Sources Sought Notice/Request for Information Number: GAGA-2026-F-0045

General Information

- **Contract Opportunity Type:** Sources Sought/Request for Information (RFI)
- **Original Published Date:** December 1, 2025
- **Original Response Date:** December 10, 2025
- **Inactive Policy:** Manual
- **Original Inactive Date:** December 18, 2025
- **Initiative:** See Specification Below.

Classification

- **Original Open Market with Subcontracting:** 35% Set Aside for small businesses
- **Product Service Code:**
- **NAICS Code:**
    - 621340- Offices of Physical, Occupational and Speech Therapists, and Audiologists
- **Place of Performance:** Washington, DC Public Schools (DCPS)

Description

THIS IS A SOURCES SOUGHT/REQUEST FOR INFORMATION (RFI) ANNOUNCEMENT ONLY. This notice does not constitute a commitment by District of Columbia Public Schools (DCPS). All information submitted in response to this announcement is voluntary, and DCPS will not pay for information requested nor will it compensate any respondent for any cost incurred in developing information provided to DCPS.

As part of its market research, the District of Columbia Public Schools, Department of Related Services (RS) is issuing this Sources Sought/RFI to determine if there exists an adequate number of qualified interested staffing agencies capable of providing solutions to meet the requirement. DCPS may use the responses to this Sources Sought for information and planning purposes.

DC Public Schools, Department of Related Services, is seeking staffing agencies that have the capacity to employ Related Service Providers (Occupational Therapists, Physical Therapists, and Speech-Language Pathologists) to deliver services and conduct evaluations within an urban school setting for short-term (approx. 12-20 week) contracts. These assignments may include multiple school sites and require flexibility and competence. The Staffing Agency must be able to hire providers for the 2026-27 school year, as well as provide general clinical oversight, compliance, and supervision of staff. Additional requirements for Related Service Providers include, but are not limited to:

- Clinical staff must be licensed by DC Department of Health
- Clinical Speech-Language Pathologists may be required to obtain Office of the State Superintendent Education Educator Credentials (OSSE)
- National Provider Index Number
- Registration with DC Medicaid
- DCPS Background Clearance including Drug Testing

This Sources Sought/RFI is only for the purpose of identifying potential sources as part of DCPS' market research. No Request For Quote (RFQ) exists; therefore, do not request a copy of the RFQ.

Responses to this Sources Sought Notice/RFI are not quotes on which DCPS can issue any contract. This Sources Sought/RFI is issued for information and planning purposes only and does not itself constitute an RFQ. DCPS does not intend to award a contract based only on responses to this Sources Sought/RFI.

All information received in response to this Sources Sought/RFI marked "Proprietary" will be protected and handled accordingly. Interested parties are responsible for adequately marking proprietary or competition sensitive information contained in their response. DCPS reserves the right to ask follow-up clarifying questions to individual companies based on proprietary information submitted without posting those questions.

Responses to the Sources Sought/RFI will not be returned. Responders are solely responsible for all expenses associated with responding to this Sources Sought/RFI. DCPS will not pay for information received in response to this Sources Sought/RFI.

DCPS requests that interested parties respond to this notice in writing including details of your company's ability to deliver Related Service Providers to fulfill short-term staffing needs within the public-school setting. Additionally, please provide the following information:

1. Company Name and Address
2. Cage Code
3. DUNs Number
4. Company business size by NAICS code
5. Small Business Type(s), if applicable
6. Point of Contact for questions and/or clarifications
7. Telephone Number and email address
8. Web Page URL (if applicable)
9. Teaming Partners (if applicable)
10. Information regarding the viability to receive and process classified information (if needed) with appropriate contact information
11. Provide any recommendations and/or concerns.

Do not submit pricing information in response to this Sources Sough/RFI.

Responses to this Sources Sought/RFI should not exceed 5 pages in length.

Please send responses with the subject heading: “DC Public Schools, Department of Related Services, staffing agencies with the capacity to employ Related Service Providers (Occupational Therapists, Physical Therapists, and Speech-Language Pathologists). The information in this notice is current as of the publication date but is subject to change and is not binding to DCPS. Oral submissions of information are not acceptable.

Attachments/Links

No attachments. You may use the links below to access DCPS website for contracting opportunities and how to do business with DC Public Schools.

DCPS.ProcurementOps@k12.dc.gov.

https://dcps.dc.gov/page/doing-business-dcps.