

The Student Placement Process

The Student Placement Office provides educational options for secondary students who have dropped out of school, are at-risk of dropping out, are new to the District of Columbia, or are transitioning from juvenile correctional agencies.

REFERRAL

Referral to the Student Placement Office may come from a Central Office employee, local school staff, student, parent, or representative, such as a social worker, probation office, court-appointed official, or a DC-based agency.

PHONE INTERVIEW

A Student Placement staff member will conduct a brief interview with the referrer to get background information and to schedule a meeting.

STUDENT PLACEMENT MEETING

The Student Placement Team will meet with the student and parent or guardian to get to know them and their unique situation.

SCHOOL SELECTION

After the Student Placement meeting, the Team will make recommendations to the student about school and program options. The student will choose a school from the recommendations presented.

ENROLLMENT

The student's parent/guardian then enrolls the student into their selected school by going to the [DCPS Enrollment Website](#).

FOLLOW-UP

A Student Placement Specialist will regularly check-in with the student during their first year of the new placement.