



May 17, 2018



RE: Letter of Response for Grievance filed

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on May 3, 2018 regarding your student, [REDACTED]. Specifically, *allegations of unprofessionalism from Assistant Principal [REDACTED] regarding [REDACTED] being in the middle of adult issues, requesting for May 3, 2018 suspension to be stopped, and incorrect attendance records.*

In response, DCPS conducted an investigation which included speaking with you and other persons deemed relevant. Based on that investigation, DCPS found the following:

- [REDACTED] was not suspended on May 3, 2018 for being tardy to school.
- [REDACTED] conduct an investigation into the reason why [REDACTED] was opted out of testing. The investigation including collecting statements from the students in regards to the testing opting out incident. You spoke with Assistant Principal [REDACTED] about your concerns of [REDACTED] feeling uncomfortable with being in between adult issues.
- According to the DCPS Attendance Policy, students who are late or miss 20% or more of the scheduled class periods will be marked as having a full day absence. As such, on December 6, 2017 [REDACTED] was absent for period 6 (Health & Physical Education 8) period 8 (US History & Geography: Growth & Conflict) and period 1,9 (Advisory), on January 22, 2018 [REDACTED] was absent for period 1,9 (Advisory) period 2 (Geometry) and period 6 (Health & Physical Education 8), and on March 19, 2018 [REDACTED] was absent for period 4 (Spanish) and period 1,9 (Advisory), on March 23, 2018 [REDACTED] was absent for period 2 (8<sup>th</sup> Grade Math) and period 8 (US History & Geography: Growth & Conflict), on May 15, 2018 [REDACTED] was absent for period 5 (Science) and period 1,9 (Advisory). On these days she was marked absent for the entire day.

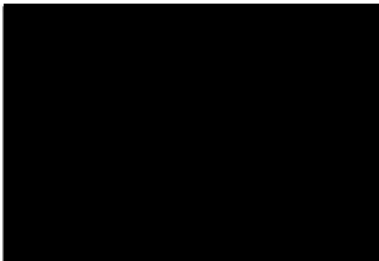
In order to address these issues, DCPS implemented the following measures:

1. On May 17, 2018, [REDACTED] attendance records have been corrected for March 5, 2018 from unexcused absence to excused absence. Attached is the updated class attendance history as of May 17, 2018.
2. A meeting was held on May 3, 2018 with you, Principal [REDACTED] Assistant Principal [REDACTED] and DCPS Grievance [REDACTED]. The following was discussed:
  - a. Principal [REDACTED] explained the testing opting out incident and that all incidents are documented and investigated.
  - b. Principal [REDACTED] explained the importance of having the students test and not opt out.
  - c. Principal [REDACTED] had a conversation with all teachers about what and how they are communicating to parents and students about testing.
  - d. Principal [REDACTED] explained that she spoke with [REDACTED] on May 3<sup>rd</sup> about the importance of being on time and for her classes as [REDACTED] has 16 unexcused tardies.

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If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9<sup>th</sup> Floor; Attn: Resolution Grievance Division or via email at [dcps.grievance@dc.gov](mailto:dcps.grievance@dc.gov). You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination on the basis of race, sex, disability, etc.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at [dcps.grievance@dc.gov](mailto:dcps.grievance@dc.gov) or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.



Principal ✓

