



DISTRICT OF COLUMBIA  
PUBLIC SCHOOLS

Office of the Chief Operating Officer

BY EMAIL AND FIRST-CLASS MAIL

July 30, 2019



RE: Letter of Response for Grievance #3302 filed on July 2, 2019

Dear [REDACTED]

In accordance with Chapter 24 Subtitle 5-B, Section 2405 of the District of Columbia Municipal Regulations, DC Public Schools (DCPS) Comprehensive Alternative Resolution and Equity (CARE) team has completed its investigation of the above referenced grievance.

**Grievance Issues**

Based on a review of the information provided, the written grievance raised the following issues under the jurisdiction of this office:

1. **24 DCMR Subtitle 5-B, Section 2405.2 (f)** - Any other violation of a right granted by law that does not have a specific grievance procedure or hearing process provided in this title.
  - a. On [REDACTED], you reported that Principal, [REDACTED] agreed to reimburse you for a jacket that was misplaced while [REDACTED] was in school.

**Investigative Procedure**

The investigation included interviews with the following individuals:

1. Parent, [REDACTED]
2. Principal, [REDACTED]

The investigation also included review of the following documents which were either submitted by the complainant, submitted by the school, or accessible via DCPS data systems:

1. Email correspondence
2. Incident Report

**General Findings of Fact**

The following findings of fact resulted from the investigation:

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1. Towards the end of the [REDACTED] school year, [REDACTED] jacket was misplaced while at [REDACTED]
  2. Various staff members at [REDACTED] attempted to find the jacket but were unsuccessful.
  3. You approached Principal, [REDACTED] about this issue. Principal, [REDACTED] agreed to reimburse you for the jacket by purchasing a new one that was comparable to the jacket [REDACTED]. lost.
  4. Principal, [REDACTED] agreed to reimburse you for the jacket by purchasing a similar jacket. Principal, [REDACTED] stated that she would have the jacket by the end of June.

### Discussion/Conclusion

24 DCMR Subtitle 5-B, Section 2405.2 (f) is substantiated. Principal, [REDACTED]. agreed to reimburse you for a lost jacket. You did not receive a replacement jacket by the time your grievance was filed.

DCPS has taken the following actions below to address this incident:

1. On [REDACTED], you were emailed by Principal, [REDACTED] informing you that the jacket is available for pickup from [REDACTED]

As the complainant, if you are not satisfied with the outcome, you have the right to file an appeal. Appeals must be submitted in writing and received within 10 calendar days of receipt of this notice. Please submit appeal requests to the Office of Integrity via U.S. Postal Mail to 1200 First St., NE, 10<sup>th</sup> Floor; Attn: CIO or via email at [dcps.cio@k12.dc.gov](mailto:dcps.cio@k12.dc.gov). You may also contact the U.S. Department of Education, Office for Civil Rights (1-800-421-3481) to report any educational discrimination.

If you have further questions, please do not hesitate to contact us at [dcps.care@dc.gov](mailto:dcps.care@dc.gov) or 202.442.5405.

Sincerely,

[REDACTED]  
[REDACTED]

Cc: Principal  
Instructional Superintendent