



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
CHANGE ORDER/UNILATERAL MODIFICATION**

Page No. 1 of 1 Page(s)

CONTRACT NO: <b>GAGA-2022-C-0441</b>	EFFECTIVE DATE: October 01, 2023	MODIFICATION NO: 1	MODIFICATION DATE:
ISSUING OFFICE: OFFICE OF CONTRACTS AND ACQUISITIONS 1200 First Street, NE, 9 <sup>th</sup> Floor, Washington, DC 20002 (202) 442-5112 – Office (202) 442-6105 – Fax		ISSUED TO: (Contractor) Dell Marketing LP One Dell Way Round Rock, Texas 78682-1 US	
USING AGENCY OR AGENCIES: Office of Data & Technology		TITLE: Adobe Reader License	

ACTION:  Change  Exercise of Option  Economic Price Adjustment  Other

Pursuant to Section 15 of the District of Columbia Standard Contract Provisions for use with Supply and Services Contracts, dated March 2007 and 27 DCMR Section 3601.3, the Contract is hereby modified as follows:

1. In accordance with the provisions of the Contract in F.2 entitled “Option To Extend The Term Of The Contract,” the District of Columbia Public Schools (DCPS) is exercising option year one in the amount of **\$148,649.30**.
2. The period of performance of option year one is from October 1, 2023, through September 30, 2024.

**3. Delete  
G.7 CONTRACTING OFFICER (CO)**

Contracts will be entered into and signed on behalf of the District only by contracting officers. The contact information for the Contracting Officer is:

LaVeta Hilton  
Deputy Chief Procurement Officer  
District of Columbia Public Schools  
Office of Chief Resource Strategy  
Contracts and Acquisitions Division  
1200 First Street, NE, 9th floor.  
Washington, DC 20002  
Phone: (202) 442-5136  
Email: [LaVeta.hilton@k12.dc.gov](mailto:LaVeta.hilton@k12.dc.gov)

**4. Replace With**

**G.7 CONTRACTING OFFICER (CO)**

Contracts will be entered into and signed on behalf of the District only by contracting officers. The contact information for the Contracting Officer is:

Brenda Allen  
Contracting Officer  
District of Columbia Public Schools  
Contracts and Acquisitions Division  
1200 First Street, NE, 9th floor.  
Washington, DC 20002  
Phone: (202) 251 2780  
Email: [Brenda.Allen2@k12.dc.gov](mailto:Brenda.Allen2@k12.dc.gov)

**ALL OTHER CONTRACT TERMS AND CONDITIONS REMAIN UNCHANGED**

9/26/2023

DATE

Brenda Allen

CONTRACTING OFFICER

*Brenda Allen*

SIGNATURE

Case File  
DC022

Contractor

PSD

Using Agency  
3/97