



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

Office of the Chief Operating Officer

VIA EMAIL

June 23, 2020

[REDACTED]

RE: Letter of Response for Grievance #2616 filed on November 28, 2018

Dear [REDACTED]

In accordance with Chapter 24 Subtitle 5-B, Section 2405 of the District of Columbia Municipal Regulations, DC Public Schools (DCPS) Comprehensive Alternative Resolution and Equity (CARE) team has completed its investigation of the above referenced grievance.

Grievance Issues

We acknowledge that there has been a lapse in time since the filing of this grievance. Based on a review of the information provided, the written grievance raised the following issues under the jurisdiction of this office:

1. **5-B DCMR 2405.2 (c)**: Where it is alleged that any student or group of students is being subjected to an arbitrary or unreasonable regulation, procedure, or standard of conduct. You reported that Student [REDACTED] attendance records were inaccurate.

Review Procedure

The review included interviews with the following individuals:

1. [REDACTED] Grievant/Parent of Student [REDACTED]
2. [REDACTED] DCPS Attendance Specialist

The review also included the following which were either submitted by the complainant, submitted by the school, or accessible via DCPS data systems:

1. Aspen—DCPS data maintenance system for attendance

General Findings of Fact

The following findings of fact resulted from the review:

-
1. From the start of the [REDACTED] school year through the date of this grievance filing, Student [REDACTED] attendance record shows 19 absences and 27 tardies.
 2. On [REDACTED] you reported to DCPS CARE that you have been receiving notifications of several unexcused absences for Student [REDACTED] but that at least three or four of the absences should be tardies.
 3. On [REDACTED] you reported to DCPS CARE that Student [REDACTED] has arrived to school before the start of the day, or a few minutes after the start of the day, and still receives unexcused absences.
 4. On [REDACTED] Attendance Specialist [REDACTED] attempted to review Student [REDACTED] attendance record to look for any issues/inaccuracies but reported to DCPS CARE that without the exact dates to reference, the review could not be completed.
 5. DCPS CARE made attempts to contact you for more information regarding the specific dates that are inaccurate in Student [REDACTED] attendance record but was unable to reach you.

Discussion/Conclusion

As a result of this review, we have determined the following:

DCPS CARE finds that **5-B DCMR 2405.2(c)** is unable to be substantiated. DCPS CARE made multiple attempts to follow up with you regarding the specific dates of absences that you alleged were inaccurate but were unable to reach you. Without knowing the exact dates to reference, DCPS CARE was unable to complete the review to verify if Student [REDACTED] attendance record is inaccurate.

As the complainant, if you are not satisfied with the outcome, you have the right to file an appeal. Appeals must be submitted in writing and received within 10 calendar days of receipt of this notice. Please submit appeal requests to the Office of Integrity via U.S. Postal Mail to 1200 First St., NE, 10th Floor; Attn: CIO or via email at dcps.cio@k12.dc.gov. You may also contact the U.S. Department of Education, Office for Civil Rights (1-800-421-3481) to report any educational discrimination.

Sincerely,



Anitra Allen, Director CARE

Cc: Principal
Instructional Superintendent