

**DETERMINATION AND FINDING  
FOR A SOURCE PROCUREMENT**

**AGENCY, OFFICE:** District of Columbia Public Schools, Eastern High School  
**CAPTION:** Eastern Academy of Health Sciences Accredited EMT Program  
**PROPOSED CONTRACTOR:** Doreen Vines  
**CONTRACT NO. RK206877**

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Code 2-354.04 and 27 DCMR, Section 1304 and 1700.

**2. MINIMUM NEED:**

Eastern High School is seeking support and services to the Eastern High School's EMT Program to provide EMT instruction for Eastern's EMT class per the Health Department's requirement of a licensed EMT and certified EMT instructor cardholder to serve in the role of both Program Director and lead instructor. She will serve direct instruction daily from 2:00-3:30 and work an additional 2.5 hours a day for planning and grading purposes.

**3. ESTIMATED COST:**

\$16,600.00

**4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:**

Doreen Vines meets the qualifications and already has a relationship established with the seniors taking the course as she has served in an adjunct capacity for the past two years of the accredited program. Due to the short turnaround window and Eastern's need of an instructor in the immediate future to continue on in its accreditation, Doreen is the selection made by the school to carry on the work due to her meeting the required stipulations and her previous knowledge and work with the current students.

**5. BACKGROUND AND HISTORY:**

Eastern Academy of Health Sciences, a NAF Academy in Eastern High School hosts an accredited EMT program approved by the DC Health Department. The instructor and program director of record for the SY 2021-2022 school year is currently not in his position and the school needs to provide an immediate replacement in order to maintain eligibility for students to qualify to sit for the National Registry Exam of EMT during the summer of SY2021-2022.

**6. CERTIFICATION BY THE OFFICE OF SCHOOL IMPROVEMENTS AND SUPPORTS:**

I hereby certify that the above findings are correct and the anticipated cost to DCPS is fair and reasonable.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Regina McClure, NAF Director  
Eastern Academy of Health Sciences

6.

**CERTIFICATION AND DETERMINATION**

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2-354.04 and 27 DCMR 1304 and 1702.

\_\_\_\_\_  
Date

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LaVeta Hilton  
Deputy Chief Procurement Officer