part of the enrollment process. Families who obtain a seat through the lottery must fully complete the enrollment process, including the DC residency verification process, in order to claim their seat.

New or relocating families that will not be able to prove DC residency by the Round 1 enrollment deadline of May 1, 2015 should consider applying in later rounds of the lottery. Families called from the waitlist will be expected to prove DC residency within 5 business days of being offered the seat.

In order to verify DC residency, a family may provide one of the following documents in the name of the parent or legal guardian who is enrolling the student:

Item:	Item Must Show:
1. A pay stub	A. Issue date within the past 45 days; B. Name of person enrolling the student; C. Current DC home address; and D. Withholding of DC taxes for current tax year
2. Proof of financial assistance from the DC Government, in the form of: A. TANF verification of income notice or recertification approval letter B. Medicaid approval or recent letter C. Housing assistance letter from shelter or letter from Housing Authority D. Proof of receipt of financial assistance from another DC Gov't program	A. Issue date within the past 12 months; B. Name of person enrolling the student; and C. Current DC home address

*Continued*

3. Supplemental Security Income (SSI) annual benefits notification	A. Issue date within the past 12 months; B. Name of person enrolling the student; and C. Current DC home address
4. Verification Letter and Military Housing Orders; or DEERS Statement	A. Name of student and person enrolling student; and B. Current DC home address
5. An embassy letter	A. Issue date after Apr 1 of current year; B. Name of person enrolling student; C. Official seal; and D. Statement indicating that person enrolling the student lives on property in DC with the DC address.

A family may also provide two of the following documents in order to prove DC residency:

Item:	Item Must Show:
1. Unexpired DC motor vehicle registration	A. Name of person enrolling the student; and B. Current DC home address.
2. Unexpired lease or rental agreement	A. Name of person enrolling the student; B. Current DC home address; and C. Receipt of a payment or canceled check indicating payment of rent within past 2 months
3. Unexpired DC motor vehicle operator's permit or other official DC non-driver identification	A. Name of person enrolling the student; and B. Current DC home address.
4. One utility bill (only gas, electric and water bills may be used)	A. Name of person enrolling the student; B. Current DC home address; and C. A separate receipt of payment or cancelled checks indicating payment for the utility bill within the past two months

Note: Homeless or displaced families may be exempt from certain requirements. Homeless families should request a Homeless Referral Form from the school upon enrolling.

Students that are Wards of the District and living in foster care or other District-assigned placement should provide the school with their Ward letter as proof of DC residency.

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### *Dual-Language School/Program Enrollment Policies*

Applicants to dual-language schools/programs may be evaluated prior to enrollment.

In PK3-Grade 1, some dual language schools/programs request that applicants identify as “Spanish dominant” or “non-Spanish dominant”. This allows schools to create linguistically balanced classrooms. After the release of lottery results, these schools will assess Spanish dominant students matched in these grades in play-based group settings. If a student resides in a home in which Spanish is spoken regularly, it is likely the student will pass assessment. Any student who is not found Spanish-dominant as claimed will be unable to enroll in his/her matched seat. Working with My School DC (202-888-6336), the family can opt to edit the ranking order of their application.

In Grade 2-5, dual-language schools/programs require that students enter with grade-level Spanish proficiency and applicants are assessed prior to the My School DC lottery matching process. Assessments are scheduled via email by the DCPS Language Acquisition team. If an applicant is not assessed prior to the release of lottery results, s/he will not be eligible to enroll in a DCPS dual-language school/program. If a student is assessed and it is found s/he does not demonstrate grade-appropriate, Spanish-language proficiency, s/he will not be eligible to enroll in a DCPS dual-language school/program. In their My School DC account, the family can change their school selections, or after the deadline can work with My School DC to edit rankings (202-888-6336).

### *Non Dual-Language Alternatives*

For families whose in-boundary school is a dual-language school, and in the case the family does not wish to participate in a dual-language program or the student is not proficient in the second language, DCPS provides a second right-to-attend school:

For a full list of dual-language schools and programs, see “DCPS Citywide Schools, Selective High Schools and Specialized Schools and Programs” on page 17.

<b>Dual-Language School/Program</b>	<b>Non Dual-Language Alternative</b>
Bancroft Elementary School (PK3-5)	Tubman Elementary School (PK3-5)
Bruce-Monroe Elementary School (PK3-5)	Raymond Education Campus (PK3-8)
Columbia Heights Education Campus (6-8)	Cardozo Education Campus (6-8)
Oyster-Adams Bilingual School (PK4-8)	School without Wall at Francis-Stevens (PK4-8)
Powell Elementary School (K only)	West Education Campus (K only)

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### ***Montessori School Enrollment Policies***

Capitol Hill Montessori @ Logan, DCPS' only citywide Montessori school, recommends new PK4 and kindergarten students to have previous Montessori experience. In grades 1-7, the school *requires* new students to have previous, continuous Montessori experience. Families who apply for these grades, but do not have previous Montessori experience, may be expected to participate in a school visit and interview to determine their enrollment eligibility in this specialized program. If the student is determined to be ineligible to enroll, the family can contact a DC Public Schools enrollment specialist at 202-478-5738 or [enroll@dc.gov](mailto:enroll@dc.gov) for assistance.

For a list of Montessori schools and programs, see “DCPS Citywide Schools, Selective High Schools and Specialized Schools and Programs” on page 17.



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## DCPS CITYWIDE SCHOOLS, SELECTIVE HIGH SCHOOLS AND SPECIALIZED SCHOOLS AND PROGRAMS

### *Citywide Schools*

- Capitol Hill Montessori @ Logan (PK3-8)
- School-Within-School @ Goding (PK3-3)

### *Selective High Schools*

- Benjamin Banneker Academic High School (9-12)
- Columbia Heights Education Campus (9-12)
- Duke Ellington School of the Arts (9-12)
- McKinley Technology High School (9-12)
- Phelps Architecture, Construction and Engineering High School (9-12)
- School Without Walls High School (9-12)

### *Dual-Language Schools*

- Bancroft Elementary School (PK3-5)
- Bruce-Monroe Elementary School (PK3-5)
- Columbia Heights Education Campus (6-8)
- Oyster-Adams Bilingual School (PK3-8)

### *Schools with Dual-Language Programs*

- Cleveland Elementary School (PK3-5)
- Marie Reed Elementary School (PK3-5)
- Powell Elementary School (PK3-5)
- Tyler Elementary School (PK3-5)

### *Montessori Schools*

- Capitol Hill Montessori @ Logan (PK3-8)

### *Schools with Montessori Programs*

- Burrville Elementary School (PK3-K only)
- Langdon Elementary School (PK3-K only)
- Nalle Elementary School (PK3-5)

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## STUDENTS WITH SPECIAL ENROLLMENT CIRCUMSTANCES

### *Special Education*

The My School DC lottery process is available to all District of Columbia residents. For a child that requires less than 20 hours of specialized instruction outside of the general education setting, as outlined on the child's Individualized Education Program (IEP), all DCPS schools should be able to meet the child's needs. However, if a child requires a full-time special education program, which consists of 20 or more hours of specialized instruction outside of the general education setting, a lottery-match school may not be able to accommodate the child's needs. In this case, families do not need to submit a My School DC application and should contact the Office of Specialized Instruction at 202-442-4800 for assistance with school placement.

For additional resources regarding special education instruction within DCPS, visit <http://dcps.dc.gov/DCPS/In+the+Classroom/Special+Education>.

To determine the special education programs provided at specific DCPS schools, visit the school's profile page at <http://profiles.dcps.dc.gov/>.

### *Homelessness*

Like all DCPS students, students who are homeless have a right to attend their in-boundary and feeder schools, which are based on the child's most stable address. A child's most stable address is determined among the guardian, the homeless liaison and the Office of Family and Youth Engagement.

For preschool (PK3) and prekindergarten (PK4) enrollment, families with homeless status must apply through the My School DC lottery and will benefit from an in-boundary preference to the school in boundary to their most stable address.

In K-12, if a homeless student wants to attend a school outside the boundary of the family's most stable address, also referred to as an out-of-boundary school, a My School DC lottery application must be submitted.

We encourage homeless families to contact the Student Placement Team at 202-939-2004 for assistance prior to submitting a My School DC application.

For more information, visit the "Homeless Children and Youth Program" page on the DCPS website at <http://dcps.dc.gov/DCPS/In+the+Classroom/How+Students+Are+Supported/Homeless+Children+and+Youth+Program>.

### *Military, State Department, and Embassy Families*

Military, State Department, and embassy families who want to enroll their child in a DCPS school other than their child's in-boundary school must submit a My School DC application. For assistance with this process, families can contact their School Liaison Officer.

For families stationed at Joint Base Anacostia-Bolling AFB, the School Liaison Officer is Daniel Dunham, who can be reached at 202-433-2566 or [Daniel.l.dunham@navy.mil](mailto:Daniel.l.dunham@navy.mil).

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### *Non-DC Residents*

Non-resident students enrolled in DCPS are rare. A non-resident of the District of Columbia cannot be admitted to any DCPS school or program if there is a DC resident waitlisted for placement. For context, during the 2014-2015 school year, every PK3 and PK4 program within DCPS had a waitlist with at least one DC resident, and most other grades at a given school will have at least one DC resident on the waitlist. A non-resident family interested in enrolling should carefully consider whether to submit a lottery application understanding the circumstances.

If a school has no DC residents on its waitlist and can offer admission to a non-DC resident, the non-resident family must pay tuition in order to attend. The Office of the State Superintendent for Education (OSSE) oversees non-resident tuition payment. The tuition cost is based on the annual Uniform Per Student Funding Formula (UPSFF) cost for a given grade, which averages approximately \$11,000 annually (although subject to change each year.) Additional costs may be incurred based on a student's special education or English Language Learner requirements. Unfortunately, no discount, waiver or scholarships are available for non-resident tuition.

For more information, contact a DC Public Schools enrollment specialist at 202-478-5738 or [enroll@dc.gov](mailto:enroll@dc.gov).

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## ATTENDANCE POLICIES FOR LOTTERY STUDENTS

### *Preschool (PK3) and Prekindergarten (PK4) Students*

Per Chapter 5 of DC Municipal Rules and Regulations (DCMR) § E2101, students enrolled in DCPS are expected to regularly attend the school in which they are enrolled. Although PK3 and PK4 are non-compulsory grades, DCPS strongly believes that regular attendance for early childhood students is just as important as it is for students in grades K-12.

PK3 and PK4 students who have attended school may not be withdrawn during the school year. However, out-of-boundary PK3 and PK4 students who have more than 20 unexcused absences may be prohibited from re-enrolling at the school for the following school year, given that the school staff has followed all DCPS policies regarding their attendance in a timely manner.

### *K-12 Out-of-Boundary Students*

Students who attend schools outside of their boundary should be aware that the continued availability of the seat at that school for the following year is contingent upon attendance. No student may be asked to transfer midyear, but students with chronic attendance issues can be prohibited from re-enrolling at the school for the following school year, if the student does not comply with the DCPS Out-of-Boundary Attendance Policy.

The DCPS Out-of-Boundary Attendance Policy states that K-12 out-of-boundary students with more than 10 unexcused absences or 20 unexcused tardies may be asked to return to their neighborhood schools at the end of the school year, provided the out-of-boundary school has implemented and documented all of the required DCPS attendance interventions. This policy does not apply to students in preschool (PK3) or prekindergarten (PK4) (see above).

Per Chapter 5 of DCMR § A2103, this policy aims to reduce the rates of truancy for out-of-boundary students, and also provide principals with recourse for out-of-boundary students with the most severe attendance issues that do not respond to attendance improvement interventions. The decision to implement this protocol will be based on the principal's determination as to whether the student's attendance problem is due in significant part to the distance the student travels to school.

For more information on DCPS attendance policies and protocol, refer to "Student Attendance and Support Services" on the DCPS website at <http://dcps.dc.gov/DCPS/In+the+Classroom/Expectations+of+Students/Student+Attendance+and+Support+Services>.

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## NEW STUDENT ASSIGNMENT AND SCHOOL BOUNDARIES POLICIES

### *School Boundaries Phase-In Policies*

For the 2015-2016 school year, students who plan to stay in their current, in-boundary school or attend their newly zoned school have a right to do so and, as such, do not need to apply to those schools through the My School DC lottery.

Starting in the 2015-2016 school year,

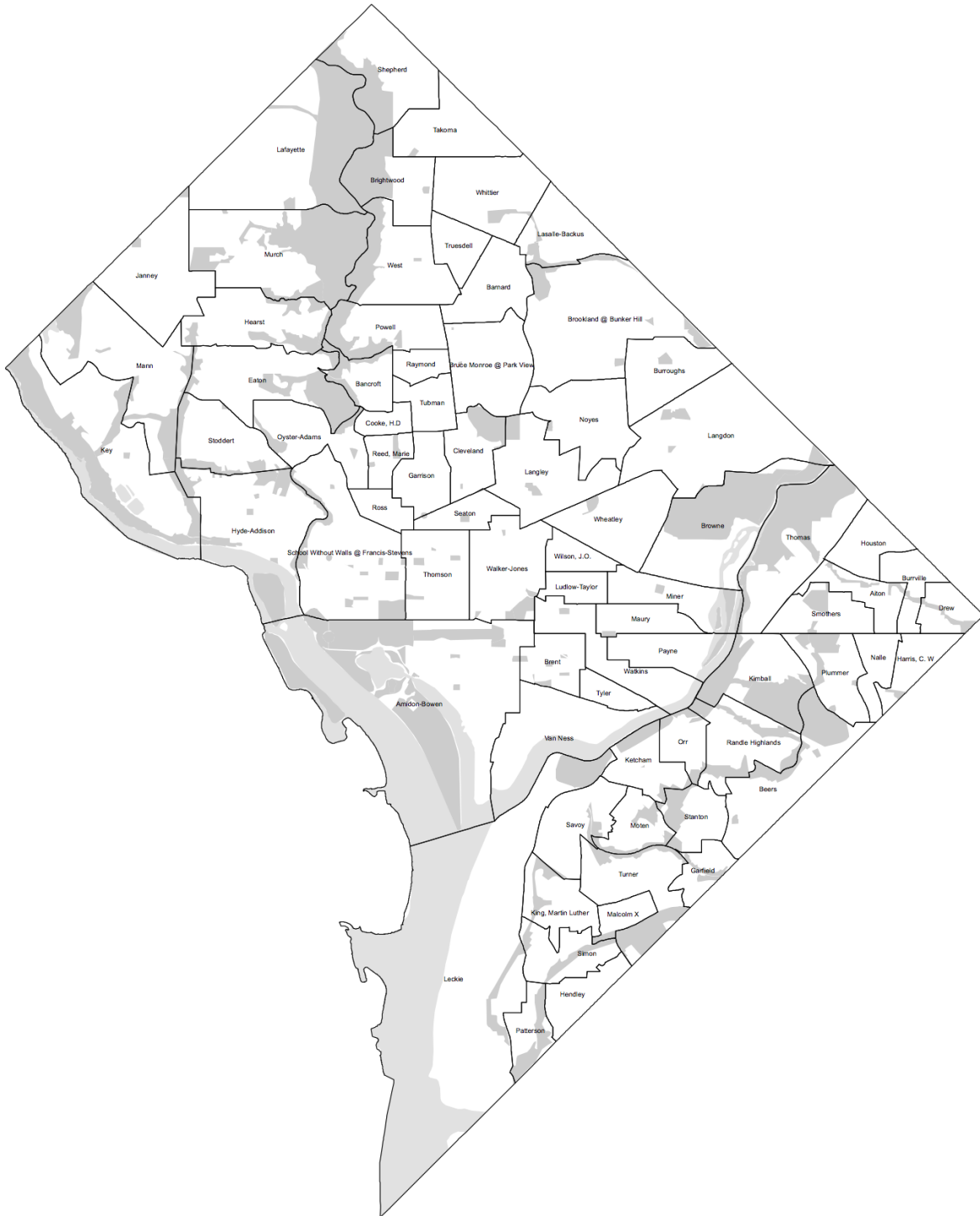
- Students who are enrolled in their in-boundary school, but have been rezoned to another school, will maintain in-boundary rights at their current in-boundary school until they complete the terminal grade at that school. Siblings of students defined in the previous sentence also maintain their current in-boundary rights if they have a sibling attending the school at the time of their entry to that school.
- Students who have been rezoned to another school have the right to attend their newly zoned school.
- All new students will be assigned to the newly zoned school. New students are defined as:
  - Students who move into an area that has been assigned to a different school;
  - Charter school students or out-of-boundary DCPS students who wish to return to their DCPS neighborhood school from their charter school or out-of-boundary DCPS school; or
  - Students who are attending a school for the first time (e.g., at the entry grade) who live in an area that has been rezoned and who do not have siblings currently attending the former assigned school.
- For maps of the SY15-16 school boundaries by school level, see pages 22-24.
- To identify your SY15-16 in-boundary school, visit <http://find.myschooldc.org>.

### *School Feeder Pattern Phase-In Policies*

- Students who are enrolled in 5<sup>th</sup> grade as of March 31, 2015 for the 2014-2015 school year at an elementary school whose feeder pattern changed will have the right to continue to their former destination school OR to their newly designated feeder pattern.
- Students who are enrolled in 8<sup>th</sup> grade as of March 31, 2015 for the 2014-2015 school year at a school whose high school feeder pattern changes will have the right to continue in their former feeder pattern or the newly designated pattern.
- Students whose new feeder pattern relies on the opening of a new school will retain their current DCPS feeder pattern and geographic rights until the new school is open.
- For a list of the school feeder patterns for the 2015-2016 school year, see “SY15-16 School Feeder Patterns” on pages 25-26.
- For a list of the school feeder patterns for the 2014-2015 school year, see “SY14-15 School Feeder Patterns” on pages 27-28.

**SY15-16 Elementary School Boundary Map**

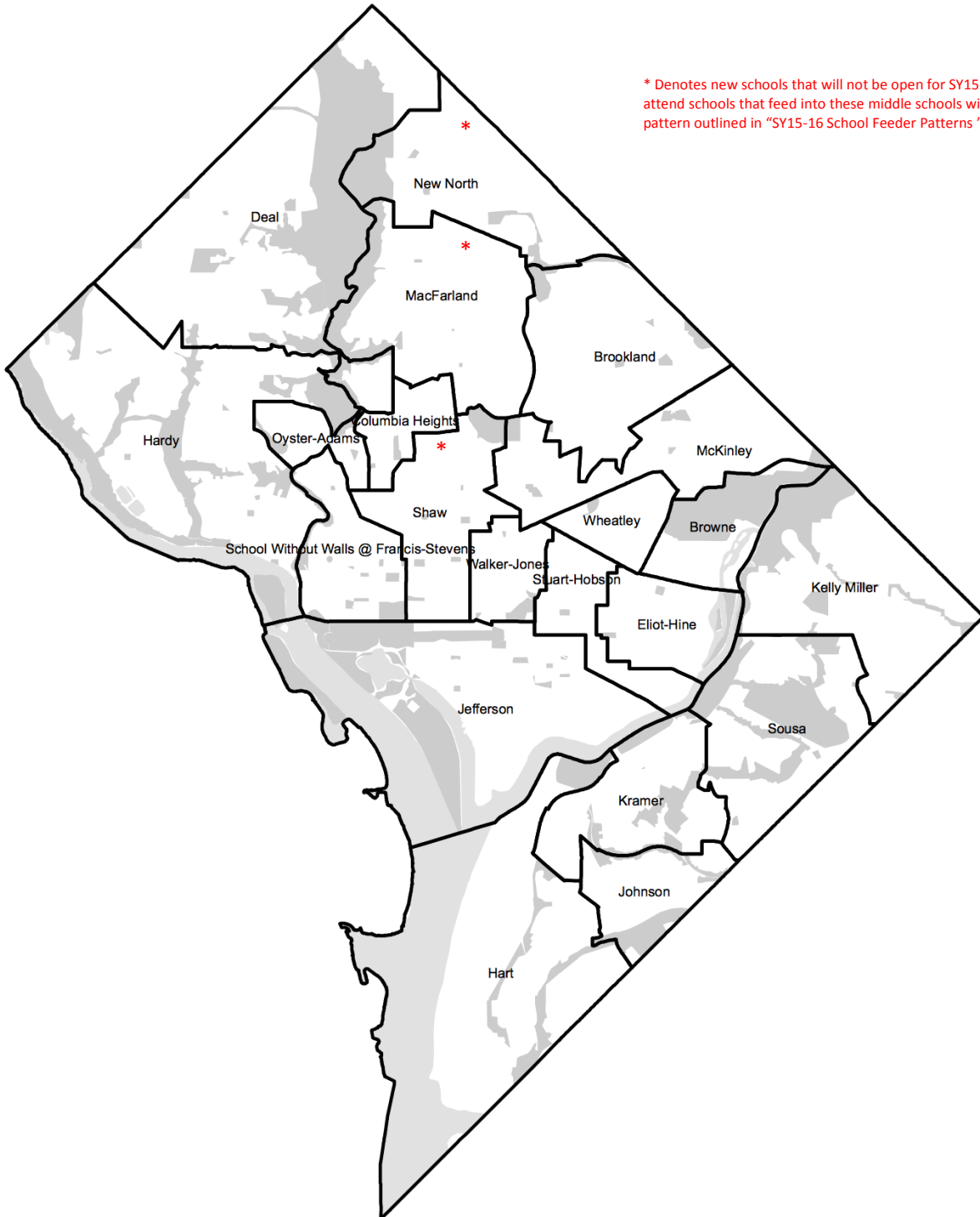
To identify your student's SY15-16 in-boundary school, visit <http://find.myschooldc.org>.



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### *SY15-16 Middle School Boundary Map*

To identify your student's SY15-16 in-boundary school, visit <http://find.myschooldc.org>.



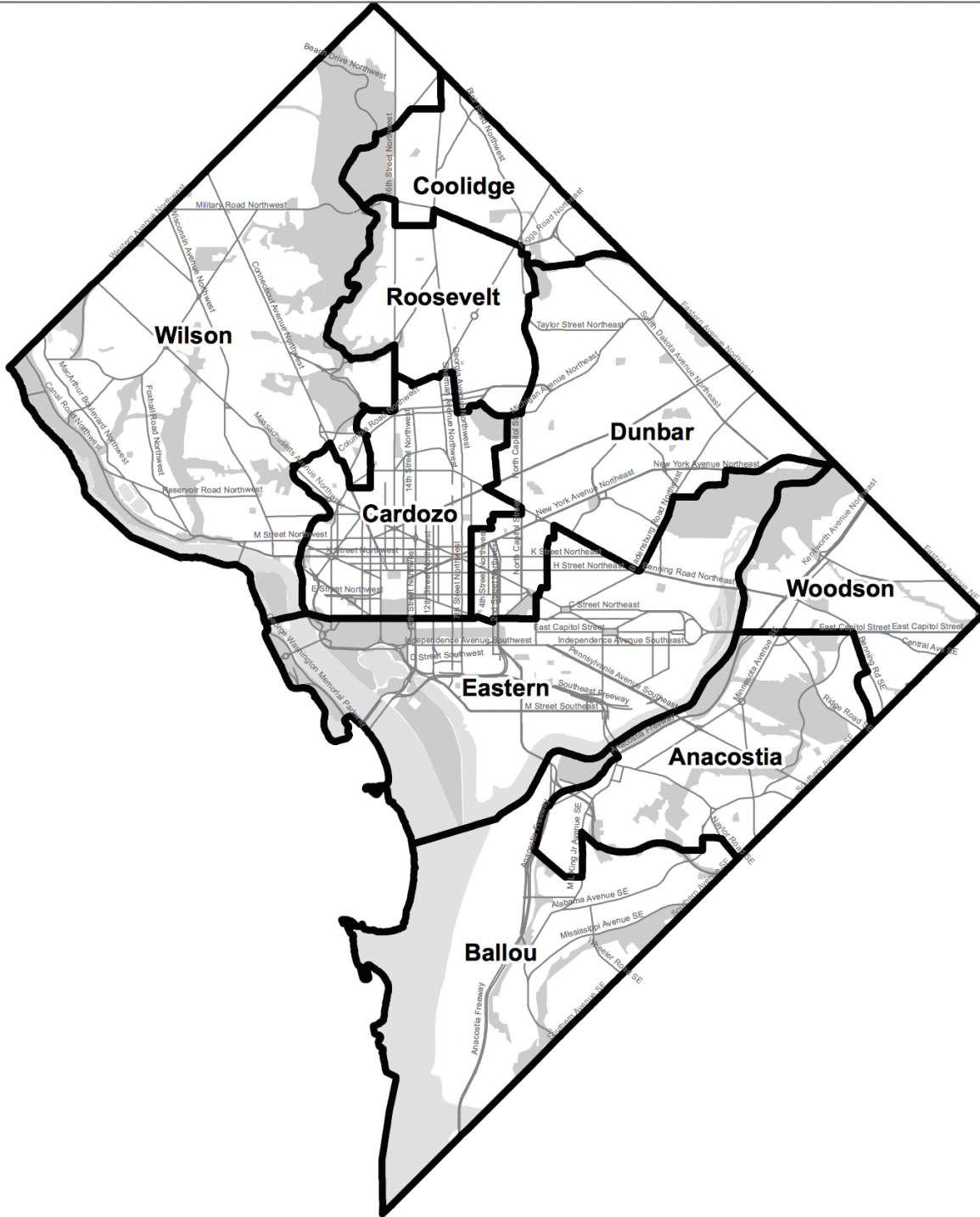
\* Denotes new schools that will not be open for SY15-16. Students who attend schools that feed into these middle schools will follow the feeder pattern outlined in "SY15-16 School Feeder Patterns" on pages 25-26.

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**SY15-16 High School Boundary Map**

To identify your student's SY15-16 in-boundary school, visit <http://find.myschooldc.org>.

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**SY15-16 School Feeder Patterns**

Elementary School	Middle School	High School	
Ketcham ES (PK3-5)	Kramer MS (6-8)	Anacostia HS (9-12)	
Moten ES (PK3-5)			
Orr ES (PK3-5)			
Savoy ES (PK3-5)			
Stanton ES (PK3-5)			
Beers ES (PK3-5)	Sousa MS (6-8)		
Kimball ES (PK3-5)			
Plummer ES (PK3-5)			
Randle Highlands ES (PK3-5)			
<b>Separator</b>			
Hendley ES (PK3-5)	Hart MS (6-8)	Ballou HS (9-12)	
King ES (PK3-5)			
Leckie ES (PK3-5)			
Patterson (PK3-5)			
Simon ES (PK3-5)			
Garfield ES (PK3-5)	Johnson MS (6-8)		
Malcolm X ES (PK3-5)			
Turner ES (PK3-5)			
<b>Separator</b>			
Cleveland ES (PK3-5)	Cardozo EC (6-12)		
Garrison ES (PK3-5)			
Ross ES (PK3-5)			
Seaton ES (PK3-5)			
Bruce-Monroe @ Park View ES (PK3-5)	Columbia Heights Education Campus (6-8)	Cardozo EC (6-12)	
H.D. Cooke ES (PK3-5)			
Marie Reed ES (PK3-5)			
Powell ES (PK3-5)			
Ross ES (PK3-5) (Also feeds into SWW @ Francis Stevens 6-8)			
Tubman ES (PK3-5)			
School Without Walls @ Francis Stevens (PK3-8)			
<b>Separator</b>			
Brightwood EC (PK3-8)	Coolidge HS (9-12)		
LaSalle-Backus EC (PK3-8)			
Takoma EC (PK3-8)			
Whittier EC (PK3-8)			
<b>Separator</b>			
Bunker Hill ES (PK3-5)	Brookland MS (6-8)	Dunbar HS (9-12)	
Burroughs ES (PK3-5)			
Noyes ES (PK3-5)			
Langdon ES (PK3-5)	McKinley MS (6-8) (Also, STEM programmatic feeder to Woodson HS)		
Langley ES (PK3-5)			
Walker Jones EC (PK3-8)			
Wheatley EC (PK3-8)			

***SY15-16 School Feeder Patterns (cont.)***

Elementary School	Middle School	High School
Maury ES (PK3-5)	Eliot-Hine MS (6-8)	Eastern HS (9-12)
Miner ES (PK3-5)		
Payne ES (PK3-5)		
Capitol Hill Montessori @ Logan (PK3-8) <i>(citywide school with no boundary)</i>		
Browne EC (PK3-8)	Jefferson MS Academy (6-8)	
Amidon-Bowen ES (PK3-5)		
Brent ES (PK3-5)		
Thomson ES (PK3-5) <i>(Also feeds into SWW @ Francis Stevens 6-8)</i>		
Tyler ES (PK3-5)		
Van Ness ES (PK3, PK4, and K only) <i>For SY15-16, in-boundary students for Van Ness ES in grades 1-5 will attend Amidon-Bowen ES</i>	Stuart-Hobson MS (6-8)	
J.O. Wilson ES (PK3-5)		
Ludlow-Taylor ES (PK3-5)		
Peabody (PK3-K)/Watkins ES (1-5)		
Barnard ES (PK3-5)	Truesdell or West EC (6-8)	Roosevelt HS (9-12)
Raymond EC (PK3-8)		
Truesdell EC (PK3-8)		
West EC (PK3-8)		
Bancroft ES (PK3-5)	Deal MS (6-8)	Wilson HS (9-12)
Hearst ES (PK4-5)		
Janney ES (PK4-5)		
Lafayette ES (PK4-5)		
Murch ES (PK4-5)		
Shepherd ES (PK3-5)	Hardy MS (6-8)	
Eaton ES (PK4-5)		
Hyde-Addison ES (PK4-5)		
Key ES (PK4-5)		
Mann ES (PK4-5)		
Stoddert ES (PK4-5)		
Oyster-Adams EC (PK4-8)		
Aiton ES (PK3-5)	Kelly Miller MS (6-8)	Woodson HS (9-12)
Burrville ES (PK3-5)		
C.W. Harris ES (PK3-5)		
Drew ES (PK3-5)		
Houston ES (PK3-5)		
Nalle ES (PK3-5)		
Smothers ES (PK3-5)		
Thomas ES (PK3-5)		
School-Within-School @ Goding (PK3-3) <i>(citywide school with no boundary)</i>		

**SY14-15 School Feeder Patterns**

Elementary School	Middle School	High School	
Ketcham ES (PK3-5)	Kramer MS (6-8)	Anacostia HS (9-12)	
Orr ES (PK3-5)			
Randle Highlands (PK3-5)			
Savoy ES (PK3-5)			
Stanton ES (PK3-5)			
Beers ES (PK3-5)	Sousa MS (6-8)		
Kimball ES (PK3-5)			
Plummer ES (PK3-5)			
<hr/>			
Hendley ES (PK3-5)	Hart MS (6-8)		Ballou HS (9-12)
King ES (PK3-5)			
Leckie ES (PK3-5)			
Patterson ES (PK3-5)			
Simon ES (PK3-5)			
Garfield ES (PK3-5)	Johnson MS (6-8)		
Malcolm X ES (PK3-5)			
Moten ES (PK3-5)			
Turner ES (PK3-5)			
<hr/>			
Cleveland ES (PK3-5)	Cardozo EC (6-12)	Cardozo EC (9-12)	
Garrison ES (PK3-5)			
Marie Reed (PK3-5)			
Ross ES (PK3-5)			
Seaton ES (PK3-5)			
Raymond EC (PK3-8)	Columbia Heights Education Campus (6-8)		
School Without Walls @ Francis Stevens (PK3-8)			
Bancroft ES (PK3-5) (Also feeds into Deal MS & Wilson HS)			
Bruce-Monroe @ Park View ES (PK3-5)			
H.D. Cooke ES (PK3-5)			
Powell ES (PK3-5)			
Tubman ES (PK3-5)			
<hr/>			
Brightwood EC (PK3-8)	Coolidge HS (9-12)	Dunbar HS (9-12)	
Brookland @ Bunker Hill ES (PK3-8)			
LaSalle-Backus EC (PK3-8)			
Takoma EC (PK3-8)			
Whittier EC (PK3-8)			
Burroughs EC (PK3-8)	McKinley MS (6-8) <small>(Also, STEM programmatic feeder to Woodson HS)</small>		
Noyes EC (PK3-8)			
Langdon EC (PK3-8)			
Walker Jones EC (PK3-8)			
Wheatley EC (PK3-8)			
Langley ES (PK3-5)			

**SY14-15 School Feeder Patterns (cont.)**

Elementary School	Middle School	High School	
Brent ES (PK3-5) (Also feeds into Jefferson MS)	Eliot-Hine MS (6-8)	Eastern HS (9-12)	
Maury ES (PK3-5)			
Miner ES (PK3-5)			
Payne ES (PK3-5)			
Tyler ES (PK3-5)			
Amidon-Bowen ES (PK3-5)	Jefferson MS Academy (6-8)		
Brent ES (PK3-5) (Also feeds into Eliot Hine MS)			
Thomson ES (PK3-5)			
J.O. Wilson ES (PK3-5)	Stuart-Hobson MS (6-8)		
Ludlow-Taylor ES (PK3-5)			
Peabody (PK3-K)/Watkins ES (1-5)			
Browne EC (PK3-8)			
Capitol Hill Montessori @ Logan (PK3-8) (citywide school with no boundary)			
Barnard ES (PK3-5)	Truesdell or West EC (6-8)		Roosevelt HS (9-12)
Truesdell EC (PK3-8)			
West EC (PK3-8)			
Bancroft ES (PK3-5) (Also feeds into CHEC 6-8)	Deal MS (6-8)	Wilson HS (9-12)	
Eaton ES (PK4-5) (Also feeds into Hardy MS)			
Hearst ES (PK4-5)			
Janney ES (PK4-5)			
Lafayette ES (PK4-5)			
Murch ES (PK4-5)			
Shepherd ES (PK3-5)			
Eaton ES (PK4-5) (Also feeds into Deal MS)	Hardy MS (6-8)		
Hyde-Addison ES (PK4-5)			
Key ES (PK4-5)			
Mann ES (PK4-5)			
Stoddert ES (PK4-5)			
Oyster-Adams EC (PK4-8)			
Aiton ES (PK3-5)	Kelly Miller MS (6-8)		Woodson HS (9-12)
Burrville ES (PK3-5)			
C.W. Harris ES (PK3-5)			
Drew ES (PK3-5)			
Houston ES (PK3-5)			
Nalle ES (PK3-5)			
Smothers ES (PK3-5)			
Thomas ES (PK3-5)			
School-Within-School @ Goding (PK3-3) (citywide school with no boundary)			

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## Appendix A

### GLOSSARY OF LOTTERY LANGUAGE

**Citywide school:** a school that does not have a boundary and therefore cannot be claimed as an in-boundary school. Instead, students from across the District of Columbia must submit a My School DC lottery application to attend. For a list of citywide schools, see “DCPS Citywide Schools, Selective High Schools and Specialized Schools and Programs” on page 17.

**Compulsory grade(s):** grade(s) that students are required by law to attend. In the District of Columbia, students are required by law to attend school between the ages of 5 and 18, which corresponds to kindergarten through grade 12.

**Destination school:** See feeder-pattern school

**Dual-language school/program:** a school/program that provides some or all of instruction in a language other than English.

**Feeder-pattern school (also destination school):** a school that a student has a right to attend based on a student’s current school. This assignment only happens during the years a student moves from elementary to middle school, or from middle to high school. To understand your student’s school feeder pattern, refer to the following:

- “SY15-16 School Feeder Patterns” on pages 25-26
- “SY14-15 School Feeder Patterns” on pages 27-28

**Guaranteed PK at Title 1 schools:** schools that guarantee a seat in PK3 or PK4 for students who live in-boundary, as long as they submit an application through the My School DC lottery by the Round 1 deadline and are not matched with a school they ranked higher. Participating schools for SY15-16 are: Amidon-Bowen Elementary School (Ward 6), Bunker Hill Elementary School (Ward 5), Burroughs Elementary School (Ward 5), Martin Luther King Jr. Elementary School (Ward 8), Stanton Elementary School (Ward 8), and Van Ness Elementary School (Ward 6).

**Guardian:** a person who has been appointed legal guardian of a student by a court of competent jurisdiction, as stated in DCMR Section 5-E50.

**In-boundary preference:** a lottery preference that only applies to DCPS preschool (PK3) and prekindergarten (PK4) at zoned schools, which include all DCPS schools except citywide schools. PK3 and PK4 applicants receive a lottery preference at their in-boundary DCPS school.

**In-boundary school (also neighborhood school):** a school that a student has the right to attend based on where the student’s guardian lives.

To identify your student’s in-boundary school,

- For the 2014-2015 school year, visit <http://dcatlas.dcgis.dc.gov/schools/>.
- For the 2015-2016 school year, visit <http://find.myschooldc.org>.

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For maps of the SY15-16 school boundaries by school level, see pages 22-24.

**My School DC application:** an online application families must use to apply for participating public charter schools (PK3–12), DCPS out-of-boundary schools (K–12), all DCPS preschool (PK3) and prekindergarten (PK4) programs, and DCPS selective high schools (9–12).

**My School DC common lottery:** a single, random lottery that determines placement for new students at all participating My School DC lottery schools.

**Neighborhood school:** See in-boundary school

**Out-of-boundary school:** a school that a student does not have the right to attend because it is not an in-boundary school or a feeder-pattern school.

**Participating school:** any school (DCPS or charter school) that has agreed to be part of the My School DC common lottery. All DCPS schools and most DC public charter schools are in participation.

**PK3 (also preschool):** an early childhood program that serves students who are three years old by September 30 of the school year they enroll.

**PK4 (also prekindergarten):** an early childhood program that serves students who are four years old by September 30 of the school year they enroll.

**Preference:** a special designation given to lottery applicants in an effort to match families with schools in their neighborhoods and keep siblings together. DCPS assigns lottery preferences and offers available spaces to students with preferences first. DCPS provides three types of preferences: sibling preference (enrolled and accepted), proximity preference, and in-boundary preference (DCPS PK3 and PK4 only).

**Proximity Preference:** a lottery preference provided to students who live greater than a half-mile walking distance from their zoned DCPS elementary school and apply to attend an out-of-boundary school that is a half-mile or less walking distance from their home.

**Residency verification:** a part of the enrollment process that requires guardians to provide proof that they reside in the District of Columbia (DC). For more information about the enrollment process and a list of eligible documents to prove DC residency, visit <http://dcps.dc.gov/DCPS/Learn+About+Schools/Enroll+in+Our+Schools>.

**Right-to-attend schools:** a DCPS school where students can enroll at any time in grades K-12. There are two types of right-to-attend schools for DCPS K-12 students: in-boundary schools and feeder-pattern schools. Students do **not** apply to their right-to-attend schools for grades K-12.

**Sibling:** a child who has at least one parent or legal guardian in common with a current DCPS student and resides in the same household as the student, as stated in DCMR Section 5-E2199.

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**Sibling preference:** a lottery preference provided to students at a school if their sibling is attending or will attend at their time of entry to the school. DCPS provides two types of sibling preference: sibling-enrolled and sibling-accepted preference. For dual-language schools and programs, sibling preference is weighted more heavily than an in-boundary preference.

**Selective high school:** a DCPS high school that admits students based on specific eligibility criteria and requires application for entry into the school. DCPS has six selective high schools: Banneker Academic High School, Columbia Heights Education Campus (Grades 9-12), Duke Ellington School of the Arts, McKinley Technology High School, Phelps Architecture, Construction and Engineering High School, and School Without Walls High Schools. Students eligible to enroll in Grades 9-12 can apply, but only those who meet a selective high school's requirements, which may be assessed through application review as well as placement test, individual or group interview, and/or audition, will be eligible to attend.

**Specialized school or program:** a school or program that provides a substantially different education experience than other schools or programs in the school. Some specialized schools/programs may have eligibility criteria as approved by the Chancellor.

**Terminal grade:** the final grade that a school offers. (e.g. Grade 5 for elementary schools, grade 8 for K-8 education campuses and middle schools, and grade 12 for 6-12 education campuses and high schools)

**Waitlist:** a list that contains students who are interested in enrolling at a school, but were not matched through the lottery process. When a space opens, the school offers the space to students on the waitlist in order. The waitlist order is determined by the lottery.

**Zoned school:** a school with a defined school boundary. This includes all DCPS schools, except citywide schools and selective high schools. For maps of the SY15-16 school boundaries by school level, see pages 22-24.

## Appendix B

### SELECTIVE HIGH SCHOOL ADMISSIONS PROCESS

	Banneker	CHEC	Ellington	McKinley	Phelps	School Without Walls
Application Grades	9-10	9-10	9-10	9-10	9-11	9-12
Applicant Minimum Requirements	<ul style="list-style-type: none"> <li>• Minimum 3.0 GPA</li> <li>• Proficient or Advanced on DC CAS (Math &amp; Reading) or equivalent</li> </ul>	None	None	<ul style="list-style-type: none"> <li>• Interest in STEM</li> <li>• Minimum 3.0 GPA</li> <li>• Proficient or Advanced on DC CAS (Math &amp; Reading) or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Minimum 2.4 GPA</li> <li>• At least Proficient on DC CAS (Math &amp; Reading) or within 5 points of Proficient or equivalent</li> <li>• Attendance rate: 95% or higher</li> </ul>	<ul style="list-style-type: none"> <li>• Minimum 3.0 GPA in core subjects</li> <li>• Proficient or Advanced on DC CAS (Math &amp; Reading) or equivalent</li> </ul>
Recommendation Letters	<ul style="list-style-type: none"> <li>• English</li> <li>• Math</li> <li>• Counselor</li> <li>• Principal</li> </ul>	<ul style="list-style-type: none"> <li>• English</li> <li>• Math</li> <li>• Counselor</li> </ul>	<ul style="list-style-type: none"> <li>• English</li> <li>• Math</li> <li>• Art (or other)</li> </ul>	<ul style="list-style-type: none"> <li>• English</li> <li>• Math</li> <li>• Counselor</li> <li>• Principal</li> </ul>	<ul style="list-style-type: none"> <li>• English</li> <li>• Math</li> <li>• Counselor</li> <li>• Principal</li> </ul>	None
Essay?	Yes. <i>Discuss why you wish to attend Benjamin Banneker Academic High School.</i>	No. CHEC requires students to complete a student interest survey.	Yes. <i>Please write a paragraph explaining why this art (selected in the application) is important to you.</i>  <i>Most applicants audition for a single arts area, however you may also request an audition for a 2nd arts area. Please write a paragraph explaining why this art (selected in the application) is important to you.</i>	Yes. <i>Why are you interested in studying STEM at McKinley Technology High School? What makes you a good fit for our school?</i>  <i>Introduce yourself to your future McKinley classmates, Twitter-style, in 140 characters or less.</i>	Yes. <i>Describe and evaluate one experience that significantly influenced your academic interests in Phelps Architecture, Construction and Engineering High School.</i>	No.



	Banneker	CHEC	Ellington	McKinley	Phelps	School Without Walls
Admissions Process	<ul style="list-style-type: none"> <li>• Application review</li> <li>• Family interview</li> </ul>	<ul style="list-style-type: none"> <li>• Application review</li> <li>• Interview</li> </ul>	<ul style="list-style-type: none"> <li>• Application review</li> <li>• Audition</li> <li>• Admissions test</li> <li>• Family interview</li> </ul>	<ul style="list-style-type: none"> <li>• Application review</li> <li>• Interview (invitation only)</li> </ul>	<ul style="list-style-type: none"> <li>• Application review</li> <li>• Family interview</li> <li>• Math placement test</li> </ul>	<ul style="list-style-type: none"> <li>• Application review</li> <li>• Admissions test</li> <li>• Family interview</li> </ul>
Admissions Dates	<u>Interview Dates</u> Wed, Feb. 18 Wed, Mar. 4	<u>Group Interview Dates</u> Feb. 4 – Mar. 18 Wednesdays 5:30-7:30 pm Saturdays 9 am – 12 pm	<u>Auditions</u> Feb. 7 – Feb. 13  <u>Academic Assessment</u> Feb. 21 Make-up date: Feb. 24  <u>Family Interview</u> Feb. 26 – Mar 20  *For more detailed schedule information, visit <a href="http://www.ellingtonschool.org/admissions/">http://www.ellingtonschool.org/admissions/</a>	<u>In-Person Interview</u> TBD*  *Upon application review, applicants may be invited to complete an in-person interview.	(Not provided)	<u>Entrance Exam Date</u> Feb. 7 8 am – 1 pm  <u>Interview Date</u> Feb. 21 8:30 am – 3 pm

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## Appendix C

### WAITLIST ORDER BY PREFERENCE

In an effort to honor preferences, keep siblings together and match families with schools in their neighborhoods, waitlisted students at DCPS schools are grouped by preference.

- Students within the same preference group are ordered according to the time period in which they applied (e.g. Round 1, Round 2, Post Lottery).
- Students within the same preference group who applied in the same round are ordered according to their random lottery number assigned by My School DC.
- Students who apply Post Lottery (i.e. after Round 2) are added to the end of the appropriate preference group in order of application submission date.

### *Waitlist Order for Non-Dual Language Schools and Programs (K-12)*

1. Round 1: In boundary (IB) with a sibling enrolled
2. Round 2: IB with a sibling enrolled
3. Post-Lottery: IB with a sibling enrolled
4. Round 1: IB applicant with a sibling-accepted
5. Round 2: IB applicant with a sibling-accepted
6. Post-Lottery: IB applicant with a sibling-accepted
7. Round 1: IB applicant (with no sibling)
8. Round 2: IB applicant (with no sibling)
9. Post-Lottery: IB applicant (with no sibling)
10. Round 1: Out of boundary (OOB) applicant with a sibling enrolled
11. Round 2: OOB applicant with a sibling enrolled
12. Post-Lottery: OOB applicant with a sibling enrolled
13. Round 1: OOB applicant with a sibling accepted
14. Round 2: OOB applicant with a sibling accepted
15. Post-Lottery: OOB applicant with a sibling accepted
16. Round 1: Proximity Preference
17. Round 2: Proximity Preference
18. Post-Lottery: Proximity Preference
19. Round 1: OOB applicant (with no sibling)
20. Round 2: OOB applicant (with no sibling)
21. Post-Lottery: OOB applicant (with no sibling)

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### *Waitlist Order for Dual-Language Schools and Programs (Elementary and K-8)*

Note: For dual-language schools, preferences in PK3 and PK4 are ordered differently in that sibling preference is prioritized before in-boundary preference.

1. Round 1: In boundary (IB) with a sibling enrolled 2. Round 2: IB with a sibling enrolled 3. Post-Lottery: IB with a sibling enrolled
4. Round 1: IB applicant with a sibling-accepted 5. Round 2: IB applicant with a sibling-accepted 6. Post-Lottery: IB applicant with a sibling-accepted
7. Round 1: Out of boundary (OOB) applicant with a sibling enrolled 8. Round 2: OOB applicant with a sibling enrolled 9. Post-Lottery: OOB applicant with a sibling enrolled
10. Round 1: OOB applicant with a sibling accepted 11. Round 2: OOB applicant with a sibling accepted 12. Post-Lottery: OOB applicant with a sibling accepted
13. Round 1: IB applicant (with no sibling) 14. Round 2: IB applicant (with no sibling) 15. Post-Lottery: IB applicant (with no sibling)
16. Round 1: Proximity Preference 17. Round 2: Proximity Preference 18. Post-Lottery: Proximity Preference
19. Round 1: OOB applicant (with no sibling) 20. Round 2: OOB applicant (with no sibling) 21. Post-Lottery: OOB applicant (with no sibling)