



Reported Incident

Dear: [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on May 2, 2016 regarding [REDACTED] and [REDACTED]. The incident occurred last year involving [REDACTED]. [REDACTED] approached [REDACTED] on the [REDACTED] side of the cafeteria. [REDACTED] threw water on [REDACTED] and proceeded to kick her. [REDACTED] then moved her seat and stood above the steps. [REDACTED] then followed [REDACTED] and attempted to strike her again. The two students began fighting; [REDACTED] were also engaged in the physical altercation with [REDACTED]. All students were separated by security, administrators and staff. [REDACTED] (which was one of the administrators on site) then separated [REDACTED] then ran from security to attack [REDACTED] a second time. [REDACTED] attempted to resolve the altercation by verbally de-escalating the matter. However, [REDACTED] continued to struggle with being removed from the altercation by security.

In response, DCPS took the following measures:

1. [REDACTED] met with [REDACTED] the day of the incident.
2. A re-entry meeting was held with [REDACTED], family attorney, attendance counselor and both students [REDACTED]
3. A zero tolerance contract was presented for [REDACTED] however, mom refused to let her children sign.

DCPS conducted an investigation which included speaking with you, your *child*, and other students/person identified as witnesses and/or deemed relevant. Based on the findings of the investigation, the reported actions do not constitute a violation of the District of Columbia Municipal Regulations.

DCPS does not tolerate the mistreatment of students in any form to include bullying, sexual harassment, or other forms of discrimination. Nor does DCPS tolerate retaliation for reporting behavior that could constitute mistreatment and such behavior should be reported immediately.

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. Appeals must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9<sup>th</sup> Floor; Attn: Resolution Grievance Division or via email at [dcps.grievance@dc.gov](mailto:dcps.grievance@dc.gov). You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at [dcps.grievance@dc.gov](mailto:dcps.grievance@dc.gov) or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,



