

Tips for Scheduling and Preparing for the Phone Interview

After passing the Initial Application section of the Teacher application, you will be asked to complete a 30-minute phone interview for us to learn more about your experiences, skills, and qualifications. Phone interviews are conducted with a current DCPS teacher.

Scheduling the Interview

If you are asked to do a phone interview, you will receive an email notification stating you have advanced to the next stage of the Teacher application process. The link will instruct you to sign up for an interview as soon as possible by logging back into the [Candidate Dashboard](#) and clicking on the “Stage 2: Phone Interview” tile.

To sign up for a phone interview, click on the green button “Click here to schedule your interview” to see available dates and times for the interview:

To reschedule a phone interview, log back into the [Candidate Dashboard](#) and click on the “Stage 2: Phone Interview” tile. Click on the same green button used to schedule the original interview and select “Reschedule my interview” at the bottom of the page. Please note, candidates can only reschedule an interview once and cannot reschedule an interview less than 48 hours in advance.

International Candidates will be able to conduct their phone interview via Microsoft Teams. Unfortunately, we are unable to make international calls for phone interviews. As such, if you are currently abroad and need to arrange to have a Teams call, please indicate this by checking the box under the “International Candidates Only” section of the Phone Interview page.

Visit our [Candidate Resources](#) to help guide you through the application process. For additional questions about your teacher application, please email teach.dcps@k12.dc.gov.