

Who We Are:

District of Columbia Public Schools' (DCPS), **Centralized IEP Support Unit (CIEP)**, is responsible for locating, identifying, and evaluating all parentally-placed, self-funded private and religious school children ages 5 years 10 months through 21 years old who have a disability or suspected disability.

CIEP is here to help you identify any delays or disabilities that your child may have. Children who have been parentally-placed, and self-funded in a private or religious school will be evaluated to determine whether they are eligible for special education. If eligible, they may be offered equitable services.

District of Columbia Public Schools ensures that a Free Appropriate Public Education is available to parentally placed, self-funded children with disabilities who attend a private and religious school.



REFERRALS:

Parents may request a referral packet by contacting the **Centralized IEP Support Unit**



CONTACT US:

Centralized IEP Support Unit (CIEP)

Address: 1200 1st Street NE, 8th FL
Washington, DC 20002

Email: dcps.childfind@k12.dc.gov

Phone: 202-442-5475

<http://bit.ly/dcpschildfind>



DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

Child Find for Parentally-Placed, Self-Funded Students



Learn more about the District of Columbia Public Schools' Child Find efforts and services for students in private settings.

Referral Process for Parentally-Placed, Self-Funded Children

Ages 3 Years to 5 Years 10 Months:

Early Stages

Early Stages handles referrals for children ages 3 years old to 5 years 10 months who are in a private/religious school or daycare.

Contact **Early Stages** at 202-698-8037
www.earlystagesdc.org or
referrals@earlystagesdc.org.

Required Forms and Documents

After you have submitted a referral for children ages 3 years to 5 years and 10 months, a representative from the Early Stages Center will contact you to let you know what the next steps are and what forms and documents are required.



Referral Process for Parentally-Placed, Self-Funded Children

Ages 5 Years 10 Months through 21 Years:

Centralized IEP Support Unit

The Centralized IEP Unit handles referrals for children 5 years 10 months through 21 years old in a private/religious school or homeschool.

Contact The **Centralized IEP Support Unit** at
202-442-5475 or dcps.childfind@k12.dc.gov

Requested Forms and Documents

To make a referral please submit the following documents to CIEP.

Requested Documents:

- Student Referral Form
- Recent Hearing/Vision Screening Results
- Proof of Enrollment at a Private School in DC/ OSSE Homeschool Authorization
- After a referral has been received, a DCPS staff member will contact the guardian to complete residency verification.

Suggested Documents:

- Attendance Records
- Report Cards
- Standardized Test Scores
- Work Samples
- Prior-Evaluations (if applicable)



Who can be referred for a special education evaluation?

Children who are parentally-placed and self-funded that:

- are attending a private or religious child development center or elementary/secondary school in DC, whether the family resides in DC or not.
- are attending a private or religious child development center or elementary/secondary school in another state and the family resides in DC.
- are being home schooled in DC.

How do I make a referral?

See guidelines to the left for making a referral based on the child's age.

Who can make a referral?

Anyone

This includes, but is not limited to:

- Child Care Providers
- Parents
- Teachers
- Relatives
- Central Office Staff
- Friends
- Paraprofessionals
- School Administrators