## Proposal Cover Sheet for DCPS Research Review Board

Date:

Project Title:

Researcher and Organization Name(s):

Researcher Email(s):

\*Please click ☐ where relevant. Remove this line and **all** highlighted text before submitting.

|  |  |
| --- | --- |
| **Issue** | **Details** |
| Description:  Program  Research | * Briefly summarize proposal in this cell. |
| Timeline:  2019-20  2020-21  2021-22  2022-23 | * Specify activity/activities in each year (through the estimated date of publication) in this cell. |
| Data Collection From/in Schools: | * Briefly summarize any planned primary data collection in schools in this cell, or mark as N/A. |
| Data Requested from DCPS: | * Briefly summarize all data that will be requested from DCPS Central Office in this cell, or mark as N/A. |
| DCPS Research Priority: | * List one or more DCPS research priorities (see Appendix I of *DCPS Process and Requirements to Conduct Research or Obtain Confidential Data*) in this cell. Proposal narrative should include further explanation of how the project supports these priorities. Note that all proposals should address the priority “Promote Equity.” |
| DCPS Advocate(s): | * List the name, email, role, and department of your DCPS Advocate in this cell. See p. 6 of *DCPS Process and Requirements to Conduct Research or Obtain Confidential Data* for more information. |
| IRB Approval.  Yes  Pending  No  IRB Exempt | * Add notes on IRB approval (if necessary) or leave this cell blank. |