



February 16, 2017

[REDACTED]

RE: Letter of Response for Grievance filed

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on January 22, 2017 regarding your student, [REDACTED]. Specifically, you stated that the 504 document [REDACTED].

In response, DCPS conducted an investigation that included speaking with you, and relevant witnesses. Based on that conversation, DCPS found the following: a meeting to update [REDACTED] 504 plan was to be convened.

In order to address these issues, DCPS implemented the following measures:

1. A 504 meeting was held on [REDACTED]. Participants were: [REDACTED] (school nurse) [REDACTED] [REDACTED] (principal), [REDACTED] (mom), and [REDACTED] (504 coordinator) via phone. Changes to [REDACTED] 504 plan were added. These included updates to clarify risk and protections for student.
2. Updates to 504 plan were finalized on [REDACTED].

If you are not satisfied with the outcome of this dialogue, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at dcps.grievance@dc.gov or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

[REDACTED]