

**DETERMINATION AND FINDINGS
FOR A SOLE SOURCE PROCUREMENT**

AGENCY: District of Columbia Public Schools
Office of Teaching and Learning (OTL)

CAPTION: ESSER Funds for Art, Music, and Performing Arts Classrooms

PROPOSED CONTRACTOR: Stockbridge Consulting Inc.

CONTRACT NO: RK209819

FINDINGS

1. AUTHORIZATION:

D.C. Official Code: §2-354.04, and 27 DCMR 1304, 1702.

2. MINIMUM NEED:

The District of Columbia Public Schools (DCPS) Office of Resource Strategy, Contracts & Acquisitions Division on behalf of the Office of Teaching and Learning (OTL), has an immediate need to procure a contractor to purchase unique art, music, and performing arts supplies and equipment for around 100 schools using the ESSER Funds to meet the different needs of the resource shortages, to be delivered by September 30, 2022.

3. ESTIMATED COST:

The cost is \$364,160,07 for the pursuant to RK209819.

4. BACKGROUND AND HISTORY:

The purpose of this sole source procurement is to obtain supplies and equipment that are essential for the teachers this year as most schools were not able to provide art, music, and performing art supplies during the pandemic due to extraordinary expenses related to covid safety needs. Many teachers have depleted their existing supplies to provide students with at-home learning tools during the school closures. As well, in order to launch the new initiatives to embed digital art and music into the arts and music curriculum as it has shown to accelerate the learning of students, this new initiative will require new equipment and tools that can meet the needs of the digital courses. This procurement will close the gaps and supplies/equipment shortages in our art, music, and performing art classrooms across the entire district and bring in many possibilities for the teachers to provide higher quality of instructions.

5. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:


Through our research within the Arts Team at The Office of Teaching and Learning, the majority of the arts teachers are suffering from inadequate supplies and equipment in their art, music, and performing art classrooms across the district. To meet the unique needs of each classroom, a customized order must be made for each art, music, and performing arts teachers in each school. Utilizing the ESSER Funds that are allocated to the Arts Team, a total of 117 individual quotes were submitted for this RK. The items include art supplies, musical instruments, and electronic equipment. All the requests are in specific brand, model, make, size, and color. There are hundreds of unique items that are requested in this RK that cannot be generalized. In addition to being able to fulfill the variety and specificity of items, the vendor must also be able to ship directly to DCPS schools, because our warehouse does not have the capacity to hold the items for distribution.

No other single CBE vendor can fulfill our extensive ask, especially from musical instruments to art supplies, as well as electronic equipment. Even the US Office Solutions is unable to supply music instruments. As a CBE vendor for DCPS, Stockbridge Consulting Inc. is the only company that can fulfill this request, both in terms of the variety of items and the need to direct-ship.

In light of the above findings, a sole source award to Stockbridge Consulting, Inc. is in the best interest of the District and would be the most time efficient and cost-effective procurement method.

6. CERTIFICATION BY DCPS PROGRAM:

I hereby certify that the above findings are true, correct and complete, and the anticipated cost to DCPS is fair and reasonable.


Date 6/27/2022

Mary Lambert
Director, Arts, Office of Teaching and Learning (OTL)

7. DETERMINATION

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371); DC Code 2-354 and 27 DCMR 1304 and 1702

Date

Contracting Officer