



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

Office of the Chief Operating Officer

Via E-mail and First Class Mail

December 3, 2019

[REDACTED]

RE: Letter of Response for Written Grievance #3265 filed on June 11, 2019

Dear [REDACTED]

In accordance with Chapter 24 Subtitle 5-B, Section 2405 of the District of Columbia Municipal Regulations, D.C. Public Schools (DCPS) Comprehensive Alternative Resolution and Equity (CARE) team has completed its review of the above referenced written grievance.

Grievance Issues

Based on a review of the information provided, the written grievance raised the following issues under the jurisdiction of this office:

1. **5-B DCMR 2405.2 (c):** Where it is alleged that any student or group of students is being subjected to an arbitrary or unreasonable regulation, procedure, or standard of conduct. You allege your student was incorrectly marked absent in his courses at [REDACTED].

Review Procedure

The investigation included interviews with the following individuals:

1. [REDACTED], Guardian of [REDACTED] Grievant
2. [REDACTED] Student at [REDACTED]
3. [REDACTED] Dean at [REDACTED]

The investigation also included review of the following documents which were either submitted by the complainant, submitted by the school, or accessible via DCPS data systems:

1. Aspen, DCPS student data storage system
2. DCPS Attendance and Truancy Policy

Discussion/Conclusion

As a result of this review, DCPS has found the following:

1. DCPS is unable to substantiate **5-B DCMR 2405.2 (c)**. There is no information to suggest that the attendance records taken at [REDACTED] for [REDACTED] are inaccurate. According to the DCPS Attendance and Truancy Policy, a student is present on “[a] full or partial school day in which a student is physically in attendance for at least eighty percent (80 percent) of the scheduled instructional period...” On the dates of absence, class-level attendance show [REDACTED] missing select periods (classes) throughout the day, thereby resulting in an absent mark for the full-day. As such, there’s no information to suggest that [REDACTED] is subjected to an arbitrary or unreasonable regulation, procedure or standard of conduct.

However, in order to support your student [REDACTED] is required to take the following action by the date outlined below:

As the complainant, if you are not satisfied with the outcome, you have the right to file an appeal. Appeals must be submitted in writing and received within 10 calendar days of receipt of this notice. Please submit appeal requests to the Office of Integrity via U.S. Postal Mail to 1200 First St., NE, 11th Floor; Attn: CIO or via email at dcps.cio@dc.gov. You may also contact the U.S. Department of Education, Office for Civil Rights (1-800-421-3481) to report any educational discrimination.

If you have further questions, please do not hesitate to contact us at dcps.care@dc.gov or 202.442.5405.

Sincerely,



Anitra Allen-King, Director CARE

cc: Principal
Instructional Superintendent