

DCPS Comprehensive Staffing Model

This Comprehensive Staffing Model shows how DCPS allocates funds to individual schools, based on projected student enrollment and other key factors. The model ensures that every school has certain resources that are needed for the school to operate, and it also provides school leaders with the flexibility to staff their school in ways that support the school's unique goals.

High School

FY 2017

SCHOOL LEADERSHIP

School Principal	Every school receives a principal.
Assistant Principal	Schools receive 1 assistant principal for every 300 students.
Assistant Principal - Ninth Grade Academy	Schools operating a Ninth Grade Academy receive 1 full-time Ninth Grade Academy assistant principal.

GENERAL EDUCATION

Core Content	Staff are allocated to meet all scheduling requirements, including a minimum of 20 academic electives and 8 Advanced Placement courses.
Career and Technical Education (CTE) Teachers	
Athletic and Activities Coordinator	Each comprehensive and application high school except Duke Ellington is allocated 1 athletic and activities coordinator.
JROTC	
Director – NAF Academy	Each high school with a National Academy Foundation Career Academy will be allocated 1 director and 1 college and career coordinator per academy.
College and Career Coordinator	

RELATED ARTS

Art Teacher	Staff are allocated to meet all scheduling requirements, including a minimum of 20 academic electives and 8 Advanced Placement courses.
Music Teacher	
Physical Education/Health Teacher	
World Language Teacher	
Librarian/Media Specialist	<ul style="list-style-type: none"> Schools with 300 or fewer students receive a part-time librarian. Schools with more than 300 students receive 1 full-time librarian.

ENGLISH LANGUAGE LEARNING (ELL)

ELL Teacher	Allocation is based on ELL Level (I through IV). Schools receive 1 ELL teacher for every: <ul style="list-style-type: none"> 15 students at ELL Level I 22 students at ELL Levels II through IV
ELL Instructional Aide	Schools receive 1 ELL instructional aide for every 50 Level I ELL students.
ELL Bilingual Counselor	Schools receive 1 ELL bilingual counselor for every 100 ELL students.

All gray entries are non-required/flexible positions.

SCHOOLWIDE INSTRUCTIONAL SUPPORT



Instructional Coach	Every school receives an instructional coach.
Social Worker	Allocation is based on a formula that considers the school's total number of: <ul style="list-style-type: none"> Assessments (functional behavior, social history, and psychological) held during the past school year; Student Support Team (SST) meetings held during the past school year; Manifestation Determination meetings held during the past school year; Individualized Education Programs (IEPs); Behavior Support Service (BSS) hours present in the school's IEPs.
Psychologist	
International Baccalaureate (IB) Coordinator	Candidate schools and schools continuing their authorized IB program in FY 2017 receive 1 full-time IB coordinator.
Schoolwide Enrichment Model (SEM) Coordinator	Schools participating in the SEM program in FY 2017 receive 1 full-time SEM coordinator.
Pathways Coordinator	All comprehensive high schools and alternative schools receive a Pathways Coordinator.
Guidance Counselor	High schools receive 1 full-time guidance counselor for every 250 students.

SPECIAL EDUCATION



Special Education Teacher

Special Education Instructional Aide

Allocations are based on the unique needs of students with disabilities in the school as stated in their Individualized Education Programs (IEPs) and the staffing needs of specialized programs.

OTHER BUILDING STAFF



Custodial Foreman and Custodial Staff

Business Manager

Administrative Aide

Clerk

Registrar

Attendance Counselor

Pool Management

Schools must have at least one foreman or custodian to open/close building. Custodial allocation is based on building size and unique situations like construction at the school.

- Schools with 300 or fewer students receive a part-time business manager.
- Schools with more than 300 students receive a full-time business manager.

Every school receives an administrative aide.

Schools receive 1 clerk for every 400 students.

High schools receive 1 full-time registrar.

High schools receive 1 full-time attendance counselor.

Ballou, Cardozo, Dunbar, Woodson, and Roosevelt HSSs will be allotted \$105K each to partner with the Department of Parks and Recreation (DPR) to manage their pools

All gray entries are non-required/flexible positions.

Note: For all non-staffing allocations, please refer to DCPS Non-Personnel Services Model.

For complete guidance on the budget development process, please visit the Budget Development Guide website at www.dcpsschoolbudgetguide.com.