



Date: February 2, 2017



RE: Reported Incident

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on January 18, 2017 regarding [REDACTED] *specifically, bullying/Harassment.*

In response, DCPS took the following measures:

1. The students were immediately praised for bringing the matter to adult attention and kept in a private and safe area with a staff/ faculty member while the incident was being investigated.
2. The school contacted MPD and they responded in a timely fashion on [REDACTED]
3. The parents of all the students involved were contacted by the school social worker, [REDACTED] and advised of the matter and informed that the students were all safe before school was dismissed. You were contacted by on date [REDACTED]
4. The School Social worker met with the students involved on [REDACTED] and discussed the importance of bringing situations like this to adult attention. The social worker also assured that your student felt safe, and were aware of the location of her office if they needed to talk further and he acknowledged that they did.
5. The student identified as the aggressor also received school consequences per DCPS Chapter 25.
6. Your student may seek further behavior support services from the school based social worker or be referred to community based mental health services if needed.
7. Safety plan was created on [REDACTED] Meeting will be scheduled to review the safety plan and updated with parent's input if necessary.

DCPS conducted an investigation which included speaking with you, your *child*, and other students/person identified as witnesses and/or deemed relevant. Based on the findings of the investigation, the reported actions do not constitute a violation of the District of Columbia Municipal Regulations.

DCPS does not tolerate the mistreatment of students in any form to include **bullying**, sexual harassment, or other forms of discrimination. Nor does DCPS tolerate retaliation for reporting behavior that could constitute mistreatment and such behavior should be reported immediately.

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. Appeals must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at dcps.grievance@dc.gov or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

