

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
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2. Amendment/Modification Number Amendment No. 01	3. Effective Date 8/11/2022	4. Requisition/Purchase Request No.	5. Solicitation Caption Long-Term Substitute Teachers		
6. Issued by: District of Columbia Public Schools Office of Resource Strategy Contracts and Acquisitions Division 1200 First Street NE, Suite 9 th Floor Washington, DC 20002		Code	7. Administered by (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code)		X	9A. Amendment of Solicitation No. GAGA-2022-I-0293		
			9B. Dated (See Item 11)		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>one (1)</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
	A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
	C. This supplemental agreement is entered into pursuant to authority of:				
X	D. Other (Specify type of modification and authority) 27 DCMR 1623.1 (D) AMENDMENT OF SOLICITATION BEFORE CLOSING DATE				
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>one (1)</u> copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
The Solicitation has been amended as follows:					
1.	DELETE IN ITS ENTIRETY: SECTION L.2 BID SUBMISSION DATE AND TIME Proposals must be submitted electronically via email at: via dcpsoca.inquiries@k12.dc.gov, no later than, Friday, August 12, 2022, at 3:00 P.M. EST INSERT: SECTION L.2 BID SUBMISSION DATE AND TIME BIDS must be submitted electronically via email at: via dcpsoca.inquiries@k12.dc.gov, no later than, Friday, August 19, 2022, at 3:00 P.M. EST.				
2.	DELETE IN ITS ENTIRETY: B.1.1 The District contemplates an award of a Labor Hour contract, in accordance with 27 DCMR Chapter 27.				
3.	INSERT: B.1.1. The District contemplates an award of an Indefinite Delivery Indefinite Quantity contract, in accordance with 27 DCMR Chapter 24.				

4. DELETE IN ITS ENTIRETY: B.2 - LABOR HOUR CEILING

5. INSERT: B.2 INDEFINITE DELIVERY- INDEFINITE QUANTITY (IDIQ) CONTRACT

This is an IDIQ contract for the supplies or services specified, and effective for the period stated.

- a) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering Clause, G.10. The Contractor shall furnish to the District, when and if ordered, the supplies or services specified in the Schedule up to and including the maximum quantity of *One (1) Long-Term Substitute Teacher per DC Public School listed in the DCPS School Director (CLIN 001)*. The District will order at least the minimum quantity of *One (1) Long-Term Substitute Teacher*.
- b) There is no limit on the number of orders that may be issued. The District may issue orders requiring delivery to multiple destinations or performance at multiple locations.
- c) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and District's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided that the contractor shall not be required to make any deliveries under this contract after *September 30, 2022*.

6. DELETE IN ITS ENTIRETY: B.3 PRICE/COST SCHEDULE – LABOR HOURS

7. INSERT: B.3 INDEFINITE DELIVERY – INDEFINITE QUANTITY (IDIQ) CONTRACT

B.3.1 BASE YEAR (OCTOBER 1, 2022 THRU SEPTEMBER 30, 2023)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Quantity Minimum	Minimum Total Price (Unit price x minimum quantity)	Quantity Maximum	Maximum Total Price (Unit price x Maximum quantity)
CLIN 0001 [C.4.1]	Long-Term Substitute Teacher	\$__ per [hour]	1,440 hours	\$_____	169,920 hours	\$_____
Grand Total for B.3.1		\$__ per [hour]		\$_____		\$_____

B.3.2 OPTION YEAR ONE (OCTOBER 1, 2023 THRU SEPTEMBER 30, 2024)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Quantity Minimum	Minimum Total Price (Unit price x minimum quantity)	Quantity Maximum	Maximum Total Price (Unit price x Maximum quantity)
CLIN 1001 [C.4.1]	Long-Term Substitute Teacher	\$__ per [hour]	1,440 hours	\$_____	169,920 hours	\$_____
Grand Total for B.3.2		\$_____per [hour]		\$_____		\$_____

B.3.3 OPTION YEAR TWO (OCTOBER 1, 2024 THRU SEPTEMBER 30, 2025)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Quantity Minimum	Minimum Total Price (Unit price x minimum quantity)	Quantity Maximum	Maximum Total Price (Unit price x Maximum quantity)
CLIN 2001 [C.4.1]	Long-Term Substitute Teacher	\$__ per [hour]	1,440 hours	\$_____	169,920 hours	\$_____
Grand Total for B.3.3		\$_____per [hour]		\$_____		\$_____

B.3.4 OPTION YEAR THREE (OCTOBER 1, 2025 THRU SEPTEMBER 30, 2026)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Quantity Minimum	Minimum Total Price (Unit price x minimum quantity)	Quantity Maximum	Maximum Total Price (Unit price x Maximum quantity)
CLIN 3001 [C.4.1]	Long-Term Substitute Teacher	\$__ per [hour]	1,440 hours	\$_____	169,920 hours	\$_____
Grand Total for B.3.4		\$_____per [hour]		\$_____		\$_____

8. INSERT:

G.10 ORDERING CLAUSE

G.10.1 Any supplies and services to be furnished under this contract must be ordered by issuance of delivery orders or task orders by the CO. Such orders may be issued during the term of this contract.

G.10.2 All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of a conflict between a delivery order or task order and this contract, the contract shall control.

G.10.3 If mailed, a delivery order or task order is considered "issued" when the District deposits the order in the mail. Orders may be issued by facsimile or by electronic commerce methods.

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.

15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer	
		LaVeta Hilton	
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia	16C. Date Signed
(Signature of person authorized to sign)		<i>LaVeta Hilton</i>	8/11/2022
		(Signature of Contracting Officer)	

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Questions and Answers for GAGA-2022-I-0293, Long Term Substitute Teachers:

Question #1: In the table below – what does ‘Estimated Quantity’ refer to? Is that the total number of hours, teachers, days, or something else? And then I assume the unit price, is the price of 1 unit of the 1,440 units – is that correct?

B.3.1. BASE YEAR: (OCTOBER 1, 2022 THRU SEPTEMBER 30, 2023)

Contract Line Item No. (CLIN)	Description of Services	Estimated Number of Schools	Price per Hr.	Estimated Quantity	Unit Price	Total Amount
001	Substitute Teachers	118	\$ _____	1,440	\$ _____	\$ _____
GRAND TOTAL FOR B.3.1						\$ _____

Answer: “Estimated Quantity” is the number of “hours”. The estimated minimum quantity (hours) was calculated as follows: 1-school x 180 school days x 8 hours per day = 1,440 hours.

Question #2: I read through the RFP, and I can’t tell what sections or format is required for the submission. Can you clarify? Typically there is a cover sheet, and a section that outlines what the required sections are for submission. But I don’t see anything like that here, and I’m wondering if I’m missing something. Thank you.

Answer: In accordance with solicitation GAGA-2022-I-0293, starting at page 36, please review SECTION L: INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS for guidance on bid submissions.

In addition, each prospective bidder must review the front page “Solicitation, Offer and Award” for completion and submission with their bid. Prospective bidders must also review and complete section B.3 PRICE/COST SCHEDULE – LABOR HOURS. All prospective bidders are required to submit the entire solicitation with their bid.

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