



## DETERMINATION AND FINDINGS FOR AN EMERGENCY CONTRACT

**CONTRACT NO:** GAGA-2022-E-0180  
**REQUISITION NO:** RK209252  
**CAPTION:** 5-Week Summer Programming at Tubman ES  
**AGENCY** District of Columbia Public Schools  
**PROPOSED CONTRACTOR:** KUEHG Corporation

### FINDINGS

#### 1. AUTHORIZATION:

D.C. Official Code § 2-354.05; 27 DCMR § 1702 (Emergency Procurements)

#### 2. MINIMUM NEED:

The District of Columbia Public Schools (DCPS), Office of Resource Strategy, Contracts and Acquisitions Division, on behalf of the Office of Social Emotional, Academic Development, has a need for a Contractor to provide Emergency Academic Summer School Programming to Harriet Tubman Elementary School. There are approximately 200 to 300 students that will be receiving this summer programming service.

There is an immediate need for a safe, Covid-19 mindful environment which will allow students to receive services offering an approach to reducing summer learning loss through arts, reading and writing clubs, reading circles, read-aloud, independent reading time, math manipulatives, math games and more.

There is an immediate need for the school requirements to prevent interruption in service delivery that cannot be met through normal procurement methods at this time. Therefore, this emergency procurement action must be executed. The selected Contractor shall meet the following minimum requirements:

- a. Be compliant with District certification requirements.
- b. Have a necessary credentials enough to respond to scheduled services as described in the contract.
- c. Possess, maintain, and keep in full force during the term of the contract, at its own costs and expense, insurance coverage at the limits prescribed in the contract; and

- d. Shall ensure that every staff meets the required DCPS administered background check, finger printing, and criminal background check requirements prior to providing the services under this Emergency Contract.

A Purchase Order will be issued by the Contracts and Acquisitions Division in conjunction with this Emergency Procurement to provide funding for the delivery of the services by the Contractor. *The period of performance for this emergency contract shall be for five (5) weeks, from July 5, 2022 through August 5, 2022.*

**3. ESTIMATED REASONABLE COST:**

Based on the historical data and informal research of prices for the required services, the estimated reasonable cost of the emergency contract is \$105,233.00.

**4. FACTS THAT JUSTIFY EMERGENCY PROCUREMENT:**

The primary purpose of this emergency contract is to provide a COVID-19 mindful environment, which will allow Tubman ES to offer essential services to prevent summer learning loss. The District of Columbia Public Schools, Tubman ES has been tasked to safely meet the requirement while adhering to COVID-19 protocols to safely continue stopping the spread.

The period of services for this requirement is 5-weeks, from July 5, 2022 through August 5, 2022.

Proposals were requested from additional contractors to determine if they could provide services for the 5-weeks.

**5. CERTIFICATION BY CONTRACT SPECIALIST:**

I hereby certify that the above findings are true, correct, and complete to the best of my knowledge.

*Delorise Ragins*

Delorise Ragins  
Sr Contract Specialist

June 7, 2022

Date

**6. DETERMINATION**

Based upon the authorities, findings and in accordance with D.C. Official Code § 2-354.05; 27 DCMR § 1702 (Emergency Procurements), I hereby determine that the proposed emergency procurement is in the best interest of the District of Columbia.

*LaVeta Hilton*

Contracting Officer

6-13-2022

Date