## Proposal Cover Sheet for DCPS Research Review Board

Date:

Project Title:

Researcher and Organization Name(s):

Researcher Email(s):

\*Please click ☐ where relevant. Remove this line and **all** highlighted text before submitting.

|  |  |
| --- | --- |
| **Issue** | **Details** |
| Description:[ ]  Program[ ]  Research | * Briefly summarize proposal in this cell.
 |
| Timeline:[ ]  2019-20[ ]  2020-21[ ]  2021-22[ ]  2022-23 | * Specify activity/activities in each year (through the estimated date of publication) in this cell.
 |
| Data Collection From/in Schools: | * Briefly summarize any planned primary data collection in schools in this cell, or mark as N/A.
 |
| Data Requested from DCPS: | * Briefly summarize all data that will be requested from DCPS Central Office in this cell, or mark as N/A.
 |
| DCPS Research Priority: | * List one or more DCPS research priorities (see Appendix I of *DCPS Process and Requirements to Conduct Research or Obtain Confidential Data*) in this cell. Proposal narrative should include further explanation of how the project supports these priorities. Note that all proposals should address the priority “Promote Equity.”
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| DCPS Advocate(s): | * List the name, email, role, and department of your DCPS Advocate in this cell. See p. 6 of *DCPS Process and Requirements to Conduct Research or Obtain Confidential Data* for more information.
 |
| IRB Approval.[ ]  Yes [ ]  Pending[ ]  No [ ]  IRB Exempt | * Add notes on IRB approval (if necessary) or leave this cell blank.
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