



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

Office of the Chief Operating Officer

VIA EMAIL AND REGULAR MAIL

April 6, 2020






RE: Letter of Response for Grievance #2564 filed on November 5, 2018

Dear 

In accordance with Chapter 24 Subtitle 5-B, Section 2405 of the District of Columbia Municipal Regulations, DC Public Schools (DCPS) Comprehensive Alternative Resolution and Equity (CARE) team has completed its investigation of the above referenced grievance.

Grievance Issues

Based on a review of the information provided, the written grievance raised the following issues under the jurisdiction of this office:

1. **24 DCMR Subtitle 5-B, Section 2405.2 (c)** - where it is alleged that any student or group of students is being subjected to an arbitrary or unreasonable regulation, procedure, or standard of conduct. You allege that  kept inaccurate attendance records for your student . Specifically, you allege you have turned in written excuses for  absences, however, the school did not keep record of them.

Review Procedure

The review included interviews with the following individuals:

1. , Grievant, Parent of Student 

The review also included review of the following documents which were either submitted by the complainant, submitted by the school, or accessible via DCPS data systems:

1. DCPS Attendance and Truancy Policy

General Findings of Fact

-
1. DCPS Attendance and Truancy Policy states, "A written note must be provided to the school by the student's parent within five (5) school days after the student's return to school for an absence to be excused."
 2. In a phone conversation on [REDACTED], you reported that, when speaking with school staff, you found that you had turned in excuse notes more than 5 days after [REDACTED] returned to school following absences, which the staff member explained could not be accepted. Additionally, you reported, since speaking with school staff, you have not had further concerns.

Discussion/Conclusion

As a result of this review, DCPS has found the following:

1. **24 DCMR Subtitle 5-B, Section 2405.2 (c)** is not substantiated. You reported that you turned in written excuses later than the five days permitted by the DCPS Attendance and Truancy Policy.

Should you seek support for your student in the future, please do not hesitate to contact the CARE team at (202) 442-5405 or dcps.care@k12.dc.gov.

As the complainant, if you are not satisfied with the outcome, you have the right to file an appeal. Appeals must be submitted in writing and received within 10 calendar days of receipt of this notice. Please submit appeal requests to the Office of Integrity via U.S. Postal Mail to 1200 First St., NE, 11th Floor; Attn: CIO or via email at dcps.cio@k12.dc.gov. You may also contact the U.S. Department of Education, Office for Civil Rights (1-800-421-3481) to report any educational discrimination.

Sincerely,



Anitra Allen-King, Director CARE

CC: Principal
Instructional Superintendent