



January 19, 2017



RE: Letter of Response for Grievance filed

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on December 22, 2016 regarding [REDACTED] specifically, inappropriate treatment from a substitute teacher.

In response, DCPS conducted an investigation which included speaking with you, your *children*, and other students/person identified as witnesses and/or deemed relevant. Based on that investigation, DCPS found the following:

1. An investigation was completed by DCPS Compliance Investigations and results sent to LMER.

In order to address these issues, DCPS implemented the following measures:

1. During investigation, [REDACTED] and substitute teacher were separated from each other.
2. The substitute in question was removed from the classroom and will not be allowed to substitute at [REDACTED]
3. [REDACTED] or [REDACTED] Registrar at [REDACTED] are designated to handle all initial communication with [REDACTED] regarding [REDACTED]

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at dcps.grievance@dc.gov or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,



