



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

August 9, 2017

[REDACTED]

RE: Letter of Response for Grievance filed

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on July 26, 2017 regarding your son [REDACTED]. Specifically:

- Not being able to enroll due to attendance issues.

In response, DCPS conducted an investigation which included speaking with you, your *child*, and other students/person identified as witnesses and/or deemed relevant. Based on that investigation, DCPS found the following:

- You met with [REDACTED] (Registrar) and [REDACTED] (Administrative Assistant) to discuss attendance issues on February 2, 2017 and met with a school team led by [REDACTED] (Dean of Students) and attendance team members [REDACTED] (Assistant Principal) and [REDACTED] (social worker) to discuss late pickup among other concerns on February 13, 2017.
- [REDACTED] sent letter in April 2017 stating you are to enroll at your neighborhood school due to excessive late pick-ups.

In order to address these issues, DCPS implemented the following measures:

1. On August 7, 2017, [REDACTED] (Central Office DCPS Grievance) provided you with Youth Engagement Division- Student Placement Office information. [REDACTED] with Youth Engagement Division- Student Placement Office is able to discuss your Out-of-Boundary Appeal request at your convenience. Please contact him at [REDACTED].

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at dcps.grievance@dc.gov or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

[REDACTED]