



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

May 15, 2018

[REDACTED]

RE: Letter of Response for Grievance filed

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on March 26, 2018 regarding your student [REDACTED]. Specifically, *incorrect attendance records and school wide climate concerns*.

In response, DCPS conducted an investigation which included speaking with you and other persons deemed relevant. Based on that investigation, DCPS found the following:

- School Climate Initiative walkthroughs were completed for [REDACTED] on [REDACTED] and [REDACTED]
- According to the DCPS Attendance Policy, students who are late or miss 20% or more of the scheduled class periods will be marked as having a full day absence. As such, on [REDACTED] was absent for period 1 (Spanish II) period 2 (Journalism I) and skinny period 1 (Geometry Part A), on [REDACTED] was absent for period 2 (Journalism I) and period 3 (Transition to College 0.5), on [REDACTED] was absent for skinny period 1 (Geometry Part A) and period 3 (Transition to College 0.5), on [REDACTED] was absent for period 2 (English II), on [REDACTED] was absent for period 2 (English II), on [REDACTED] was absent for period 2 (English II) and period 3 (Geometry Part B). On these days he was marked absent for the entire day.
- The special education concerns were sent to the School Support Liaison, [REDACTED]

In order to address these issues, DCPS implemented the following measures:

1. [REDACTED] will continue to have professional development trainings on classroom management.
2. A meeting was held on [REDACTED] with you, Principal [REDACTED] Special Education Teacher [REDACTED] Psychologist Dr. [REDACTED] School Support Liaison [REDACTED] Special Education Teacher [REDACTED]. The following was agreed:
 - a. [REDACTED] will continue check ins with Principal [REDACTED] on Tuesdays.
 - b. [REDACTED] will be moved to [REDACTED] English class.
 - c. [REDACTED] will continue to inform all parents on his case load when students are failing bi-weekly.
 - d. Effective [REDACTED] attendance tracker was implemented.

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at dcps.grievance@dc.gov or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

[REDACTED]

[REDACTED]