



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

May 9, 2017

[REDACTED]

RE: Letter of Response for Grievance filed

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on April 27, 2017 regarding your, [REDACTED]. Specifically, *disability discrimination- special education students are having to sit on the stair in the entry way for arrival and dismissal.*

In response, DCPS conducted an investigation which included speaking with you, your child, and other students/person identified as witnesses and/or deemed relevant. Based on that investigation, DCPS has not found evidence of any form of discrimination towards any of the students who attend [REDACTED].

In order to address your concerns, DCPS implemented the following measures:

1. On [REDACTED] DCPS convened a meeting with you and [REDACTED] (Grievance Point of Contact) to discuss the following transition plan:
 - a. All aides will initially report to the front lobby steps by 8:10 am.
 - b. When students begin arriving, one aide will transition the first wave of students (at least 3 students constitutes a wave) to the [REDACTED] atrium and remain with them for breakfast.
 - c. A different aide will continue to transition a different wave of students to the [REDACTED] atrium based on bus/parent drop-off
 - d. If a bus is running late and arrives after 8:50 am, [REDACTED] (SPED Administrative Assistant) will notify the classroom teacher and aide, [REDACTED] or the aides will greet the students in the morning and walk them to the atrium or classroom. The school's dean [REDACTED] has been notified to keep the area clear for special education students to minimize disruption with this new transition.

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at dcps.grievance@dc.gov or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

[REDACTED]