



January 11, 2018

RE: Reported Incident

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on November 30, 2017 regarding [REDACTED]. Specifically, lack of communication from [REDACTED] administration, unprofessionalism from [REDACTED] behavioral staff, and your student being bullied by 2 other students and your son getting into trouble when the other student hit first.

In response, DCPS took the following measures:

1. [REDACTED] participates in a small group with [REDACTED]
2. [REDACTED] participates in a boys group with School Psychologist [REDACTED]
3. Per your conversation on [REDACTED] you and Principal [REDACTED] discussed a review of his referrals to identify trends and/or triggers. This review has been completed and the findings will be discussed during the resolution meeting.
4. The internal investigation has been completed as of [REDACTED]. We spoke with parents, school security reviewed camera footage, spoke with staff present at the time of the incident, and deemed that both parties [REDACTED] contributed negatively in the verbal exchange. Principal [REDACTED] conducted a training on [REDACTED] with [REDACTED] behavioral team on how to properly engage parents.
5. If [REDACTED] receives in-school suspension, he will serve his in-school suspension with [REDACTED] for the remainder of the [REDACTED] SY.
6. [REDACTED] will continue to monitor the students' interactions closely.
7. A meeting has been scheduled on [REDACTED] with you, Principal [REDACTED] and Assistant Principal [REDACTED] to review the updated behavioral plan for [REDACTED]

DCPS conducted an investigation which included speaking with you, your *child*, and other students/person identified as witnesses and/or deemed relevant. Based on the findings of the investigation, the reported actions do not constitute a violation of the District of Columbia Municipal Regulations.

DCPS does not tolerate the mistreatment of students in any form to include bullying, sexual harassment, or other forms of discrimination. Nor does DCPS tolerate retaliation for reporting behavior that could constitute mistreatment and such behavior should be reported immediately.

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. Appeals must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9<sup>th</sup> Floor; Attn: Resolution Grievance Division or via email at [dcps.grievance@dc.gov](mailto:dcps.grievance@dc.gov). You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at [dcps.grievance@dc.gov](mailto:dcps.grievance@dc.gov) or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.