

Date: 11/30/2016



RE: Letter of Response for Grievance filed

Dear

This letter is in reference to concerns that were brought to the attention of DCPS on 11/16/2016 regarding your student, Specifically, your disagreement with the "Final Disciplinary Action" for regarding the incident, a fight, involving and another student which occurred after school.

In response, DCPS conducted an investigation which included speaking with you, your child (written statement), and other students/person identified as witnesses and/or deemed relevant. Based on that investigation, DCPS found the following:

In order to address these issues, DCPS implemented the following measures:

1. The Final Disciplinary Action (suspension) was appropriate and in accordance with suspension policy.

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at <u>dcps.grievance@dc.gov</u> or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

