



VIA E-MAIL

March 17, 2020

[REDACTED]

RE: Withdrawal of Grievance #3623 filed on January 17, 2020

Dear [REDACTED]:

In accordance with Subtitle 5-B, Section 2405 of the District of Columbia Municipal Regulations, D.C. Public Schools (DCPS) Comprehensive Alternative Resolution and Equity (CARE) team, received a grievance filed on January 27, 2020. The grievance was regarding your request for a 504 meeting for your student that was not held with you. The DCPS CARE team spoke with you on March 12, 2020 in which you stated that the original issue is resolved. On March 12, 2020 the DCPS CARE team received your written confirmation to have this grievance withdrawn. As a result, this claim will not be further investigated and is considered closed at this time.

However, during the conversation you expressed concerns regarding the school staff's understanding and implementation of accommodations and modifications available through a 504 plan. In order to support your student and ensure that your concerns are addressed, DCPS will take the following action by the due date established below:

1. By the start of the 2020-2021 school year, your student's Section 504 and Accommodations team at [REDACTED] will receive a targeted training on Section 504, accommodations and modifications.

If you have any questions about this notification, please contact the CARE Team at 202-442-5405 or [dcps.care@k12.dc.gov](mailto:dcps.care@k12.dc.gov).

Sincerely,

Anitra Allen-King, Director CARE

cc: Principal  
Instructional Superintendent