



**DEPARTMENT OF GENERAL SERVICES
BROOKLAND MS MODERNIZATION
MEETING MINUTES**



Brian J. Hanlon
Director

2000 14TH Street, NW
Washington, DC 20009

Meeting Location: Turkey Thicket Recreation Center
Date: October 24, 2012, 6:30PM
Attendees: See sign in sheet

1. **Education Specification Review** – The first portion of the SIT meeting was dedicated to the review of the draft Education Specification. This effort was led by Deanna Newman. The following statements/questions were developed as a result of this review.
 - This document will be classified as a draft until the schematic design phase.
 - How will the school accommodate an increase in enrollment? Floating teachers were listed as a possibility.
 - Usually there are two dedicated Arts inspired spaces in the middle schools. The Ed Spec for Brookland reflects an additional flexible space to be defined at a later date.
 - There is discussion of whether the school will be built new or the existing building will be modernized. Deanna stated that the Ed Spec suggests that the school will be built new.
 - This Ed Spec calls for a school dedicated gymnasium to be included in the design.
 - Middle schools are typically built around houses (grades are self-contained). Special Education will be integrated into the general education classrooms limiting the amount of pull out classrooms. The Ed Spec is based on having four clusters (6th, 7th, 8th, and a hybrid). Spaces like Education Resource rooms can provide flexibility to accommodate programs such as GTLD (Gifted & Talented/Learning-Disabled). For sound and crowd control, the houses shall sit further away from the Entry/Main Office while spaces like the Gym & Cafeteria shall sit near the entry.
 - What will be the model for students and visitors entering into the building? (Will they be separated by grades – Alice Deal reference? By gender - Ballou reference? The welcome center design is contingent around these ideas. Various exits should also be wired for flexibility to add scanners and x-ray machines at any time.
 - There will be a Cafeteria/Auditorium space to serve for both student dining and assemblies/performances. The space shall accommodate 200 students for lunch and 300 people for a performance. The SIT expressed a desire for small costume storage and makeup rooms in addition to those shown in the Ed Spec.
 - Will there be dedicated computer labs or mobile labs? There will be a computer lab inside the Media Center.
 - As a suggestion was made to develop a partnership with local Comcast and DC-TV offices for media production capabilities and programs.



**DEPARTMENT OF GENERAL SERVICES
BROOKLAND MS MODERNIZATION
MEETING MINUTES**



*Brian J. Hanlon
Director*

2000 14TH Street, NW
Washington, DC 20009

- Will there be floor outlets in the classrooms for laptop charging at each desk? This is not typical, but DGS can carry this as an add-alternate during pricing exercises to see if it can be done within the project budget.
 - The science room teacher demonstration tables should be mobile for flexibility.
 - DCPS will work with Pat Brown to procure books for the new media center.
 - The school will need dedicated space for costumes and preparation for the presentations.
 - How will dance be incorporated into the design? Flooring? Practice space? Ideally a dedicated room/space could be built. If this is not feasible, dance classes are often held on the stage by having mirrors and ballet barres installed behind the stage curtains.
 - Various SIT members stressed a need for as much parking as possible for after hour events like back to school night – especially considering how much the Turkey Thicket lot fills up on weeknights. DGS will be mindful of this in the design and budgeting process.
2. **Owner Decision Matrix** – Mike Quadrino presented a working document that provided next steps in the design process and a brief description of each. This document will be updated periodically as the project progresses.
3. **Q&A** - At this time attendees were instructed to review the Ed Spec in detail and send any further questions via e-mail to Mike Quadrino by FRI November 9 to be addressed at the next SIT meeting.

*Please respond within 72 hours of receipt of this document with any corrections or clarifications.
Thereafter, the contents of this document will be deemed final.*