

May 4, 2018

[REDACTED]

RE: Letter of Response for Grievance filed

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on April 18, 2018 regarding your student, [REDACTED]. Specifically, *allegations that you never received [REDACTED] 2nd quarter report card and lack of notification from school administration about incidents.*

In response, DCPS conducted an investigation which included speaking with you and other persons deemed relevant. Based on that investigation, DCPS found the following:

- [REDACTED] 2nd quarter report cards were mailed on February 2, 2018
- Executive Dean [REDACTED] notified of the March 19, 2018 incident via phone on March 19, 2018.
- Principal [REDACTED] has spoken to you several times throughout the 17-18 SY in regards to your concerns.

In order to address these issues, DCPS implemented the following measures:

1. Director of Strategy and Logistics [REDACTED] has placed [REDACTED] report card in his backbag to be sent home on May 4, 2018.
2. Principal [REDACTED] and [REDACTED] will continue to do check-ins with [REDACTED] weekly for the remainder 17-18 SY.

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at dcps.grievance@dc.gov or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

[REDACTED]

Principal

[REDACTED]