



BY EMAIL AND FIRST-CLASS MAIL

May 19, 2020



RE: Letter of Response for Grievance #3262 filed on June 10, 2019

Dear [REDACTED]

In accordance with Chapter 24 Subtitle 5-B, Section 2405 of the District of Columbia Municipal Regulations, DC Public Schools (DCPS) Comprehensive Alternative Resolution and Equity (CARE) team has completed its investigation of the above referenced grievance.

Grievance Issues

Based on a review of the information provided, the written grievance raised the following issues under the jurisdiction of this office:

1. **24 DCMR Subtitle 5-B, Section 2405.2 (f)** - Any other violation of a right granted by law that does not have a specific grievance procedure or hearing process provided in this title.
  - a. You reported that [REDACTED] 504 plan has not been accommodated by Teacher, [REDACTED]. Specifically, you alleged that [REDACTED] has not been given additional time to complete assignments.

Investigative Procedure

The investigation included interviews with the following individuals:

1. Parent, [REDACTED]
2. Teacher, [REDACTED]
3. 504 Coordinator, [REDACTED]

The investigation also included review of the following documents which were either submitted by the complainant, submitted by the school, or accessible via DCPS data systems: n/a

General Findings of Fact

The following findings of fact resulted from the investigation:

1. As a result of an earlier dispute in [REDACTED] you requested that [REDACTED] no longer complete work in the presence of Teacher, [REDACTED]

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2. The 504 accommodations to allow for additional time to complete assignments are implemented by 504 Coordinator, [REDACTED]
  3. 504 Coordinator, [REDACTED] administers assignments for [REDACTED] while in her office. Those assignments are later graded by Teacher, [REDACTED].
  4. 504 Coordinator, [REDACTED] reports that [REDACTED] receives an extended period of time to complete his work and often is allowed to continue working on his assignment during the next day of school.
  5. Prior to [REDACTED] completing his work in 504 Coordinator, [REDACTED] office, [REDACTED] reports that Teacher, [REDACTED] did follow the 504 plan properly and [REDACTED] was given enough time to complete assignments.
  6. When asked if there have been any issues with the accommodations to [REDACTED] 504 plan since [REDACTED], you stated that there were no issues that you were aware of.
  7. When asked if there were any assignments that needed to be re-evaluated based on [REDACTED] not receiving 504 plan accommodations, you replied that there were none.

### Discussion/Conclusion

1. **24 DCMR Subtitle 5-B, Section 2405.2 (f)** is not substantiated. Based on the information gathered during this investigation, there is no evidence to suggest that [REDACTED] did not receive extended amounts of time to complete his assignments. During a conversation with you on [REDACTED], you stated that there were no assignments that you were aware of that should be re-evaluated based on [REDACTED] 504 plan and that there were no alleged violations of the 504 plan while [REDACTED] has completed assignments with 504 Coordinator, [REDACTED]

As the complainant, if you are not satisfied with the outcome, you have the right to file an appeal. Appeals must be submitted in writing and received within 10 calendar days of receipt of this notice. Please submit appeal requests to the Office of Integrity via U.S. Postal Mail to 1200 First St., NE, 11<sup>th</sup> Floor; Attn: CIO or via email at [dcps.cio@dc.gov](mailto:dcps.cio@dc.gov). You may also contact the U.S. Department of Education, Office for Civil Rights (1-800-421-3481) to report any educational discrimination.

If you have further questions, please do not hesitate to contact us at [dcps.care@k12.dc.gov](mailto:dcps.care@k12.dc.gov) or 202.442.5405.

Sincerely,

[REDACTED]  
[REDACTED]

Cc: Principal  
Instructional Superintendent