



Office of the Principal

January 13, 2017

RE: Letter of Response for Grievance filed

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on December 20, 2016 regarding your child, [REDACTED]. Specifically, the grievance stated your concern about [REDACTED] not being able to attend the choir field trip.

In response, DCPS conducted an investigation which included speaking with you, your *child*, and other students/person identified as witnesses and/or deemed relevant. Based on that investigation, DCPS found the following:

The student was indeed allowed to attend the field trip.

In order to address these issues, DCPS and [REDACTED] has implemented the following measures and accommodations (as needed):

- *Able to use elevator (with and adult)*
- *Tardiness to class excused if due to fatigue*
- *Able to leave class or activity two minutes early if needed to avoid transition with rest of students*
- *Accommodations for PE class to ensure she is provided with the opportunity to participate in activities and earn grades*
- *Upon receipt of parent signature, the school nurse will reach out to Children's to receive medical documentation*

Upon review of the medical documentation from Children's, the [REDACTED] Nurse, Principal, Teacher) would like to schedule a meeting with you to review the current accommodations, and discuss any additional concerns.

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests

may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at dcps.grievance@dc.gov or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

