

**DETERMINATION AND FINDINGS FOR
AN EMERGENCY CONTRACT**

CONTRACT NO: GAGA-2024-E-0172
REQUISITION NO: RK273150
CAPTION: After Care Enrichment Programming and Services
AGENCY Office of Teaching and Learning
PROPOSED CONTRACTOR: Everyday Play N Learn Child Development Center

FINDINGS

1. AUTHORIZATION:

Code of the District of Columbia § 2–354.05, 27 DCMR Section 1702.

2. MINIMUM NEED:

The Contractor to provide necessary after-school programming support at Miner Elementary School to ensure safe and healthy OSTP After School Program

The Contractor shall provide approved individuals to ensure there is supervision and successful programming at Miner Elementary School.

There is an immediate need for services continuation to prevent interruption in service delivery that cannot be met through normal procurement methods at this time. Therefore, this emergency procurement action must be executed. The selected vendor shall meet the following minimum requirements:

- a. Be compliant with District certification requirements.
- b. Have the necessary credentials enough to respond to scheduled delivery of services as described in the contract.
- c. Possess, maintain, and keep in full force during the term of the contract, at its own costs and expense, insurance coverage at the limits prescribed by the District Office of Risk Management; and
- d. Shall ensure that every staff meets the required DCPS administered background check, finger printing, and criminal background check requirements prior to providing the services under this Emergency Contract.

The Emergency Contract Number GAGA-2024-E-0172 was posted on March 18, 2024, and will close on 2:00pm on March 28, 2024. To prevent interruption of services to Miner Elementary School students, DCPS, ELAR Budget & Operations, Office of Teaching and Learning (OTL) awarded this emergency contract. The period of performance for this emergency contract shall be from April 1, 2024, thru June 30, 2024

The Contracts and Acquisitions Division is in the process of seeking and securing a new long-term and sustainable contract at the conclusion of this emergency contract.

3. ESTIMATED REASONABLE COST:

The estimated reasonable cost of this emergency contract is \$35,550.00.

4. FACTS THAT JUSTIFY EMERGENCY PROCUREMENT:

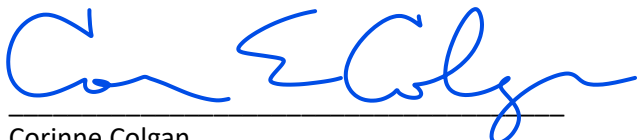
The primary purpose of this emergency contract is to continue providing aftercare enrichment programming and services for Miner Elementary School students. The District of Columbia, ELAR Budget & Operations, Office of Teaching and Learning (OTL) has been tasked to perform the aftercare enrichment programming and services.

Below are some of the important factors to justify to why DCPS limited competition to Everyday Plan N Learn Child Development Center.

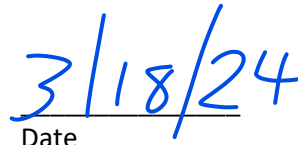
1. Due to staffing for the daytime and after school at Miner Elementary School, the supervision of this vulnerable age children has not been consistent, and the additional support of this emergency contract allows for the program to run for the rest of school year instead of risk being shut down prematurely.
2. The safety of the students is one of the high priorities for the DCPS. Not having enough staffing for these services will jeopardize the security level these children deserve. DCPS is diligent to ensure that the school has what is needed to operate at the required safety level.

5. CERTIFICATION BY AGENCY DIRECTOR:

I hereby certify that the above findings are true, correct, and complete to the best of my knowledge.



Corinne Colgan
Chief, Office of Teaching and Learning



Date

6. DETERMINATION

Based upon the authorities, findings and in accordance with D.C. Official Code § 2-354.05; 27 DCMR § 1702 (Emergency Procurements), I hereby determine that the proposed emergency procurement is in the best interest of the District of Columbia.

Contracting Officer

Date