



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

July 24, 2018

[REDACTED]

RE: Letter of Response for Grievance filed

Dear [REDACTED]

This letter is in reference to concerns that were brought to the attention of DCPS on June 18, 2018 regarding your student, [REDACTED]. Specifically, your request for a 504 meeting to review her current plan, ensure it is implemented with fidelity during the [REDACTED], and identify appropriate accommodations to support [REDACTED] in reading.

In response, DCPS conducted an investigation which included speaking with you and other persons deemed relevant. Based on that investigation, DCPS found the following:

- An Annual Review of [REDACTED] 504 plan was held on [REDACTED].

In order to address these issues, DCPS implemented the following measures:

1. A 504 Annual Review Meeting will be held with you and relevant [REDACTED] staff and administration prior to [REDACTED] in order to ensure an appropriate 504 plan is in place for [REDACTED] to meet her needs for the [REDACTED]. The 504 team, along with collaboration from you, will assess if and what supports are needed for [REDACTED] in regards to reading.

If you are not satisfied with the outcome of this investigation, you have the right to file an appeal within 10 calendar days of receipt of this letter. The appeal must be submitted in writing. Appeal requests may be submitted via U.S. Postal Mail to 1200 First St., 9th Floor; Attn: Resolution Grievance Division or via email at dcps.grievance@dc.gov. You may also contact the U.S. Department of Education, Office on Civil Rights (1-800-421-3481) to report any educational discrimination.

If you have further questions or concerns about this letter or other issues, please do not hesitate to contact us at dcps.grievance@dc.gov or 202.442.5405. Thank you for taking steps to making DCPS a safe and welcoming environment.

Regards,

[REDACTED]