**Notice of Intent to Award a Sole Source Contract**

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| **Item** | **Description** |
| **Notice Date** | 11/2/22  |
| **Response Due Date** | 11/11/22  |
| **Caption and Description** | The District of Columbia Public Schools (DCPS) is seeks a qualified contractor to provide Strategic Planning and Capacity Building Services for 2023 fiscal year that supports the effective execution of key Employee Services workstreams. The contractor will support a needs assessment and planning process to develop of a robust set of standard operating procedures, workflows, and systems improvements and facilitate job-related seminars and training to build capacity and expertise on the Employee Services team as part of the team’s ongoing COVID response. This professional training and strategic support will assist the Employee Services Team in recruiting and retaining top talent and creating excellent schools that ensure student achievement, health, and safety. |
| **Vendor Name** | Red Canna |
| **Determination and Findings** | Proposed Sole Source Determination and Findings is attached |
| **DCPS Program/School** | Office of Teaching and Learning |
| **Point of Contact** | Delorise P. Ragins, Sr. Contract Specialist, Delorise.ragins@k12.dc.gov. |