




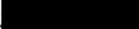
DISTRICT OF COLUMBIA  
PUBLIC SCHOOLS

December 21, 2016



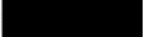
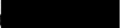
RE: Letter of Response for Grievance filed

Dear 

This letter is in reference to concerns that were brought to the attention of DCPS on  regarding your son . Specifically, the implementation of his 504 Plan.

In response, DCPS conducted an investigation which included speaking with you, your *child*, and other students/person identified as witnesses and/or deemed relevant.

In order to address these issues, DCPS implemented the following measures:

1. Parent was mailed a copy of the 504 Plan via certified mail on .
2. Every teacher has received a copy of the accommodations for implementation of the 504 plan.
3. Every teacher has completed a monitoring form that has been submitted the guidance counselor for review.
4. The feedback received from the monitoring tool has been provided to the parent via email on .

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9<sup>th</sup> Floor; Attn: Resolution Grievance Division or via email at [dcps.grievance@dc.gov](mailto:dcps.grievance@dc.gov). You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at [dcps.grievance@dc.gov](mailto:dcps.grievance@dc.gov) or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

