



VIA EMAIL AND FIRST-CLASS MAIL

April 14, 2020



RE: Letter of Response for Grievance #3401 filed on October 2, 2019

Dear [REDACTED]:

In accordance with Chapter 24 Subtitle 5-B, Section 2405 of the District of Columbia Municipal Regulations, DC Public Schools (DCPS) Comprehensive Alternative Resolution and Equity (CARE) team has completed its investigation of the above referenced grievance.

Grievance Issues

Based on a review of the information provided, the written grievance raised the following issues under the jurisdiction of this office:

1. **5-B DCMR 2405.2 (f):** Any other violation of a right granted by law that does not have a specific grievance procedure or hearing process provided in this title. You reported an ongoing safety concern after Student [REDACTED] was shot. Additionally, you reported that you did not receive follow-up from the school regarding options to continue school at home.

Review Procedure

The review included interviews with the following individuals:

1. [REDACTED], Student [REDACTED]'s parent
2. [REDACTED], DCPS Student Supports Director
3. [REDACTED], DCPS Enrollment Director
4. [REDACTED], School Strategy & Logistics Assistant
5. [REDACTED], DCPS Reengagement and Support Specialist

The review also included the following which were either submitted by the complainant, submitted by the school, or accessible via DCPS data systems:

1. Aspen - DCPS' student information/attendance database
2. Student Behavior Tracker – DCPS' disciplinary infraction database
3. Home/Hospital Instruction Program No Service Form dated [REDACTED]

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4. [REDACTED] School Administrator Statement dated [REDACTED]

General Findings of Fact

The following findings of fact resulted from this investigation:

1. On [REDACTED] you reported to DCPS CARE that on [REDACTED] Student [REDACTED] was shot, likely by another student at [REDACTED] School.
2. You reported to DCPS CARE that Student [REDACTED] was shot in his dominant hand and does not have full mobility.
3. You reported to DCPS CARE that you completed Home/Hospital Instruction Program (HHIP) forms and received guidance from Student [REDACTED]'s doctor that he should receive instruction at home.
4. You reported to DCPS CARE that you were unable to schedule another appointment with Student [REDACTED]'s regular doctor until [REDACTED], so you visited a new doctor who advised that Student [REDACTED] could attend school and use a scribe.
5. [REDACTED] the HHIP program issued a No Service Form which indicated that Student [REDACTED] was not eligible to receive instruction through HHIP.
6. You reported to DCPS CARE that in addition to concerns regarding Student [REDACTED]'s mobility, you were concerned that returning to school would pose a safety risk for Student [REDACTED].
7. On [REDACTED], you reported to DCPS CARE that you did not know who shot Student [REDACTED] and as such, could not confirm that it was a student at [REDACTED] School.
8. Student [REDACTED]'s neighborhood school is [REDACTED] School and Student [REDACTED] needs six credits in order to graduate.

Discussion/Conclusion

As a result of this review, DCPS has found the following:

DCPS CARE is unable to substantiate **5-B DCMR 2405.2 (f)**. You expressed safety concerns to DCPS CARE regarding Student [REDACTED]'s return to [REDACTED] School after he had been shot. However, as you reported that you did not know who shot Student [REDACTED], DCPS CARE is unable to conclude that Student [REDACTED]'s safety at [REDACTED] is at risk as we cannot confirm that the shooter was a [REDACTED] student. You reported to DCPS CARE that you requested for Student [REDACTED] to receive instruction at home, but you never received a response. DCPS CARE received a copy of the Home/Hospital Instruction Program's letter that was sent to you in [REDACTED] stating that student [REDACTED] was ineligible for the HHIP services. As such, DCPS CARE is unable to substantiate **5-B DCMR 2405.2 (f)**.

To address your concerns, DCPS has taken or will take the following action:

1. Regarding your concerns for Student [REDACTED]'s safety, on [REDACTED] DCPS CARE made a referral to the Student Placement Office regarding school placement options for Student [REDACTED]. For additional questions you may contact them at student.placement@k12.dc.gov or 202-393-2004.
2. On [REDACTED] DCPS CARE sent you the DCPS enrollment packet which outlines how to enroll Student [REDACTED] in a DCPS school via email.
3. On [REDACTED] DCPS CARE connected you with the DCPS Reengagement Support Specialist in order to create a graduation plan and explore school location options for Student [REDACTED].

As the complainant, if you are not satisfied with the outcome, you have the right to file an appeal. Appeals must be submitted in writing and received within 10 calendar days of receipt of this notice. Please submit appeal requests to the Office of Integrity via U.S. Postal Mail to 1200 First St., NE, 11th Floor; Attn: CIO or via email at dcps.cio@dc.gov. You may also contact the U.S. Department of Education, Office for Civil Rights (1-800-421-3481) to report any educational discrimination.

Sincerely,


, Director CARE

Cc: Principal
Instructional Superintendent