



March 27, 2017

[REDACTED]

RE: Reported Incident: *Bullying Allegations* – [REDACTED]

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on March 13, 2017 regarding your child, [REDACTED]. Specifically, you alleged bullying and harassment of your daughter at [REDACTED]. Additionally, students entered the [REDACTED] and [REDACTED] on [REDACTED]. You have requested a safety transfer due to these allegations.

In response, DCPS conducted an investigation which included speaking with you, your child, and other persons/students identified as witnesses and/or deemed relevant. Based on the findings of the investigation, all or some part of the reported actions constitute a violation of the District of Columbia Municipal Regulations. Please see corrective actions below:

1. On [REDACTED], a student removed a paper containing personal medical information about [REDACTED]. This paper was shown to several students and posted online. The responsible students were suspended and meetings were held with their parents the same day. Principal [REDACTED] and Assistant Principal [REDACTED] informed [REDACTED] of the incident immediately.
2. Safety plan was developed and meeting held on [REDACTED] and was attended by [REDACTED] (Counselor), [REDACTED] (School Psychologist), [REDACTED] (Social Worker), [REDACTED] (Counselor) and [REDACTED] (Dean of Students) at [REDACTED]. Safety plan included:
  - a. Alerting appropriate school staff of the situation to ensure close monitoring of interactions between [REDACTED] and other students, as well as consistent support for [REDACTED] during group times (class changes, recess, etc.).
  - b. A plan to support [REDACTED] in avoiding interactions with aggressors.
  - c. Parent and family engagement strategies for ensuring [REDACTED] is supported at home and at school.
3. Meeting held with you and [REDACTED] (Student Placement Office) on [REDACTED] to discuss safety transfer and transition to [REDACTED].
4. Student will be transferred on [REDACTED].
5. Transition meeting scheduled at [REDACTED] with student, staff and parent. At meeting, staff will identify a follow-up meeting date for reviewing and changing the Safety Plan to reflect the [REDACTED] setting.

DCPS does not tolerate the mistreatment of students in any form to include bullying, sexual harassment, or other forms of discrimination. Nor does DCPS tolerate retaliation for reporting behavior that could constitute mistreatment and such behavior should be reported immediately.

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S.

---

Postal Mail to 1200 First St., 9<sup>th</sup> Floor; Attn: Resolution Grievance Division or via email at [dcps.grievance@dc.gov](mailto:dcps.grievance@dc.gov). You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at [dcps.grievance@dc.gov](mailto:dcps.grievance@dc.gov) or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

A large black rectangular redaction box covering the signature area.