



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

Office of the Chief Operating Officer

VIA EMAIL

July 13, 2020

[REDACTED]

RE: Letter of Response for Grievance #3483 filed on November 7, 2019

Dear [REDACTED]

In accordance with Chapter 24 Subtitle 5-B, Section 2405 of the District of Columbia Municipal Regulations, D.C. Public Schools (DCPS) Comprehensive Alternative Resolution and Equity (CARE) team has completed its review of the above referenced written grievance.

Grievance Issues

Based on a review of the information provided, the written grievance raised the following issues under the jurisdiction of this office:

1. **24 DCMR 5-B, Section 2405.2 (c):** Where it is alleged that any student or group of students is being subjected to an arbitrary or unreasonable regulation, procedure, or standard of conduct. You raise concerns that Student [REDACTED] has received communication that they would need to retake classes failed due to attendance inaccuracies.

Review Procedure

The review included interviews with the following individuals:

DCPS CARE attempted to contact you via phone on [REDACTED], and [REDACTED] but was unable to reach you.

The review also included review of the following documents which were either submitted by the complainant, submitted by the school, or accessibly via DCPS data systems:

1. Email correspondence between [REDACTED] Assistant Principa [REDACTED] and [REDACTED], [REDACTED] regarding a data modification request for Student [REDACTED] attendance.
2. Aspen-DCPS database for student attendance

General Findings of Fact

1. On [REDACTED], Assistant Principa [REDACTED] confirmed a data modification request was submitted to amend Student [REDACTED] attendance records.

-
2. On [REDACTED], [REDACTED] confirmed that the "F" Student [REDACTED] received due to attendance was removed.
 3. Student [REDACTED] was not required to retake any classes during the [REDACTED] school year.
 4. Student [REDACTED] graduated from [REDACTED].

Discussion/Conclusion

As a result of this review, DCPS has found the following:

1. DCPS CARE finds that **24 DCMR 5-B, Section 2405.2 (c)** is substantiated. According to the [REDACTED] modifications were made to correct Student [REDACTED] attendance records to remove the "F" Student [REDACTED] received due to inaccurate attendance records. Student [REDACTED] was not required to retake any classes due to attendance. Student [REDACTED] has graduated from [REDACTED].

As the complainant, if you are not satisfied with the outcome, you have the right to file an appeal. Appeals must be submitted in writing and received within 10 calendar days of receipt of this notice. Please submit appeal requests to the Office of Integrity via U.S. Postal Mail to 1200 First St., NE, 10th Floor; Attn: CIO or via email at dcps.cio@k12.dc.gov. You may also contact the U.S. Department of Education, Office for Civil Rights (1-800-421-3481) to report any educational discrimination.

If you have further questions, please do not hesitate to contact us at dcps.care@k12.dc.gov or 202.442.5405.

Sincerely,



Anitra Allen, Director CARE

cc: Principal
Instructional Superintendent