



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

January 30, 2017

[REDACTED]
[REDACTED]
[REDACTED]

RE: Letter of Response for Grievance filed

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on Wednesday, January 18th, 2017, regarding your daughter, [REDACTED]. Specifically, you explained that there was harassment and defamation of character.

In response, DCPS conducted an investigation which included speaking with you, your *child*, and other students/person identified as witnesses and/or deemed relevant. Based on that investigation, DCPS found the following: Proper protocol for Mandated Reporting might be an area of concern. In addition, roles and responsibilities for conducting an investigation should be reviewed with staff members.

In order to address these issues, DCPS implemented the following measures:

1. Met with two staff ([REDACTED]) members on [REDACTED] to discuss parent concern.
2. On [REDACTED], I facilitated training for the two staff members and reviewed the policy for Mandated Reporting. Also, I clarified roles, responsibilities, and proper procedures for an investigation.
3. Discussed and explained the DCPS policy for initiating investigation with the two staff members on [REDACTED]

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at dcps.grievance@dc.gov or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]