



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

Office of the Chief Operating Officer

VIA EMAIL

May 12, 2020



RE: Letter of Response for Grievance #2733 filed on January 10, 2019

Dear [REDACTED]:

In accordance with Chapter 24 Subtitle 5-B, Section 2405 of the District of Columbia Municipal Regulations, DC Public Schools (DCPS) Comprehensive Alternative Resolution and Equity team has completed its investigation of the above referenced written grievance.

Grievance Issues

Based on a review of the information provided, the written grievance raised the following issues under the jurisdiction of this office:

1. **24 DCMR Subtitle 5-B, Section 2405.2 (f):** Any other violation of a right granted by law that does not have a specific grievance procedure or hearing process provided in this title.
 - a. You raise concerns that your student, Student [REDACTED] attendance record is inaccurate.
 - b. You raise concerns that on January 9, 2019, Student [REDACTED] cell phone was missing after he turned it in per [REDACTED] cell phone policy.

Review Procedure

The review included interviews with the following individuals:

DCPS CARE attempted to contact you via phone on April 8, 2020 and April 9, 2020 and via email on April 8, 2020 for additional information regarding this grievance. DCPS CARE was unable to contact you.

The review also included review of the following documents which were either submitted by the complainant, submitted by the school, or accessible via DCPS data systems:

1. Aspen: DCPS database for student attendance

General Findings of Fact

1. On January 10, 2019, you reported to DCPS CARE that you submitted doctor's notes for Student [REDACTED] weekly appointments with a psychologist and therapist, however, Student [REDACTED] was still marked absent.

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2. According to Aspen attendance records, Student [REDACTED] acquired 20 unexcused absences prior to January 10, 2019.

Discussion/Conclusion

As a result of this review, DCPS has found the following:

1. DCPS is unable to substantiate **24 DCMR Subtitle 5-B, Section 2405.2 (f)**. DCPS CARE attempted to contact you for an interview regarding the allegations raised in this grievance or to obtain dates for which you believe Student [REDACTED] was incorrectly marked absent. Despite multiple attempts, DCPS CARE was unable to contact you. As a result of this lack of evidence, DCPS CARE is unable to substantiate **24 DCMR Subtitle 5-B, Section 2405.2 (f)**.

Additionally, regarding your report of Student [REDACTED] missing cell phone, you may file a tort liability claim for property loss with the Office of Risk Management. Tort claims can be hand delivered or mailed to:

DC Office of Risk Management
One Judiciary Square
441 4th Street NW, Suite 800 South
Washington, DC 20001

As the complainant, if you are not satisfied with the outcome, you have the right to file an appeal. Appeals must be submitted in writing and received within 10 calendar days of receipt of this notice. Please submit appeal requests to the Office of Integrity via U.S. Postal Mail to 1200 First St., NE, 10th Floor; Attn: CIO or via email at dcps.cio@k12.dc.gov. You may also contact the U.S. Department of Education, Office for Civil Rights (1-800-421-3481) to report any educational discrimination.

If you have further questions, please do not hesitate to contact us at dcps.care@k12.dc.gov or 202.442.5405.

Sincerely,



Anitra Allen, Director CARE

Cc: Principal
Instructional Superintendent