

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number		Page of Pages	
			1			
2. Amendment/Modification Number		3. Effective Date		4. Requisition/Purchase		
Amendment No. 001		February 9, 2026				
6. Issued by: District of Columbia Public Schools Contracts and Acquisitions Division 1200 First Street, N.E., 9 th Floor Washington, DC 20002			7. Administered By: (If other than line 6)			
8. Name and Address of Contractor (No. street, city, county, state and zip code number)			9A. Amendment of Solicitation No. GAGA-2026-I-0050			
			9B. Dated (See Item 11) January 30, 2026.			
			10A. Modification of Contract/Order No.			
			10B. Dated (See Item 13)			
Code Facility						
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended. ☒ is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning one (1) copy of the amendment; (b) acknowledging receipt of If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. Accounting and Appropriation Data (If Required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.						
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.						
B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation data, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.						
C. This supplemental agreement is entered into pursuant to authority of:						
☒ D. Other (Specify type of modification and authority): 27 DCMR Section 1700						
E. IMPORTANT: Contractor ☐ is not ☒ is required to sign this document and return one (1) copy to the issuing office.						
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)						
The purpose of this Amendment 001 is to:						
1. Answer solicitation (IFB) questions.						
2. Provide additional information and/or clarifications.						
<u>The signed copy of this amendment shall be submitted with the bid.</u>						
All terms and conditions of the IFB remain unchanged in full force and effect.						
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer			
			Tabitha Woods Jackson			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		
(Signature of person authorized to sign)		Tabitha Woods Jackson (Signature of Contracting Officer)		16C. Date Signed		
				02/10/2026		

1. Answer solicitation (IFB) questions

- Question 01 Estimated Quantities vs. Actual Spend. The IFB notes that estimated quantities are not guaranteed under this Requirements Contract. Can DCPS provide historical annual spend or usage data (by division and service type) for the past 1–3 years to help assess likely contract value and staffing needs?
- Answer This is a new contract that consolidates previously separate contracts, and the program team does not contain clean records of this information. The contemplated contract will be “Requirements Contract.” With the “The Requirements Contract” quantities are estimated since DCPS at the time of award does not know the exact quantities for each Division and during the life of the contract the quantities will fluctuate, the quantities may increase and/or decrease. The vendors required pricing based on the provided estimated quantities.
- Question 02 Applicable Subcontracting Threshold Section B.3.8 references a 35% subcontracting requirement, while Section H.9.1 references a 50% subcontracting requirement for contracts over \$250,000. Can DCPS clarify which percentage applies to this solicitation?
- Answer 02 Code of the District of Columbia, § 2–218.46. Performance and subcontracting requirements for construction and non-construction contracts; subcontracting plans, at least 35% of the dollar volume of the contract shall be subcontracted to small business enterprises.
- Question 03 Industry standard separates pricing for interpretation by hours and written translation priced by the word. Can the pricing sheet be amended to separate the two modalities?
- Answer 03 Vendors may reply with the industry standard priced by word, in addition to including an estimate of the number of hours estimated per size of written translation. All invoices will be submitted by number of hours, so DCPS request this measure/calculation in the bid package.
- Question 04 Is OnDemand VRI something the District is looking for? Industry Standard is a per minute rate for OnDemand VRI, but Scheduled VRI varies.
- Answer 04 Yes, DCPS may require OnDemand VRI. Vendors include both pricing for OnDemand VRI and Scheduled VRI if prices are different.
- Question 05 Are the estimated hours per CLIN based on prior-year usage? If possible, could DCPS provide historical volume data for each division for the past 1–3 years?
- Answer 05 The number of hours estimated are listed on the CLINS.
- Question 06 Is there a maximum total hours' cap per year across all CLINs, or are the estimates flexible based on actual demand?
- Answer 06 The contemplated contract to be awarded is “Requirements Contract.” This contract does not have Maximum and Minimum. The Requirements Contract has flexible Estimates and are based on actual demand that may increase and/or decrease during the contract’s performance.

- Question 07 Are interpreters required to be U.S.-based or physically located in the U.S. at the time of service delivery?
- Answer 07 Yes.
- Question 08 Beyond RID/EIPA, are there specific DC or school-based clearances/certifications required before interpreters begin?
- Answer 08 A background check/clearance is required for anyone working in school settings or with students. Refer to Section H.11 of the solicitation.
- Question 09 Who is the current contractor, and what were their awarded rates and volumes for the past 1–3 years? Is the incumbent eligible to bid again?
- Answer 09 This is a new multi-divisional contract that we are seeking to establish. Previously, several vendors supported the need across different divisions in DCPS (such as Context Global), and the volume has ranged and increased in the last 3 years. Yes, the incumbent was eligible to bid again. There is not a rate cap, however rates should be commiserated with market rates for these services. All previously awarded contracts are available for public review, using this link <https://dcps.dc.gov/page/doing-business-dcps>, to access previously awarded contracts.
- Question 10 Can DCPS provide past performance evaluation summaries or contractor scorecards for this service?
- Answer 10 Since this is a new contract of this scale, we do not have any we can share.
- Question 11 How will the “lowest price, technically acceptable” evaluation be scored? Is there a minimum technical threshold?
- Answer 11 DCPS seeks a vendor who shall successfully meet and perform all requirements detailed in the scope of work, and throughout the solicitation including providing in-person interpretation services for ASL and in special education settings. We require a vendor with proven expertise and experience to provide services for an entire school district, at a scale of this contract. This is Invitation for Bid (IFB).
- Question 12 We are not quite sure what format or what is to be included in the submission for this RFP. Could you please provide some guidance here?
- Answer 12 Vendors shall provide bid responses in writing to address its capability to successfully meet the scope of work specified throughout the solicitation. It is upon bidders to ensure thoroughly read, understand, and respond to the solicitation specifically Section C. The instructions are in Section L.
- Question 13 Many of the documents listed in Section J are not easily accessible. Could they be provided directly to us?
- Answer 13 All required documents can be found Using this link: <https://ocp.dc.gov/node/599822>.
- Question 14 We do not plan to subcontract here? Would that bar us from being awarded this RFP?

- Answer 14. Please use this link for detailed information on subcontracting. <https://dslbd.dc.gov/>. It may not disqualify you under certain criteria which those criteria can be found on DSLBD website.
- Question 15 I am wondering the following, as I am unable to find the information through my online search, are we able to apply with virtual service offers only? Or is it required to provide in-person services?
- Answer 15 In-person services are required for certain settings, such as providing interpretation ASL services for students, or for legal or compliance related meetings for students with special needs or Early stages.
- Question 16 I am also requesting the documents with this bid package, if we can offer virtual services, as I have not seen any documents for requirements, structure of application, etc.
- Answer 16 While some virtual services are allowed, we also have in-person requirements as part of this scope of work.
- Question 17 Please confirm the meeting invite for virtual bid opening.
- Answer 17 Please see below the meeting invite for Bid Opening, Friday February 13, 2026, 2:00pm EST to 3:30pm EST.

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/26697527962033?p=S8hEwYal3Pm3QulafE>

Meeting ID: 266 975 279 620 33

Passcode: 5xB974oZ

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2. Provide additional information and/or clarifications.

2.A NEW DIVISION and/or PROGRAM ADDED TO THIS CONTRACT PER BELOW:

Below is the Statement of Work (SOW) for newly added Division/Program – Events Interpretations Services (Graduations), and other events as deems necessary by DCPS. This will be added to Section C.1.A DIVISION SPECIFIC SCOPE.

2.A.1 Event Interpretations (Graduations):

DCPS requires interpretation services to support high-volume, simultaneous graduation ceremonies occurring across multiple large venues throughout the district.

Graduation ceremonies occur concurrently at multiple locations and require substantial logistical coordination. Due to the scale and concurrency of these events, the vendor must be able to ensure adequate coverage.

Vendors must demonstrate the capacity to provide:

- i. Sufficient numbers of qualified interpreters
- ii. On-site technical staff
- iii. Interpretation equipment appropriate for large venues (e.g., headsets, transmitters, microphones)
- iv. Equipment capable of supporting the size and acoustics of each venue

NOTE: If needed, a vendor shall subcontract to ensure the interpretation needs are fully met.

2.A.2 To add new CLIN Number 0008 for new Division/Program. This CLIN is for Base Year and four Option Years.

Contract Line-Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
0008 -- Graduations & Large Events	Educational Interpreters Regular School Year (SY), and Extracurricular Activities.	\$_____/per hour	550 hours	\$_____

2.A.3. Translation Services (High-Volume or Time-Sensitive Requests):

- i. DCPS relies on external vendors to provide written translation services for documents that cannot be covered by the internal Language Access Unit, sometimes with a very short turnaround time needed (24-28 hours) from notification. This may include low-incidence languages, such as Arabic, German, Hungarian, Oromo, Portuguese, Tigrinya, Urdu. The awarded vendor must be able to satisfy all requirements and language requests.
- ii. Increase CLIN #6: Specialized Instruction Translation & Interpretation services. Increase from 250 hours to 1,000 hours.

END OF THE AMENDMENT 001.