Teacher LEAP Leaders (Grades 1+)

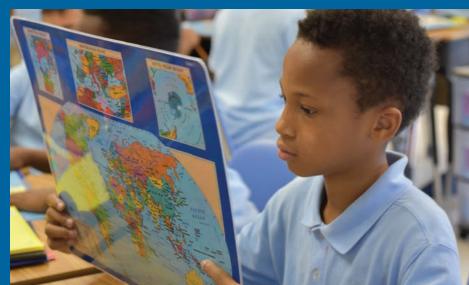
without Student Survey Data











INPACT DISTRICT OF COLUMBIA PUBLIC SCHOOLS

The District of Columbia Public Schools Effectiveness Assessment System for School-Based Personnel <u>2024</u> 2025

GROUP

2d

TABLE OF CONTENTS

2	Putting Growth First	
4	Overview	
5	IMPACT Components	
52	Putting It All Together	
56	IMPACT <i>plus</i>	
62	Concluding Message	

PUTTING GROWTH FIRST

DCPS has seen continuous improvement in student achievement because of the extraordinary passion, skill, joy, and talent teachers, school leaders, and staff bring to work each day. DCPS employees help make schools welcoming environments and support students' intellectual, social-emotional, and physical needs — all of which are critical to student success. To both build on past success and accelerate efforts to close the achievement gap, we must continue to concentrate our work on ensuring all students feel loved, challenged, and prepared to positively influence society and thrive in life.

IMPACT reflects our belief that everyone in our system plays a critical role in improving student outcomes. With an outstanding teacher in every classroom and excellent staff members throughout our schools, our students will graduate prepared for success. IMPACT supports professional growth by:

1. Clarifying Expectations — IMPACT outlines clear performance expectations and provides a common language of success for all school-based employees.

2. Providing Frequent and Meaningful Feedback — Quality feedback is a key element in improving one's practice. Regular feedback opportunities support reflection and action planning toward excellence.

The success of our students hinges on the work you do every day. Your professional growth is critical to DCPS' mission and is cultivated through a clear vision of excellence paired with meaningful and aligned feedback opportunities.

I'm so lucky to have started my teaching career in DCPS and to have developed my craft under IMPACT. The feedback I have received from observers over the years has made me a better teacher and in turn has helped my students learn more in a joyful classroom. Teaching in DCPS isn't like teaching anywhere else. Having a framework like IMPACT — the inspiring Essential Practices, the professional development opportunities, the continual focus on growth and collaboration with leadership — shows how much DCPS values its teachers and values learning. I'm very thankful to be a part of it.

— Teacher, Eastern Senior High School







Who is in Group 2d?

Group 2d consists of small group intervention, grades 1-2, and other teacher LEAP Leaders for whom we do not generate student survey data.

What are the IMPACT components for members of Group 2d?

There are five IMPACT components for members of Group 2d. Each is explained in greater detail in the following sections of this guidebook.

- **Essential Practices (EP)** These are a measure of your instructional expertise. This component makes up 55% of your IMPACT score.
- LEAP Leadership Framework (LLF) This is a measure of your LEAP leadership expertise. This component makes up 20% of your IMPACT score.
- Teacher-Assessed Student Achievement Data (TAS) This is a measure of your students' learning over the course of the year, as evidenced by rigorous assessments other than the PARCC. This component makes up 15% of your IMPACT score.
- Commitment to the School Community (CSC) This is a measure of the extent to which you support and collaborate with your school community. This component makes up 10% of your IMPACT score.
- Core Professionalism (CP) This is a measure of four basic professional requirements for all school-based personnel. This component is scored differently from the others, which is why it is not represented in the pie chart. For more information, please see the Core Professionalism section of this guidebook.



Where can I find this year's IMPACT Cycle dates?

IMPACT Cycle dates can be found in the IMPACT Annual Reference Guide.



What are the DCPS Essential Practices?

The DCPS Essential Practices define effective instruction and outline the key actions we believe lead to increased student achievement. There are five DCPS Essential Practices (which include nine elements):

EP1: Cultivate a responsive learning community

- Element 1.A Supportive Community
- Element 1.B Student Engagement

EP2: Challenge students with rigorous content

- Element 2.A Rigorous Content
- EP3: Lead a well-planned, purposeful learning experience
 - Element 3.A Skillful Design
 - Element 3.B Skillful Facilitation

EP4: Maximize student ownership of learning

- Element 4.A Cognitive Work
- Element 4.B Higher-Level Understanding

EP5: Respond to evidence of student learning

- Element 5.A Evidence of Learning
- Element 5.B Supports and Extensions

Why do we need the DCPS Essential Practices?

The DCPS Essential Practices are vital to the work of increasing student achievement in two fundamental ways. First, they provide a common language for effective instruction, which enables us to align IMPACT and professional support. Second, they provide clear expectations for teachers and illustrate what success looks like in DCPS classrooms.

Who developed the DCPS Essential Practices?

Teachers, administrators, instructional staff from the DCPS Central Office, and many others participated in the development of the DCPS Essential Practices. As part of that process, numerous sources were consulted, including:

- Achieve the Core's *Instructional Practice Guides*
- Carol Dweck's *Mindset*
- Charlotte Danielson's Framework for Teaching
- Common Core State Standards
- College Career and Civic Life C3 Framework for Social Studies State Standards
- Common Career Technical Core Standards
- DCPS's Teaching and Learning Framework
- Doug Lemov's Teach Like a Champion
- Elizabeth Green's Building a Better Teacher
- Grant Wiggins & Jay McTighe's *Understanding by Design*
- Insight Education Group's Core Framework
- Next Generation Science Standards
- Research for Better Teaching's Skillful Teacher
- Robert Marzano's Classroom Instruction that Works
- Sharroky Hollie's Culturally and Linguistically Responsive Teaching and Learning
- Teach For America's Teaching as Leadership Framework
- Teaching Tolerance's Anti-Bias Framework
- TNTP's Fixing Classroom Observations
- TNTP's Core Teaching Rubric
- WIDA English Development Standards
- World-Readiness Standards for Learning Languages

How will I be scored on the DCPS Essential Practices rubric?

For each formal IMPACT observation, your evaluator(s) will assess which level (4, 3, 2, 1) provides the best description of the instructional practice observed for each element of the rubric. Element scores will then be averaged together, as applicable, to form an overall score for each Essential Practice. The five Essential Practice scores are averaged to create the overall observation score. To view an example of how the Essential Practices are scored, see the sample score chart on the next page.

Who conducts IMPACT observations?

IMPACT observations are conducted by administrators.* During these observations, your practice is assessed according to the Essential Practices rubric.

How many IMPACT observations will I receive?

You will receive either one or two observations.** Expert level teachers will be automatically opted out of a second observation if they receive a 3.0 or higher in Cycle 1.

If I am an Expert Teacher and qualify for reduced IMPACT observations, may I request to receive an additional observation?

Yes. After Cycle 1 ends, the IMPACT team will notify all Expert Teachers who received a score of 3.0 or higher in Cycle 1 via email that they will not receive a second observation. At that point, they may log into the IMPACT database (http://impactdcps.dc.gov) to indicate that they would like to receive an additional observation. Teachers who receive a score of less than 3.0 in Cycle 1 will automatically receive another observation.

How long will each formal IMPACT observation last?

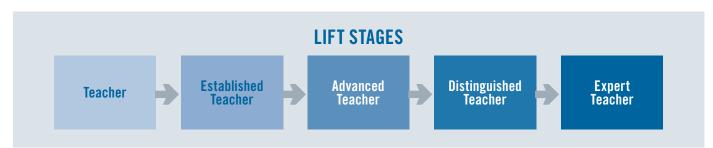
All formal in-person observations will be at least 30 minutes long.

SAMPLE SCORE CHART DCPS ESSENTIAL PRACTICES (EP)

ESSENTIAL Practice	ELEMENT	ELEMENT Score	ESSENTIAL Practice Score
1. Cultivate a responsive learning	1.A Supportive Community	3.0	3.5
community	1.B Student Engagement	4.0	0.0
2. Challenge students with rigorous content	2.A Rigorous Content	3.0	3.0
3. Lead a well-planned,	3.A Skillful Design	2.0	
purposeful learning experience	3.B Skillful Facilitation	4.0	3.0
4. Maximize student	4.A Cognitive Work	3.0	
ownership of learning	4.B Higher-Level Understanding	3.0	3.0
5. Respond to evidence	5.A Evidence of Learning	2.0	2.5
of student learning	5.B Supports and Extensions	3.0	2.0
OVERALL SCORE 3.0			



IMPACT Cycle dates are listed in the *IMPACT Annual Reference Guide*.



*Administrators normally refers to normed EP observers at your school, but in certain circumstances you may receive your EP observation from a normed EP observer who is not based at your school.

**Teachers shared across schools will receive this number of observations at each school.

Will I receive an informal observation?

You will receive an informal observation prior to your first formal observation of the year. This observation will be at least 15 minutes long, and you will receive written feedback from your observer, which can be viewed in the IMPACT database within 15 calendar days of your informal observation. You may or may not receive scores or have a conference with your observer after your informal observation. Only scores associated with formal observations are included in calculations for your final IMPACT score.

Will IMPACT observations be announced or unannounced?

IMPACT observations are unannounced.*

May I provide my administrator with additional information about my class?

Yes. You may provide your administrators with additional context about the observed lesson or your class through your IMPACT dashboard by visiting http://impactdcps.dc.gov.

You also have the option to submit a self-reflection after the observed lesson. You will have at least 24 hours following the observed lesson to submit a self-reflection through your IMPACT dashboard. Your administrator will share additional details about engaging in the self-reflection process at your school.

How will I receive feedback from my IMPACT observation?

Within 15 calendar days following the IMPACT observation, your administrator(s) will meet with you to share feedback.

If an administrator makes at least two attempts to schedule a conference with you within 15 calendar days following the observation, and you are unable to meet or are unresponsive, the observation will be valid without the conference occurring within the 15 days. Valid attempt methods include, but are not limited to, phone calls, text messages, emails, notes in your school inbox, and/or in-person conversations.

You will also receive written comments in an Essential Practices report, which can be viewed in the IMPACT database within 15 calendar days of your IMPACT observation. You can log into your IMPACT dashboard by visiting http://impactdcps.dc.gov.

What if a teacher is virtual rather than in-person?

When observing combined model (simulcast) and virtual instruction, evaluators may select "Not Scored," instead of a score for certain elements if they are not able to gather the necessary evidence to provide a score due to the limitations of technology. If an evaluator selects "Not Scored" for an element, the other element of that Essential Practice standard will count as the teacher's score for that standard.

Virtual observations will often be 30 minutes long as well, but given that virtual learning experiences may be shorter than typical in-person lessons, they can be as short as 15 minutes long. If necessary an observer may observe multiple virtual lessons to view at least 15 minutes of instruction.

*Administrators may announce IMPACT observations at their discretion.

If I have additional questions about the DCPS Essential Practices, whom should I contact?

Please contact the IMPACT team at 202-719-6553 or impact.dcps@k12.dc.gov.





	SENTIAL 1 CULTIVATE A RESPONSIVE LEARNING	COMMUNITY	
	1.A Supportive Community	1.B Student Engagement	
. 4	All students are valued members of a welcoming and responsive learning community.* Students are authentically welcoming and responsive to one another.	All students are engaged throughout the learning experience OR almost all students are engaged throughout the learning experience and the teacher responds to disengagement by inviting students back in to the learning experience. Students demonstrate deep investment in the learning experience.	
LEVEL	 For example, the students: Demonstrate interest in the thoughts, opinions, and well-being of each other Provide peers with meaningful and specific feedback/praise Productively collaborate across difference (e.g., cultural, racial, linguistic, dis/ability, and/or gender) 	 For example, the students: Persevere when they struggle with challenging content or activities Demonstrate interest in, commitment to, or excitement about what they are learning and doing 	
	See also examples from Level 3	See also examples from Level 3	
	All students are valued members of a welcoming and responsive learning community.*	All students are engaged throughout the learning experience OR almost all students are engaged throughout the learning experience and the teacher responds to disengagement by inviting students back in to the learning experience.	
TEVEL 3	 For example, the teacher: Demonstrates interest in the thoughts, opinions, and well-being of all students Fosters student thinking about and planning for long-term goals Equitably provides students with meaningful and specific feedback/praise Demonstrates an equitable commitment to all students' ability to be successful Effectively uses positive reinforcement 	 For example, the teacher: Responds to disengagement by inviting students back in a positive way Successfully utilizes strategies such as proximity, non-verbal cues, or reflection exercises that support students' reengagement with content Recognizes when students need space and/or time to successfully refocus Redirects behavior in an effective and positive way For example, engaged students: Complete tasks and/or remain focused on learning (e.g., participate during seminars or whole-class discussions, complete small group or station work, remain immersed in a text, task, or activity) 	
	The teacher is respectful of students; students generally comply with the teacher's directions.*	Almost all students are engaged throughout the learning experience; the teacher does not respond to student disengagement.	
LEVEL 2	 For example, the teacher: Acknowledges students generally, but does not display specific concern for students' thoughts, opinions, and/or feelings For example, most students: Follow instructions, but sometimes reluctantly 	 For example, the teacher: Does not attempt to invite disengaged students back in to the learning experience Ignores students who are disengaged for an inappropriate amount of time 	
	The expectation of Level 2 practice is not met.	The expectation of Level 2 practice is not met.	
LEVEL 1	 For example, the teacher: Does not demonstrate respectfulness Does not include an individual student or a subgroup of students in the learning experience when appropriate to do so 	 For example, the teacher: Responds negatively to student disengagement For example, most students: Demonstrate disengagement throughout the learning experience and are not invited to return 	

*Observers should consider the point in the school year when assessing this standard. For example, the teacher may be in the early stages of building classroom community at the beginning of a semester or when orienting new students to the classroom. Therefore, evaluators might credit teacher prompting or other proactive community building actions as evidence of a welcoming and responsive learning community.

ESSENTIAL 1 PRACTICE

CULTIVATE A RESPONSIVE LEARNING COMMUNITY

English Langua	age Arts Content-Specific Examples	Mathematics	Content-Specific Examples
Deap Seminar Examples	LEAP seminars support teachers in developing students' abilities to contribute to a responsive learning community.	Deop Seminar Examples	LEAP seminars support teachers in developing students' abilities to contribute to a responsive learning community.
 K-5 LEAP seminars feature the following core instructional practices: Flexibly move students in and out of groups as their instructional needs change Plan opportunities to leverage collaborative conversations as a structure supporting evidence-based writing Cultivate a literacy rich environment that promotes a love of reading and writing 		 Engage students in purpusing varied representation Allocate sufficient wait 	the following core instructional practices: poseful sharing of mathematical ideas, reasoning, and approaches, tions in small-group and classroom discussions time so that more students can formulate and offer responses refforts in making sense of mathematical ideas and perseverance in ems
 Grade 6–12 LEAP seminars feature the following core instructional practices: Employ targeted strategies to support students in comprehending the text Design and implement lessons that develop students' ability to develop clear and coherent writing in which development, organization, and style are appropriate to task, purpose, and audiences Use academic discourse structures to support students in analyzing the text, clarifying, and challenging ideas persuasively Support students in exploring writers' use of varied syntax to create effect 		 Grade 9–12 LEAP seminars feature the following core instructional practices: Engage students in purposeful sharing of mathematical ideas, reasoning, and approaches, using varied representations in small-group and classroom discussions Select and sequence student approaches and solution strategies for whole-class analysis and discussion Help students realize that confusion and errors are natural parts of learning by facilitating discussions on mistakes, misconceptions, and struggles 	
Social Studies	Content-Specific Examples	Science Cont	ent-Specific Examples
Deap Seminar Examples	LEAP seminars support teachers in developing students' abilities to contribute to a responsive learning community.	Deap Seminar Examples	LEAP seminars support teachers in developing students' abilities to contribute to a responsive learning community.
 Use the question-format help to spark and sustai Effectively plan the use and develop/explain clait 	of discourse protocols in order for students to analyze their evidence	 Use academic discourse Use academic discourse and critiquing peers' arg Plan a variety of collabo 	rative conversation structures that align to the intended learning gically support students in building on others' ideas and expressing

	SENTIAL 2 CHALLENGE STUDENTS WITH RIGOROUS CONTENT				
	2.A Rigorous Content				
	The learning experience is both aligned to academic standards (as defined by the Common Core State Standards or other appropriate conten standards) and challenging for students. The learning experience fosters students' intellectual curiosity about the content.				
LEVEL 4	• Supplements curricular materials or makes instructional choices that build students' interest in the content				
	See also examples from Level				
	The learning experience is both aligned to academic standards (as defined by the Common Core State Standards or other appropriate content standards) and challenging for students.				
LEVEL 3	 For example, aligned content is derived from: Common Core State Standards; Next Generation Science Standards; College, Career, and Civic Life (C3) Framework; WIDA; ACTFL; CCTC; or other relevant standards DCPS or DCPS-endorsed curriculum DCPS Cornerstone assignments or projects DCPS digital instructional resources (e.g., Lexia[®], iReady[®], ST Math[®], Discovery Education Techbook[®], other blended learning activities) DCPS-endorsed social and life skills curricula AND 				
	 For example, the learning experience is challenging such that it: Focuses on content and skill(s) students need to successfully meet or exceed grade-level standards Is reflective of high expectations for students' learning Features content worthy of students' time and effort 				
	The learning experience is aligned to content standards (as defined by the Common Core State Standards or other appropriate content standards) but is not sufficiently challenging for students.				
LEVEL 2	For example, aligned content is derived from: • Common Core State Standards; Next Generation Science Standards; College, Career, and Civic Life (C3) Framework; WIDA; ACTFL; CCTC; or other relevant standards • DCPS or DCPS-endorsed curriculum • DCPS Cornerstone assignments or projects • DCPS digital instructional resources (e.g., Lexia®, iReady®, ST Math®, Discovery Education Techbook®, other blended learning activities) • DCPS-endorsed social and life skills curricula				
	BUT For example, the learning experience is not sufficiently challenging such that it: • Features content that is unlikely to move students significantly toward grade-level standards • Is not reflective of sufficiently high expectations for students' learning				
	The expectation of Level 2 practice is not met.				
LEVEL 1	 For example, the learning experience is: Neither challenging for students nor aligned to appropriate content standards Developmentally inappropriate for students' age and/or grade level 				

ESSENTIAL 2

CHALLENGE STUDENTS WITH RIGOROUS CONTENT

English Language Arts Content-Specific Examples

Essential Practice Examples	This practice aligns with Instructional Practice Guide (IPG) Core Action 1: Focus each lesson on a high- quality text (or multiple texts).	Deap Seminar Examples	LEAP seminars unpack the complexity of the Common Core State Standards by focusing on their specific strands (Reading, Writing, Speaking and Listening, and Language).
 For example, ELA content: Features reading, writing, and speaking about literary or informational text(s) of appropriate complexity and that build content knowledge Focuses on key attributes of a writing genre (i.e., opinion/argument, informative/explanatory, or narrative writing) 		 Plan questions and pror Common Core State Sta Plan text dependent que inferential meaning of a 	estions and prompts designed to increase student understanding of the
 For example, grade 1–2 ELA content: Provides opportunities for students to practice emerging phonics skills with text Features shared reading, writing, speaking, and research opportunities Addresses foundational skills and connects acquisition of these skills to making meaning from text 		 Use curricular texts to s topic Design and implement I writing in which develop audiences Cohesively embed gram 	feature the following core instructional practices: upport students in selecting the most relevant evidence to develop the essons that develop students' ability to develop clear and coherent oment, organization, and style are appropriate to task, purposes, and mar instruction to ensure students demonstrate command of standard
 For example, grade 3–12 ELA content: Provides opportunities for students to cite specific textual evidence when writing or speaking to draw conclusions from text Includes research projects based on focused, text-relevant questions 		English in both speakin	g and writing

Social Studies Content-Specific Examples

Essential Practice Examples This practice aligns with the DC Social Studies Standards and with the C3 Framework, especially Dimension 2: Applying Disciplinary Tools and Concepts.

For example, social studies content:

- Features reading, writing, and speaking about complex text of varying formats (e.g., historical and contemporary documents, maps, images, political cartoons, video clips, objects, and charts)
- Explores compelling and supporting questions through inquiry, research, and writing
- Integrates social studies skills (e.g., gathering and evaluating sources) while promoting a depth of understanding of content in these areas of focus (grades):
 - U.S. History (1, 2, 4, 5, 8, and 11)
 - World History (7, 9, and 10)
 - Government (1, 2, and 12)
 - D.C. History (3 and 12)
 - Geography (3 and 6)

Deop Seminar Examples

LEAP seminars unpack the complexity of the C3 Framework and Common Core State Standards as it relates to each course's curricular content.

LEAP seminars feature the following core instructional practices:

- Develop keen awareness of the big ideas, content knowledge, and skills students will gain during the unit of study
- Foster students' capacities to recognize patterns of causation that occur throughout history
- Support students to deeply analyze how problems manifest on local, regional, and global levels
 while assessing causes and challenges in addressing these problems

ESSENTIAL 2 CHALLENGE STUDENTS WITH RIGOROUS CONTENT

Mathematics Content-Specific Examples

Essential Practice Examples	This practice aligns with Instructional Practice Guide (IPG) Core Action 1: Ensure the work of the lesson reflects the Shifts required by the Common Core State Standards for Mathematics.	Deop Seminar Examples	LEAP seminars support teachers in identifying appropriate goals aligned to the Common Core State Standards, the related DCPS curriculum, and students' individual progress and learning trajectories.
models from previous g Intentionally targets the fluency, application) cal Focuses on and promote Numbers and op The number syst Number and qua Measurement an Geometry (1–HS Statistics and pr Operations and a Expressions and	ng by making connections with mathematics content, methods, and rades e aspect(s) of rigor (conceptual understanding, procedural skill and led for by the standard(s) being addressed es a depth of understanding of content in these domains (grades) erations in base 10 (1–5) erations – Fractions (3–5) em (6–8) ntity (HS) d data (1–HS)) obability (6–HS) algebraic thinking (1–5) equations (6–8) ortional relationships (6–7)	 Establish clear goals th instruction in a lesson, Identify how goals fit wi standards for the cours: Focus students' attentic appear, regardless of th Grade 9–12 LEAP seminars Establish clear goals th instruction in a lesson, 	on on the structure of essential features of mathematical ideas that leir representation feature the following core instructional practices: at articulate the mathematics students are learning as a result of over a series of lessons, or throughout a unit thin a mathematics learning progression and connect to the major
Science Conte	ent-Specific Examples		
Essential Practice Examples	This practice aligns with the Next Generation Science Standards (NGSS) performance expectations and the three dimensions upon which the expectations are built.	Deop Seminar Examples	LEAP seminars unpack the complexity of the NGSS by focusing on their specific dimensions (i.e., Science and Engineering Practices, Crosscutting Concepts, and Disciplinary Core Ideas) and elements, such as engineering and the nature of science.
 For example, science content: Features Science & Engineering Practices: behaviors scientists and engineers engage in as they work (e.g., formulating a question, building a model) Features Crosscutting Concepts: concepts that apply to all domains of science (e.g., cause and effect, energy and matter) Focuses on and promotes a depth of understanding of content in these Disciplinary Core Ideas: Physical Sciences: Matter, Forces, Energy, Waves Life Sciences: Structures & Processes, Ecosystems, Heredity, Biological Evolution Earth & Space Sciences: Earth's Place in the Universe, Earth's Systems, Earth & Human Activity Engineering, Technology & Applications of Science: Engineering Design, Links Among Engineering, Technology, Science & Society 		 Lead instruction that in practices, and crosscut Support students in ana criteria and constraints. 	lyzing major global challenges using engineering design tools (i.e.,





ESS PR	SENTIAL 3 LEAD A WELL-PLANNED, PURPOSEFUL	LEARNING EXPERIENCE
	3.A Skillful Design	3.B Skillful Facilitation
	The learning experience is well-planned such that all tasks and activities are connected to one another and effectively promote student understanding. The learning experience is designed to maximize time for students to grapple with content.	The learning experience is clear* and all students are able to access the content.
LEVEL 4	 For example, the teacher: Makes instructional moves that promote student-centered learning such as opportunities for inquiry or seminar discussion Prioritizes student talk and work time Structures the learning experience to be efficient and minimizes non-instructional time 	For example, the learning experience is clear because the teacher: • Explains content accurately and coherently • Uses Tier 2 and 3 academic vocabulary precisely and with intentionality • Guides students toward identification of key points • Uses available technology effectively to support content delivery and student practice • Connects the intended learning to prior and/or background knowledge
		 For example, the learning experience is accessible for all students because the teacher: Differentiates instructional delivery and/or materials according to student needs (e.g., uses strategies such as flexible grouping, leveled texts, leveled questions) Presents content in multiple ways (e.g., explanations, visual representations, concrete examples)
	See also examples from Level 3	
	The learning experience is well-planned such that all tasks and activities are connected to one another and effectively promote student understanding.	The learning experience is clear * and almost all students are able to access the content.
LEVEL 3	 For example, the learning experience: Includes tasks and activities that are connected and build upon one another Includes tasks and activities that move students toward grade-level expectations Features adapted curricular materials, as appropriate 	For example, the learning experience is clear because the teacher: • Explains content accurately and coherently • Uses Tier 2 and 3 academic vocabulary precisely and with intentionality • Guides students toward identification of key points • Uses available technology effectively to support content delivery and student practice • Connects the intended learning to prior and/or background knowledge
		 For example, the learning experience is accessible for almost all students because the teacher: Differentiates instructional delivery and/or materials according to student needs (e.g., uses strategies such as flexible grouping, leveled texts, leveled questions) Presents content in multiple ways (e.g., explanations, visual representations, concrete examples)
2	The learning experience is not sufficiently organized OR includes tasks or activities that are not entirely effective at promoting student understanding.	The learning experience is not sufficiently clear * for students.
LEVEL 2	 For example, the learning experience: Includes some tasks and activities that are disconnected or do not build upon one another Includes tasks and activities that do not move students toward grade-level expectations Includes tasks and activities too long or too short in duration 	 For example, the learning experience is not sufficiently clear because the teacher: Provides explanations that are not entirely effective in building student understanding of content Gives definitions that are not completely clear or precise or sometimes does not use appropriate Tier 2 and 3 vocabulary Inconsistently guides students toward identification of key points/main ideas Uses technology that does not fully support content delivery and student practice
	The expectation of Level 2 practice is not met.	The expectation of Level 2 practice is not met.
LEVEL 1	For example, the learning experience:Is not organizedDoes not reflect strategic planning	 For example, the learning experience: Is mostly not coherent or not clear Promotes students' acquisition of inaccurate content or results in significant student misunderstanding Is inaccessible for most students

*In certain instructional situations such as an inquiry lesson, a teacher might intentionally offer a task or question that is unclear for students. In such circumstances, evaluators should assess clarity by considering whether this approach promotes greater student understanding of the content.

ESSENTIAL **3**

LEAD A WELL-PLANNED, PURPOSEFUL LEARNING EXPERIENCE

English Language Arts Content-Specific Examples

Essential Practice Examples	This practice aligns with Instructional Practice Guide (IPG) Core Action 2: Employ questions and tasks, both oral and written, that are text-specific.	Deap Seminar Examples	In addition to the planning and application time provided in every seminar, some LEAP seminars focus on research-based practices for structuring instruction or developing specific strategies for making content clear and accessible to all students.
For example, the learning experience includes tasks and activities that: Attend to a text's word choice, syntax, structure, concepts, ideas, and/or details Feature a variety of reading opportunities (whole group, small group, paired, or independent) Focus on developing and strengthening writing through planning, drafting, revising, editing, rewriting, or trying a new approach Reflect the teacher's use of data to form fluid guided reading groups, as appropriate For example, grade 1–2 learning experiences include tasks and activities that: Provide opportunities for students to recognize and read age-appropriate vocabulary, including regularly and irregularly spelled words Feature collaborative conversations about grade-appropriate topics and texts Require students to identify the meaning of words and phrases in text		 K-5 LEAP seminars feature the following core instructional practices: Plan explicit and interactive phonics lessons that require encoding and decoding of newly-acquired phonics skills (K-2) Plan targeted opportunities for students to apply grade-level word analysis skills while encoding and decoding words (3-5) Design rigorous and differentiated independent learning activities that reflect varied proficiency levels Leverage the read aloud as an opportunity to study models of Common Core State Standards-aligned genres to investigate author's craft Grade 6-12 LEAP seminars feature the following core instructional practices: Plan high-quality questions that are both divergent and high-level in order to facilitate deep discussion of text(s) 	
 Embed implicit and exp Feature text-based disc and express their own i Require students to use the words, phrases, and Embed reading interver 		 Plan for and provide high-quality instruction of tier two academic vocabulary and promultiple opportunities for student to engage with vocabulary over time, both explicitly implicitly Use intended student learning outcomes identified in the curriculum and lesson-plan protocol to develop aligned assessments and daily instructional plans 	
Essential Practice Examples	This practice aligns with the C3 Framework, especially Dimension 1: Developing Questions and Planning Inquiries.	Deap Seminar Examples	In addition to the planning and application time provided in every seminar, some LEAP seminars focus on specific research-based practices for planning social studies learning experiences.
 For example, the learning experience includes tasks and activities that: Enable students to develop compelling and supporting questions Require students to use evidence from sources to support their interpretations Focus on developing and strengthening writing through planning, drafting, revising, editing, rewriting, or trying a new approach Activate students' prior knowledge and establish relevant connections between students' lives and the content Create and nurture collaborative civic spaces for students to engage in dialogue (e.g., Paideia seminars) Foster students taking informed action in classrooms, schools, and the community Require students to use evidence from text to support their interpretations by referring back to the words, phrases, and sentences of sources 			

ESSENTIAL **3** LEAD A WELL-PLANNED, PURPOSEFUL LEARNING EXPERIENCE

Mathematics Content-Specific Examples

Essential Practice Examples	This practice aligns with Instructional Practice Guide (IPG) Core Action 2: Employ instructional practices that allow all students to learn the content of the lesson.	Deap Seminar Examples	LEAP seminars incorporate NCTM's Eight Effective Teaching Practices in order to support teachers in designing and implementing learning experiences that enable all students to grapple with and master complex mathematical skills and concepts.
 For example, the learning experience: Includes explanations, representations, and/or examples to make the content of the lesson explicit Includes opportunities for students to share, discuss, and justify their mathematical reasoning through discourse Supports and promotes variation in solution methods to strengthen students' understanding of the content and mathematical structures 		 Ensure progress toward approaches and reasoni Use the mathematical g decisions during instruct 	a cals to guide lesson planning and reflection and make in-the-moment tion is that make the mathematics more visible and accessible for student
For example, grade 1–5 learning experiences include tasks and activities that: • Develop students' number sense and fluency with basic operations • Build foundational algebraic thinking skills • Develop students' conceptual understanding of foundational mathematics concepts • Orient students to understanding and manipulating data • Have students apply understanding of geometric properties • Familiarize students with the structural elements of equations		 Use the mathematics go decisions during instruct Introduce forms of repre- understanding 	esentation that can be useful to students in demonstrating their Is that make the mathematics more visible and accessible for student
 For example, grade 6–12 learning experiences include tasks and activities that: Have students apply previous understandings of basic operations to increasingly complex mathematical scenarios Require solving real-world problems using, or by developing, expressions, equations, or functions Generate sophisticated inferences about and from data Feature the integration of algebraic and geometric concepts Have students manipulate both irrational and rational numbers Leverage mathematical reasoning to build statistical models and evaluate probability 			
Science Conte	ent-Specific Examples	1	

Essential Practice Examples	This practice aligns with the Implications of the Vision of the Framework and the Guide to Implementing the Next Generation Science Standards (NGSS).	Deop Seminar Examples	In addition to the planning and application time provided in every seminar, some LEAP seminars focus on specific research-based practices for structuring science learning or develop specific strategies for making science content clear and accessible to all students.
 For example, the learning experience includes tasks and activities that: Enable students to make sense of scientific phenomena or to design solutions to problems using specific elements of the three dimensions of the NGSS (Science & Engineering Practices, Crosscutting Concepts, and Disciplinary Core Ideas) Are structured around students conducting investigations, solving problems, and engaging in discussions with teacher guidance Feature students discussing open-ended questions that focus on evidence and claims Support students in constructing and using scientific models to describe, explain, predict, or control natural phenomena Encourage students to create journals, reports, posters, or presentations that explain conclusions Have students read high-quality texts from multiple sources (science-related magazines, journal articles, and web-based resources) 		Sequence instructionPlan NGSS-aligned less	e following core instructional practices: centered on course-specific anchoring phenomena ssons using the 5E learning cycle and instructional model o support students in making strategic use of digital media in
 For example, the teacher: Supports students in accessing facts and terminology, as needed, while they develop explanations and design solutions supported by evidence-based arguments and reasoning Encourages the connection of discrete concepts to unifying organizational structures Provides accessibility supports so that all students can engage in sophisticated science and engineering practices 			





	ESSENTIAL 4 MAXIMIZE STUDENT OWNERSHIP OF LEARNING				
	4.A Cognitive Work 4.B Higher-Level Understanding				
	Students spend the majority of the learning experience engaged in meaningful cognitive work, including explaining their thinking with appropriate evidence, applying their understanding of content to complex tasks, or both.	All or almost all students demonstrate movement toward higher- level understanding as a result of their participation in the learning experience.			
LEVEL 4	 For example, the students: Do the majority of the thinking and speaking about content Use most of their time to productively grapple with content Are responsible for most of the cognitive work 	 For example, all or almost all students: Respond to higher-level questions and solve complex problems Respond to lower-level questions to develop higher-level comprehension Use rubrics and/or exemplars to accurately evaluate their own and others' work Produce work indicative of significant progress toward ambitious learning goals 			
	See also examples from Level 3				
	Students spend a significant portion of the learning experience engaged in meaningful cognitive work , including explaining their thinking with appropriate evidence, applying their understanding of content to complex tasks, or both.	Most students demonstrate movement toward higher-level understanding as a result of their participation in the learning experience.			
TEVEL 3	 For example, the learning experience: Features opportunities for students to do cognitive work such as complex problem solving, group work, independent work, think time, and/or sharing of ideas that is aligned to the rigor of the intended learning 	 For example, most students: Respond to higher-level questions and solve complex problems Respond to lower-level questions to develop higher-level comprehension Use rubrics and/or exemplars to accurately evaluate their own and others' work Produce work indicative of significant progress toward ambitious learning goals 			
L 2	Students spend a significant portion of the learning experience engaged in work that is not entirely meaningful because either there is more teacher-directed instruction than appropriate or student work consists of rote tasks misaligned to the rigor of the intended learning.	Some students demonstrate movement toward higher-level understanding as a result of their participation in the learning experience.			
LEVE	 For example, the learning experience: Includes too few opportunities for students to productively grapple with content Includes too few opportunities for students to justify their responses Does not require students to think deeply about the content 	 For example, some students: Respond to higher-level questions and solve complex problems Respond to lower-level questions to develop higher-level comprehension Use rubrics and/or exemplars to accurately evaluate their own and others' work Produce work indicative of significant progress toward ambitious learning goals 			
	The expectation of Level 2 practice is not met.	The expectation of Level 2 practice is not met.			
LEVEL 1	 For example, the learning experience: Is predominantly teacher-directed/lecture Does not include opportunities for students to explain their thinking with appropriate evidence or apply their understanding of content to complex tasks 	For example, few or no students: • Demonstrate progress toward higher-level understanding			

ESSENTIAL 4

MAXIMIZE STUDENT OWNERSHIP OF LEARNING

English Language Arts Content-Specific Examples

Essential Practice Examples

This practice aligns with Instructional Practice Guide (IPG) Core Action 3: Provide all students with opportunities to engage in the work of the lesson.

For example, students:

- Demonstrate independence (e.g., comprehend and evaluate complex texts without scaffolding; construct effective arguments, and build on the ideas of others)
- Build strong content knowledge (e.g., read purposefully to gain both general knowledge and discipline-specific expertise)
- Respond to the varying demands of audience, task, purpose, and discipline (e.g., consider how
 connotations of words affect meaning; provide differentiated evidence aligned to the discipline)
- Comprehend as well as critique (e.g., question an author's or speaker's assumptions and premises)
- Value evidence (e.g., cite specific and relevant evidence when offering an oral or written interpretation of a text)
- Use technology and digital media strategically and capably (e.g., understand the strengths and limitations of technical tools and select those best suited to learning goals)
- Come to understand other perspectives and cultures (e.g., actively seek to understand ideas as
 presented and evaluate other points of view critically and constructively)

For example, grade 1–2 students:

- Ask and answer questions about key details in a text
- Identify the main topic and key details in a grade-appropriate text
 Participate in shared reading or writing projects

For example, grade 3–12 students:

- · Provide text-based evidence when supporting oral or written responses
- Conduct research to build and present knowledge
- Use Tier 2 and Tier 3 vocabulary, language conventions, decoding skills and comprehension strategies to read, write, and speak about text
- Produce clear and coherent writing in which the development, organization, and style are appropriate to task, purpose, and audience

Social Studies Content-Specific Examples

This practice aligns with the C3 Framework, especially Dimension 3: Evaluating Sources and Using Evidence and Dimension 4: Communicating Conclusions and Taking Informed Action.

For example, students:

Essential

Practice

Examples

- · Construct compelling and supporting questions to guide their inquiry
- Gather credible, relevant information from a wide variety of sources to build knowledge in an inquiry
- Evaluate the credibility of sources by considering their origin, authority, structure, context, and corroborative value
- Analyze evidence that supports a claim and determine the strengths and limitations of claims and counterclaims
- Construct and present arguments and explanations in a variety of ways (e.g., essays, debates, speeches, paideia seminars, reports, digital platforms)
- · Critique the credibility of arguments and the structure of explanations
- Analyze how specific civic problems can manifest on the local, regional, and global level
- Assess their individual and collective capacities to take action and address problems on the local, regional, and global level

Deap Seminar Examples

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writing

LEAP seminars support teachers in engaging their students in a rigorous and student-centered balanced literacy approach.

Grade 6–12 LEAP seminars feature the following core instructional practices:
Ask text-dependent questions that prompt students to analyze the development of theme over the course of a text

K-5 LEAP seminars feature the following core instructional practices:

Read text sets deeply to uncover areas of complexity worthy of instruction Use targeted prompts to coach students as they engage in reading and writing

Provide opportunities for students to integrate content into authentic student writing

Plan opportunities to leverage student work as an instructional tool supporting evidence-based

- Use exemplary student work to support students in developing claims and counterclaims
- Use exemplary student work to support students in writing a narrative that engages the reader, establishes context and point of view, introduces a narrator and/or characters, and organizes a logical sequence of events
- Support students' analysis and evaluation of a speaker's point of view, reasoning, and use of evidence

Deap Seminar Examples

LEAP seminars support teachers in engaging their students in inquiry-centered learning experiences that promote student ownership of learning.

LEAP seminars feature the following core instructional practices:

- Provide students with opportunities to employ evidence from sources and artifacts to explain concepts to themselves and their peers
- Prompt students to explain evidence gathered from historical sources which they have sourced, contextualized and corroborated with other sources
- Prepare students to present information, findings, and arguments in a clear, organized, and coherent manner

ESSENTIAL 4

MAXIMIZE STUDENT OWNERSHIP OF LEARNING

Mathematics Content-Specific Examples

Essential Practice Examples	This practice aligns with the Standards for Mathematical Practice and Instructional Practice Guide (IPG) 3: Provide all students with opportunities to exhibit mathematical practices while engaging with the content of the lesson.	Deop Seminar Examples	LEAP seminars support teachers in planning and implementing instruction that engages students in meaningful cognitive work and that moves them toward higher-level understanding of complex mathematical concepts.
 For example, students: Make sense of problems and persevere in solving them (e.g., analyze givens, constraints, relationships, and goals and change course if necessary in order to solve complex problems) Reason abstractly and quantitatively (e.g., both decontextualize problems by representing them symbolically and contextualize problems by attending to the meaning of symbols) Construct viable mathematical arguments (e.g., make logical conjectures, justify conclusions, and respond to the arguments of others) Model with mathematics (e.g., apply mathematics to solve real-world problems) Use appropriate tools strategically (e.g., use technological tools to explore and deepen understanding of concepts) Attend to precision (e.g., provide carefully formulated explanations, examine claims, and make explicit use of definitions) Look for and make sense of mathematical structure (e.g., discern patterns) Look for and express regularity in repeated reasoning (e.g., notice if calculations are repeated and look both for general methods and for problem-solving efficiencies) 		 K-8 LEAP seminars feature the following core instructional practices: Support students in exploring tasks without taking over student thinking Allocate substantial instructional time for students to use, discuss, and make connections among representations Engage students in purposeful sharing of mathematical ideas, reasoning, and approaches in written responses 	
		 Grade 9–12 LEAP seminars feature the following core instructional practices: Pose tasks on a regular basis that require a high level of cognitive demand Support students in exploring tasks without taking over student thinking Encourage the use of different representations, including words, diagrams/graphs, algebraic representations, and tables, that support students in explaining their thinking and reasoning a well as making connections among representations 	
	ent-Specific Examples		LEAD comingre support togehere in approxing their
cience Cont Essential Practice Examples	ent-Specific Examples This practice aligns with the Next Generation Science Standards (NGSS) Science and Engineering Practices.	Deap Seminar Examples	LEAP seminars support teachers in engaging their students in the Science and Engineering Practices as a primary mode of instruction.





	5.A Evidence of Learning	5.B Supports and Extensions
	The teacher consistently gathers evidence about the depth of understanding for a range of students in order to gauge their learning progress. Students understand how what they are learning and doing fits into a larger learning progression and/or unit of study.	The teacher consistently tailors effective supports and extensions to individual student responses. *
LEVEL 4	 For example, the students: Are aware of the learning goals and/or essential questions of the unit and can explain them in their own words Can explain how the content and/or skill they are working on will set them up for success Reflect on their learning progress 	 For example, the teacher: Actively listens in order to modify or individualize instruction in real time based on student responses Accurately summarizes students' thinking without paraphrasing partially incorrect responses as correct Follows students' thought processes to uncover and respond to mis/understanding(s) Guides students' own words and ideas when providing supports and extensions
	See also examples from Level 3	See also examples from Level S
	The teacher consistently gathers evidence about the depth of understanding for a range of students in order to gauge their learning progress.	The teacher consistently responds to evidence of student understanding by providing effective supports, extensions, or both.*
LEVEL 3	 For example, the teacher: Collects evidence frequently enough that sufficient information is available to inform instructional decision making, but not so often that learning progress is impeded Checks with all or a representative sample of students (e.g., volunteers and non-volunteers, students with varying levels of proficiency, whole class) Monitors student progress toward the objective during individual or group work by asking questions, listening, using technology, and observing student work products (e.g., student writing, white boards) 	 For example, the teacher: Provides appropriate scaffolds (e.g., assists students in identifying errors, deconstructs concepts into smaller components, offers cues to redirect student thinking) or re-teaches as necessary without reducing the overall rigor of the content Provides opportunities for students to extend their understanding by providing additional supporting evidence for a claim or through application to additional contexts
	The teacher inconsistently gathers evidence about the depth of understanding for a range of students in order to gauge their learning progress.	The teacher inconsistently responds to evidence of student understanding by providing effective supports, extensions, or both.*
LEVEL 2	 For example, the teacher: Generally collects evidence, but does not have sufficient information to inform instructional decision making Uses strategies that gather evidence of student understanding, but these strategies are sometimes not effective or necessary Checks with samples of students, but the samples are not representative (e.g., predominately volunteers or the same students) Monitors some student progress toward the objective during individual or group work, but misses key evidence 	 For example, the teacher: Provides some effective supports or extensions, but others are not useful Provides some scaffolds that unnecessarily reduce the rigor of the content Misses key opportunities to support and/or extend learning Provides supports and/or extensions to a subset of students, but not to all those who would benefit
	The expectation of Level 2 practice is not met.	The expectation of Level 2 practice is not met.
LEVEL 1	 For example, the teacher: Rarely or never checks for student understanding Inappropriately calls only on the same subset of students 	For example, the teacher: • Rarely or never provides supports or extensions

*In certain instructional situations such as an inquiry lesson, a teacher might not offer an immediate intervention as students grapple with content. In such circumstances, evaluators should assess degree of support by considering whether this approach promotes greater understanding of the content.

ESSENTIAL 5 Practice 5	RESPOND TO EVIDENCE OF STUDEN	IT LEARNING	
English Langu	age Arts Content-Specific Examples	Mathematics	Content-Specific Examples
Deap Seminar Examples	LEAP seminars address multiple ways teachers can monitor and assess a student's literacy proficiency.	Deap Seminar Examples	LEAP seminars address multiple ways teachers can monitor and assess a student's proficiency with mathematics standards and practices.
 Collect and use data from instruction (3-5) Collect and analyze data 	e the following core instructional practices: om students' word analysis strengths and areas of growth to drive a using running records to plan responsive small group instruction ts to provide ongoing and targeted feedback so students can improve	 Elicit and gather eviden Make in-the-moment deprobe, scaffold, and ext Design ways to elicit an solve problems 	d assess students' abilities to use representations to meaningfully ts might struggle with during a lesson and be prepared to support them
 Establish structures to writing (as needed) by Establish systems and explicit feedback with s and/or rhetoric 	feature the following core instructional practices: provide effective feedback to students as they develop and strengthen evising, editing, rewriting, or trying a new approach structures of monitoring collaborative conversations and for sharing tudents to strengthen their point of view, reasoning, use evidence, ffolds to support students' use of academic language and textual rative conversations	 Regularly monitor stude extensions when approp Elicit and gather eviden Ask students to explain reasoning and the solut 	ce of student understanding during strategic points in the instruction and justify their solutions — placing value on the explanation and
Social Studies	Content-Specific Examples	Science Cont	ent-Specific Examples
Deop Seminar Examples	LEAP seminars address multiple ways teachers can monitor and assess student understanding of social studies concepts and skills.	Deop Seminar Examples	LEAP seminars address multiple ways teachers can monitor and assess student understanding of scientific concepts and skills.
	following core instructional practice: ess toward mastery of DCPS social studies curriculum power standards	Measure student progre	following core instructional practices: ess toward mastery of NGSS iluation of their learning in the formative and summative assessment

What is the LEAP Leadership Framework?

The LEAP Leadership Framework (LLF) is a rubric that outlines the actions LEAP Leaders take to successfully lead LEAP Teams. There are seven standards of the LLF:

- LLF 1: Foster a Positive LEAP Team Culture
- LLF 2: Plan for Purposeful LEAP Seminars
- LLF 3: Facilitate Purposeful LEAP Seminars
- LLF 4: Plan for Meaningful Coaching Conversations
- LLF 5: Facilitate Meaningful Coaching Conversations
- LLF 6: Drive Improvements in Teacher Practice
- LLF 7: Implement LEAP with Fidelity

The rubric also describes best practices and provides examples aligned to each of the LEAP Leadership Framework standards.

Why do we need the LEAP Leadership Framework (LLF)?

The LEAP Leadership Framework supports LEAP Leaders' development by highlighting the core elements of the work for which all LEAP Leaders are responsible and providing a common language for describing and giving feedback on LEAP Leadership best practices.

Who developed the LEAP Leadership Framework (LLF)?

LEAP Leaders, school leaders, staff from the DCPS Central Office. and many others participated in the development of the LLF. The LLF is designed to reflect the unique LEAP Leader role as well as research-based best practices for facilitating adult learning. Some of the sources consulted include:

- Coherence Map (Student Achievement Partners)
- Learning Team Cycle of Continuous Improvement (Crow and Hirsh)
- Leverage Leadership (Bambrick-Santoyo)
- Realizing the Power of Professional Learning (Timperley)
- Teaching Adults Revisited: Active Learning for Early Childhood Educators (NAEYC)
- Text-Dependent Questions: Pathways to Close and Critical *Reading* (Fisher and Frey)
- *FVER Rubric* (Leading Educators)

LEAP LEADERSHP FRAMEWORK STANDARDS (LLF)			
LEAP LEADERSHIP FRAMEWORK STANDARDS (LLF)	CYCLE 1	CYCLE 3	OVERALL (Average of Cycles)
LLF 1: Foster a Positive LEAP Team Culture	4.0	4.0	
LLF 2: Plan for Purposeful LEAP Seminars*	4.0	4.0	
LLF 3: Facilitate Purposeful LEAP Seminars*	3.0	4.0	
LLF 4: Plan for Meaningful Coaching Conversations*	3.0	3.0	
LLF 5: Facilitate Meaningful Coaching Conversations*	4.0	4.0	
LLF 6: Drive Improvements in Teacher Practice	3.0	3.0	
LLF 7: Implement LEAP with Fidelity	4.0	4.0	
ILE SCORE (Average of LLE 1 to LLE 7)	3 57	3 71	3 64

*This standard should be scored as "Not Applicable" if the LEAP Leader does not have responsibilities in this area.

How will I be assessed on the LEAP Leadership Framework (LLF)?

Your school leader will holistically gather evidence of your LEAP Leadership in a variety of ways over the course of each IMPACT cycle (e.g., teacher and student artifacts) and will observe your LEAP Leadership at least twice each cycle. For example, your school leader may observe you facilitating a LEAP Seminar, conducting a mini-observation, leading a debrief, co-planning and/or modeling with the teachers on your LEAP Team.

Using the evidence gathered over the course of each IMPACT cycle, your school leader will assess which level (4, 3, 2, 1) provides the best description of your LEAP Leadership practice for each applicable standard of the LLF. Standard scores will then be averaged together to form an overall LLF score for the cycle.

How will I receive feedback based on my LEAP Leadership Framework assessment?

Your school leader will meet with you each IMPACT cycle to discuss your practice, highlight successful elements of your LEAP Leadership, and suggest next steps for professional growth. You will also receive written feedback in an LLF report, which can be viewed in the IMPACT database at impactdcps.dc.gov. If your school leader makes at least two attempts to schedule a conference with you prior to the cycle deadline and you are unable to meet or unresponsive, the assessment will be valid without the conference. Valid attempt methods include, but are not limited to, phone calls, text messages, emails, notes in your school inbox, and/or in-person conversations.

How will I be assessed on the LEAP Leadership Framework (LLF) if I am a LEAP Leader at two schools?

Teacher LEAP Leaders who are shared between two schools will receive an LLF assessment from each school leader by the end of Cycle 1 and the end of Cycle 3. These scores will be averaged together to produce a final LLF score for each IMPACT cycle.



IMPACT Cycle dates are listed in the *IMPACT*

If I have additional questions about the LEAP Leadership Framework (LLF), whom should I contact?

Please contact the IMPACT team at 202-719-6553 or impact.dcps@k12.dc.gov.

LLF LEAP LEADERSHIP FRAMEWORK

LEVEL 4 (HIGHEST)

LEVEL 3

LLF 1 FOSTER A POSITIVE LEAP TEAM CULTURE*

LEAP Team teachers demonstrate ownership of and investment in their own and peers' professional learning.	LEAP Leader demonstrates positive rapport with the LEAP Team, and teachers are consistently engaged in seminars/debriefs.
 For example, the LEAP Team teachers: Level 3 examples AND At times lead portions of seminar discussion and/or student work analysis Are supportive of one another and positively reinforce risk-taking, vulnerability, and problem solving Review observation notes in advance of debriefs and reflect on practice Own the norms and hold one another accountable to them Seek out support from fellow teachers, as needed and appropriate Proactively share resources (e.g., strategies, student tasks) Model humility and a culture of feedback 	 For example, the LEAP Leader: Demonstrates trust, vulnerability, and growth mindset with LEAP Team teachers Holds equitably high expectations for students and teachers Demonstrates interest and investment in LEAP Team teachers as individuals Leverages the expertise in the room, utilizing other teachers and colleagues to problem solve and provide support Prioritizes time and space for LEAP Team teachers to build relationships by allotting time for personal and professional updates/success stories during and outside of seminars Leads a fully inclusive team community of general education, SPED, and EL teachers by including all LEAP Team teachers in seminar components, discussions, and activities Invites disengaged teachers back in to seminars and debriefs, as applicable
	 For example, the LEAP Team teachers: Offer relevant and insightful questions, comments, and solutions Actively listen to each other and promote equity of voice by contributing to discussions and asking probing questions of one another Complete specified deliverables in seminars/debriefs Maintain focus on LEAP activities/tasks designed to promote student learning Share instructional resources upon request Co-create and maintain LEAP Team norms

*Because team culture develops and evolves over the course of the year, evaluators may consider time of year when gathering evidence of positive team culture (e.g., first or second semester).

LEVEL 2

LEVEL 1 (LOWEST)

LEAP Leader demonstrates positive rapport with the LEAP Team, but teachers are inconsistently engaged in seminars/debriefs.	The expectation of Level 2 practice is not met.
 For example, the LEAP Leader: Demonstrates trust, vulnerability, and growth mindset with LEAP Team teachers Holds equitably high expectations for students and teachers Demonstrates interest and investment in LEAP Team teachers as individuals Leverages the expertise in the room, utilizing other teachers and colleagues to problem solve and provide support Prioritizes time and space for LEAP Team teachers to build relationships by allotting time for personal and professional updates/success stories during and outside of seminars Leads a fully inclusive team community of general education, SPED, and EL teachers by including all LEAP Team teachers in seminar components, discussions, and activities Invites disengaged teachers back in to seminars and debriefs, as applicable 	For example, the LEAP Leader: Demonstrates negative rapport with LEAP Team teachers
 For example, the LEAP Team teachers: Offer relevant and insightful questions, comments, and solutions Actively listen to each other and promote equity of voice by contributing to discussions and asking probing questions of one another Complete specified deliverables in seminars/debriefs Maintain focus on LEAP activities/tasks designed to promote student learning Share instructional resources upon request Co-create and maintain LEAP Team norms 	For example, the LEAP Team teachers: Are rarely or never engaged in seminars/debriefs

LLF LEAP LEADERSHIP FRAMEWORK

LEVEL 4 (HIGHEST)

LEVEL 3

LLF 2 PLAN FOR PURPOSEFUL LEAP SEMINARS

LEAP Leader differentiates seminar content and/or activities to meet the needs of individual LEAP Team teachers.

For example, the LEAP Leader: Level 3 examples AND

- Tailors the seminar to a teacher's skill level and/or learning style
- Conducts artifact analysis to identify individual teacher needs
- Adapts seminar content and delivery to address misconceptions of individual teachers
- Modifies tasks and activities to promote planning and practice around areas of need

LEAP Leader prepares for the seminar by internalizing the content and plans **challenging seminars with clear outcomes tailored to the needs** of the LEAP Team.

For example, the LEAP Leader:

- Reviews the seminar content such that he/she can deliver content fluently
- Prepares materials (e.g., handouts, anchor charts, PowerPoints) in advance
- Anticipates teachers' misconceptions and plans to address them
 Starta size lla laware at the second is law to address them
- Strategically leverages the specialized instruction (SPED, EL) resources when planning for LEAP Seminars
- Collects and analyzes teacher artifacts and student work to inform seminar outcomes (e.g., consistently utilizes DCPS Planning Protocols [i.e., Weekly Data Meetings, Weekly Planning Meetings, Unit Planning] related to reviewing student work to support teachers in identifying gaps and planning strategies for reteaching)
- Strategically incorporates a broad range of data (e.g., academic, attendance, SEL, classroom environment) to promote a holistic discussion aligned to an anti-racist, whole-child approach

LEVEL 2

LEVEL 1 (LOWEST)

LEAP Leader prepares for the seminar by internalizing the content, but seminar outcomes are not challenging , unclear , and/or misaligned to the needs of the LEAP Team.	The expectation of Level 2 practice is not met.
 For example, the LEAP Leader: Reviews the seminar content such that he/she can deliver content fluently Prepares materials (e.g., handouts, anchor charts, PowerPoints) in advance Provides seminar outcomes that are too easy or too difficult for the LEAP Team Does not account for the needs of specialized instruction teachers when planning seminars Does not tailor provided seminar outcomes to identified teacher needs 	 For example, the LEAP Leader: Rarely or never prepares materials in advance Reads seminar plan scripts verbatim

LLF LEAP LEADERSHIP FRAMEWORK

LEVEL 4 (HIGHEST)

LEVEL 3

LLF 3 FACILITATE PURPOSEFUL LEAP SEMINARS

LEAP Seminars are well-facilitated and teachers consistently **spend the majority of the time** doing meaningful cognitive work such as planning/practice, reflection, challenging tasks, or other forms of application. LEAP Seminars are **well-facilitated** and include **sufficient** opportunities for teachers to do meaningful cognitive work such as planning/practice, reflection, challenging tasks, or other forms of application.

For example, the LEAP Seminar:

- Includes opportunities for feedback during the application portion of the seminar
- Encourages participation so the conversation is balanced, diverse, and inclusive
- Connects agenda items to seminar outcomes
- Thoughtfully addresses needs and priorities of SPED and EL teachers, as applicable
- Includes observable, sequential directions, clear and concise explanations, and/or emphasizes key points
- Includes opportunities for teachers to engage in student work analysis in which a whole-child lens (not academics or behavior in isolation) is maintained, data by subgroup is disaggregated, and the role of adult beliefs and actions is analyzed for its effect on student experience
- Includes regular checks for understanding to assess teachers' progress
- Supports shared learning with and among teachers
- Features mostly open-ended, non-rhetorical questions to deepen awareness and create new insight, includes think time, listens actively, and probes to follow up

For example, the LEAP Seminar:

- Includes opportunities for feedback during the application portion of the seminar
- Encourages participation so the conversation is balanced, diverse, and inclusive
- Connects agenda items to seminar outcomes
- Thoughtfully addresses needs and priorities of SPED and EL teachers, as applicable
- Includes observable, sequential directions, clear and concise explanations, and/or emphasizes key points
- Utilizes DCPS Planning Protocols (i.e., Weekly Data Meetings, Weekly Planning Meetings, Unit Planning) to include opportunities for teachers to engage in student work analysis in which a whole-child lens (not academics or behavior in isolation) is maintained, data by subgroup is disaggregated, and the role of adult beliefs and actions is analyzed for its effect on student experience
- Includes regular checks for understanding to assess teachers' progress
- Supports shared learning with and among teachers
- Features mostly open-ended, non-rhetorical questions to deepen awareness and create new insight, includes think time, listens actively, and probes to follow up
- Prioritizes seminar structure as a space for reflective cycles of teaching and learning (e.g., features several opportunities for feedback and collaboration among participants)

LEVEL 2

LEVEL 1 (LOWEST)

Some aspects of LEAP Seminars are not well-facilitated and/	
or seminars include insufficient opportunities for teachers to do meaningful cognitive work such as planning/practice, reflection, challenging tasks, or other forms of application.	The expectation of Level 2 practice is not met.
 For example, the LEAP Leader: Provides few opportunities for teachers to discuss the content Does not effectively pace seminars Facilitates conversations in which some teachers participate less often than others Provides confusing/overly-complicated directions and does not highlight key points Misses opportunities to be inclusive of SPED and EL teachers Conducts too few checks for understanding or does not adjust facilitation in response to misunderstanding Asks mostly closed-ended questions and/or provides insufficient think time 	 For example, the LEAP Leader: Does not provide opportunities for planning/practice Does not include opportunities for teachers to discuss the content Reads the seminar script verbatim

LLF LEAP LEADERSHIP FRAMEWORK

LEVEL 4 (HIGHEST)

LEVEL 3

 Uses knowledge of best practices for SPED and EL teachers (e.g., co-teaching) to create appropriate action steps/priorities

LLF 4 PLAN FOR MEANINGFUL COACHING CONVERSATIONS

LEAP Leader explicitly connects feedback and action steps to a LEAP Leader uses data* to assess teachers' coaching needs and larger, long-term arc of professional learning. effectively plans for application of high-leverage action steps. For example, the LEAP Leader: For example, the LEAP Leader: Level 3 examples AND Prepares action steps/priorities for teachers aligned to data Connects action steps/priorities to prior feedback/ gathered from LEAP sessions or other coaching touchpoints Plans probing questions and/or prompts that promote suggestions for improvement Provides specific action steps/priorities that are relevant teachers' reflection to both upcoming lessons and long-term planning Strategically chooses artifacts from the observation to Establishes purpose for action steps/priorities by prompt reflection explaining how they promote progress toward larger Analyzes teacher practice data and uses data to inform action steps/priorities (e.g., if data analyzed is student work, goals the LEAP Leader analyzes specifically for student groups that are a focus area for their school) Identifies appropriately granular instructional adjustments

LLF 5

5 FACILITATE MEANINGFUL COACHING CONVERSATIONS

LEAP Leader meets teachers where they are and empowers them with appropriate ownership of the debrief.	LEAP Leader consistently provides meaningful coaching support and teachers spend the majority of the time engaged in planning/ practice.
 For example, the LEAP Leader: Level 3 examples AND Provides either facilitative or directive coaching aligned to teacher needs and grounded in student data Provides teachers with frequent opportunities to reflect on their own practice Reinforces growth mindset when delivering constructive feedback 	 For example, the LEAP Leader: Efficiently highlights teacher and student actions that are going well Asks probing questions to support teachers in identifying appropriate action steps/priorities Analyzes lessons and student work with teachers to identify areas for improvement (e.g., consistently utilizes Weekly Data and/or Planning Meeting protocols such as "See It, Name It, Do It" during coaching conversations to support teachers in identifying gaps and planning strategies for reteaching) Provides feedback on lesson plans/planning done during the debrief Provides feedback on teacher's practice of upcoming lessons from the coach and/or student perspective Facilitates joint meetings with general education teacher and SPED and EL teachers to align action steps/priorities or, if joint meetings are not possible, prioritizes discussion of action steps for SPED and EL student populations with general education teacher
*IFAP Leaders may use a variety of data to assess teacher needs, includir	ng observation notes lesson plans, student work, and other formative

*LEAP Leaders may use a variety of data to assess teacher needs, including observation notes, lesson plans, student work, and other formative assessment data.

LEVEL 2

LEVEL 1 (LOWEST)

EAP Leader identifies action steps for teachers but they are not igh-leverage because they are overly general and/or misaligned to eacher need.	The expectation of Level 2 practice is not met.
 For example, the LEAP Leader: Sets action steps/priorities without considering teacher practice data or without considering data in a meaningful way (e.g., only reviewing student work samples generally but not considering performance specifically for student groups that are a focus area for their school) Uses action steps/priorities verbatim from the seminar Provides action steps/priorities misaligned to teacher needs such that they are too easy or too difficult for teachers to implement 	 For example, the LEAP Leader: Does not set clear learning outcomes for debriefs Does not provide action steps/priorities for teachers
EAP Leader consistently provides coaching support but insufficient ime (i.e., less than 50%) is spent on planning/practice.	The expectation of Level 2 practice is not met.

LLF LEAP LEADERSHIP FRAMEWORK

LEVEL 4 (HIGHEST)

LEVEL 3

LLF 6 DRIVE IMPROVEMENTS IN TEACHER PRACTICE*

All or almost all LEAP Team teachers' practice significantly improves as a result of their learning through LEAP.	All or almost all LEAP Team teachers' practice improves as a result of their learning through LEAP.	
 For example, the LEAP Team teachers: Level 3 examples AND Achieve excellence with LEAP seminar Look Fors Consider student work and LEAP Leader's feedback when crafting lessons (e.g., reflect on trends and time spent naming the gap to plan intentionally for reteaching) Foster students' interest in the content Plan student-centered, inquiry-based learning experiences Effectively co-plan with LEAP team teachers, including those of different specialties or grades (e.g., SPED, EL) 	 For example, the LEAP Team teachers: Achieve the LEAP seminar Look Fors Embed skills and strategies learned through LEAP in upcoming lessons/lesson plans/reteach plans Adjust lesson plans to meet the needs of diverse learners, including SPED and EL students Develop lessons that address identified student misconceptions uncovered during coaching touchpoints such as Weekly Data or Planning Meetings Collect and analyze student work samples indicative of improved student learning Complete tasks and activities in seminars and debriefs indicative of improved content pedagogy knowledge/skill Skillfully facilitate student discourse Improve student work analysis skills across a broad range of data (e.g., academic, attendance, SEL, classroom environment) 	
LLF 7 IMPLEMENT LEAP WITH FIDELITY		
LEAP Leader consistently provides appropriate documentation in the LEAP Platform.	LEAP Leader consistently implements LEAP model components (e.g., LEAP Seminars, observations, coaching touchpoints) with the expected frequency** and content focus.	
 For example, the LEAP Leader: Level 3 examples AND Tracks seminar attendance, content focus, and date Records and shares observation notes Electronically shares action steps Notes type and frequency of additional coaching touchpoints 	 For example, the LEAP Leader: Leads seminars and debriefs with appropriate frequency, per the guidance of DCPS Central Office and other instructional leaders Attends professional learning opportunities offered by DCPS Central Office Delivers content-aligned seminars and debriefs Supports all LEAP Team teachers, including SPED and EL teachers Utilizes DCPS LEAP protocols for unit planning and analysis of student work and responsive planning 	

*Evaluators may assess improvements to teacher practice using a variety of data sources including, but not limited to, informal observations, student work analysis, formative assessments, and teacher artifacts such as unit plans.

**Expected frequency may be differentiated per teacher need and as agreed upon by the principal and LEAP Leader.

LEVEL 2

LEVEL 1 (LOWEST)

Most LEAP Team teachers' practice improves as a result of their learning through LEAP.	The expectation of Level 2 practice is not met.
 For example, the LEAP Team teachers: Achieve the LEAP seminar Look Fors Embed skills and strategies learned through LEAP in upcoming lessons/lesson plans Adjust lesson plans to meet the needs of diverse learners, including SPED and EL students Develop lessons that address identified student misconceptions Collect and analyze student work samples indicative of improved student learning Complete tasks and activities in seminars and debriefs indicative of improved content pedagogy knowledge/skill Skillfully facilitate student discourse Improve student work analysis skills 	<i>For example, fewer than half of the LEAP Team teachers:</i> Improve practice as a result of participation in LEAP
LEAP Leader inconsistently implements LEAP model components (e.g., LEAP Seminars, observations, coaching touchpoints) with the expected frequency** and content focus.	The expectation of Level 2 practice is not met.
 For example, the LEAP Leader: Leads seminars and debriefs with appropriate frequency, per the guidance of DCPS Central Office and other instructional leaders Attends professional learning opportunities offered by DCPS Central Office Delivers content-aligned seminars and debriefs Supports all LEAP Team teachers, including SPED and EL teachers 	 For example, the LEAP Leader: Does not implement one or more of the components of the LEAP cycle Fails to document required data points in the LEAP Platform

TAS

TEACHER-ASSESSED STUDENT ACHIEVEMENT DATA

What is Teacher-Assessed Student Achievement Data?

TAS is a measure of your students' learning over the course of the year, as evidenced by rigorous assessments other than DC CAPE.

What assessments can I use?

Assessments must be rigorous, aligned to the Common Core State Standards or other appropriate content standards, and approved by your school administration. Please see your TAS guidance document (there is one for each content area) for resources on commonly used assessments and assessments that cannot be used for TAS.

Why is this one of my IMPACT components?

We believe that a teacher's most important responsibility is to ensure that her/his students learn and grow. Accordingly, we believe that teachers should be held accountable for the achievement of their students.

In addition, we recognize that the DC CAPE assessments capture some but not all aspects of your students' learning over the course of one year. TAS is an opportunity for you to identify and celebrate the learning not reflected on the state standardized test by incorporating it into your own instructional goals and IMPACT evaluation.



IMPACT Cycle dates are listed in the *IMPACT Annual Reference Guide.*

How will this process work?

In the fall, assessments and student learning targets will be selected to evaluate your students' achievement throughout the school year. If setting multiple goals with separate assessments, weights will be assigned to each goal. School leaders must approve all assessments, targets, and weights selected for TAS goals.

In the spring, achievement data for all assessments will be presented to administrators who, after verifying the data, will assign scores for each goal based upon the rubric.

Please note that shared teachers at two schools will receive scores at each of them. These scores will then be averaged together to determine your final score for this component.

Where can I find out more about TAS?

TAS resources, including a webinar, guidance documents, FAQs, goal tracking spreadsheets and more, can be found linked on your IMPACT dashboard (impactdcps.dc.gov) and on Canvas.

If I have additional questions about TAS, whom should I contact?

Please contact the IMPACT team at 202-719-6553 or impact.dcps@k12.dc.gov.





TEACHER-ASSESSED STUDENT ACHIEVEMENT DATA

LEVEL 4 (HIGHEST)

LEVEL 3

TAS 1 TEACHER-ASSESSED STUDENT ACHIEVEMENT DATA

Student scores on teacher assessments indicate, on average, exceptional learning, such as at least 1.25 years of growth*; each assessment used is **approved** by the administration; and scores reported are **validated** by the administration. Student scores on teacher assessments indicate, on average, **significant** learning, such as at least 1 year of growth*; each assessment used is **approved** by the administration; and scores reported are **validated** by the administration.

*Suggested years of growth are listed here as general guidance. Standardized assessments and skills-based rubrics used for TAS may measure reading levels, rubric levels, etc. Teachers should refer to the vendor scoring guidance, if applicable, for each assessment they have chosen to determine how many levels equate to a year of growth or more.

Note:

TAS

1. If a teacher uses more than one assessment, each will be scored individually. The scores will then be averaged together, taking into account the weights that administrators and teachers assigned to each assessment when setting TAS goals at the beginning of the year.



LEVEL 2

LEVEL 1 (LOWEST)

Student scores on teacher assessments indicate, on average, **some** learning, such as at least 0.75 years of growth*; each assessment used is **approved** by the administration; and scores reported are **validated** by the administration.

Student scores on teacher assessments indicate, on average, **little** learning, such as less than 0.75 years of growth*; assessments used are not **approved** by the administration; or scores reported are not **validated** by the administration.



What is Commitment to the School Community?

This component measures several aspects of your work as a member of a school community: 1) your support of your school's local initiatives; 2) your support of the Special Education and English Language Learner programs at your school; 3) your efforts to promote high academic and behavioral expectations; 4) your partnership with your students' families; and 5) your instructional collaboration with your colleagues.

Why is this one of my IMPACT components?

This component was included because we believe every staff member in the building plays a critical role in ensuring the success of all students.

How will my Commitment to the School Community be assessed?

Your administrator will assess you two times during the year according to the rubric at the conclusion of this section. Given that each school has its own unique community, please reach out to your school leader to request your school's specific CSC rubric. At the end of each cycle, you can view your Commitment to the School Community score in the IMPACT database (http://impactdcps.dc.gov). While a conference to discuss your Commitment to the School Community score is not required, you are encouraged to reach out to your administrator with any questions or concerns.

How will my Commitment to the School Community be scored?

For each assessment cycle, you will receive a 4 (highest) to 1 (lowest) score for each standard of the rubric. Your standard scores will then be averaged together to form an overall score of 4.0 (highest) to 1.0 (lowest) for the assessment cycle.

At the end of the year, your assessment cycle scores will be averaged together to calculate an overall score of 4.0 (highest) to 1.0 (lowest) for this component of your IMPACT assessment. See the sample score chart below.

Please note that, if you are shared between two schools, you will receive scores at each of them. These scores will then be averaged together to determine your final score for this component.

COMMITMENT TO THE SCHOOL COMMUNITY (CSC)	CYCLE 1	CYCLE 2	OVERALL (Average of Cycles)
CSC 1: Support of the Local School Initiatives	3.0	4.0	
CSC 2: Support Special Education and ELL Programs	4.0	3.0	
CSC 3: High Expectations	4.0	4.0	
CSC 4: Partnership with Families	3.0	4.0	
CSC 5: Instructional Collaboration	3.0	3.0	
CSC SCORE (Average of CSC 1 to CSC 5)	3.40	3.60	3.5

SAMPLE SCORE CHART COMMITMENT TO THE SCHOOL COMMUNITY (CSC)



IMPACT Cycle dates are listed in the *IMPACT Annual Reference Guide.*

If I have additional questions about Commitment to the School Community, whom should I contact?

Please contact the IMPACT team at 202-719-6553 or impact.dcps@k12.dc.gov.







CSC COMMITMENT TO THE SCHOOL COMMUNITY

LEVEL 4 (HIGHEST)

LEVEL 3

CSC 1 SUPPORT OF THE LOCAL SCHOOL INITIATIVES

Individual **meets Level 3** expectations AND **extends impact** by finding new and innovative ways to help the local school initiatives succeed OR by exceptional contribution in support of the initiatives.

Individual **consistently** supports the local school initiatives in an effective manner.

Examples of local initiatives include: increased student attendance rate, suspension rate reduction, use of inquiry-based lessons, and school-wide behavioral supports or programs.

CSC 2 SUPPORT OF THE SPECIAL EDUCATION AND ENGLISH LANGUAGE LEARNER PROGRAMS*

Individual **meets Level 3** expectations AND **extends impact** by finding new and innovative ways to help Special Education and English Language Learner programs, the school's Student Support team, and all students with 504 plans succeed and/or by exceptional contribution in support of these programs and students. Individual **consistently** supports, in an effective manner, the school's Special Education and English Language Learner programs, the school's Student Support Team, and all students with 504 plans.

Examples of how one might support these programs and students include: interacting with all students in a positive and inclusive manner, ensuring that facilities are available for the provision of services, incorporating Universal Design for Learning (UDL) principles during instruction, collaborating with special education and ELL teachers in planning content delivery, using scaffolded language supports when working with ELL students, supporting the attainment of language objectives, and participating in student-level decision making (e.g., attending IEP meetings, submitting necessary documentation, tracking data).

CSC 3 HIGH EXPECTATIONS

Individual **meets Level 3** expectations AND **extends impact** by finding new and innovative ways to help promote high expectations and/or by exceptional contribution toward developing a culture of high expectations in the school.

Individual **consistently** promotes high academic and behavioral expectations, in an effective manner, for all students.

Examples of how one might promote high expectations include: supporting achievement through rigorous academic work and challenging extracurricular opportunities; modeling high personal standards; assigning and communicating grades in a manner consistent with DCPS grading policy; and emphasizing pride in self, school, and community.

*This standard may be scored as "Not Applicable" if a school has no students who receive Special Education or English Language Learner services, no students who need assistance from a Student Support Team, and no students with 504 plans.

LEVEL 2

LEVEL 1 (LOWEST)

Individual **sometimes** supports the local school initiatives in an effective manner.

Individual **rarely or never** supports the local school initiatives in an effective manner.

Individual **sometimes** supports, in an effective manner, the school's Special Education and English Language Learner programs, the school's Student Support Team, and all students with 504 plans. Individual **rarely or never** supports, in an effective manner, the school's Special Education and English Language Learner programs, the school's Student Support Team, and all students with 504 plans.

Individual **sometimes** promotes high academic and behavioral expectations, in an effective manner, for all students.

Individual **rarely or never** promotes high academic and behavioral expectations, in an effective manner, for all students.

CSC COMMITMENT TO THE SCHOOL COMMUNITY

LEVEL 4 (HIGHEST)

LEVEL 3

CSC 4 PARTNERSHIP WITH FAMILIES

Teacher **meets Level 3** expectations AND **extends impact** by finding new and innovative ways to foster engagement with students' families and/or by exceptional contribution toward partnering with them. Teacher **consistently** engages students' families as valued partners in an effective manner.

Examples of how one might engage students' families include: communicating with families regularly (e.g., phone calls, text messages, emails, or home visits), including families in class projects, sharing data with families about student progress (strengths and areas for growth) and strategies for supporting student learning at home, collaborating with families to set goals throughout the year, encouraging families to attend school and district events including parent-teacher conferences, and creating a welcoming classroom environment for families.

CSC 5 INSTRUCTIONAL COLLABORATION

Teacher **meets Level 3** expectations AND **extends impact** by proactively seeking out collaborative opportunities with other teachers and/or by exceptional contribution toward promoting effective instructional collaboration.

Teacher **consistently** collaborates with colleagues to improve student achievement in an effective manner.

Examples of how one might collaborate to improve student achievement include: grade-level and departmental meetings, mentoring relationships (formal or informal), and optional and required professional development opportunities.





LEVEL 2

LEVEL 1 (LOWEST)

Teacher **sometimes** engages students' families as valued partners in an effective manner.

Teacher **rarely or never** engages students' families as valued partners in an effective manner.

Teacher **sometimes** collaborates with colleagues to improve student achievement in an effective manner.

Teacher **rarely or never** collaborates with colleagues to improve student achievement in an effective manner.





What is Core Professionalism?

This component measures four basic tenets of professionalism: 1) having no unexcused absences; 2) having no unexcused late arrivals; 3) following the policies and procedures of your school (or program) and the school system; and 4) interacting with colleagues, students, families, and community members in a respectful manner.

How will my Core Professionalism be assessed?

Your administrator will assess you two times during the year according to the rubric at the conclusion of this section.

At the end of each cycle, you can view your final Core Professionalism rating in the IMPACT database (http://impactdcps.dc.gov). While a conference to discuss your Core Professionalism rating is not required, you are encouraged to reach out to your administrator with any questions or concerns.

How will my Core Professionalism be rated?

Unlike the other rubrics in IMPACT, there are only three levels for Core Professionalism: Meets Standard, Slightly Below Standard, and Significantly Below Standard.

If you receive a Core Professionalism rating of Meets Standard in Cycle 1 and Cycle 2 (and you receive no ratings of Slightly Below Standard or Significantly Below Standard), your overall rating for this component will be Meets Standard and you will see no change in your final IMPACT score.

If you receive a rating of Slightly Below Standard on any standard of the Core Professionalism rubric during a cycle (and you receive no ratings of Significantly Below Standard), you will receive an overall rating of Slightly Below Standard for that cycle, and ten points will be deducted from your final IMPACT score. This is the case in the sample rating chart below.

If you receive a rating of Significantly Below Standard on any standard of the Core Professionalism rubric during a cycle, you will receive an overall rating of Significantly Below Standard for that cycle, and twenty points will be deducted from your final IMPACT score.

If you receive Core Professionalism deductions in each of the two cycles, the deductions will be combined and applied to your final IMPACT score (e.g., a 10 point deduction in Cycle 1 and a 20 point deduction in Cycle 2 will result in a 30 point deduction from your final IMPACT score). A maximum of 40 points can be deducted per year through CP.

Please note that, if you are shared between two schools, the lower of your two Core Professionalism ratings for each cycle will be used for your final IMPACT score.

For more information about the scoring process, please see the Putting It All Together section of this guidebook.

SAMPLE RATING CHART CORE PROFESSIONALISM (CP)

CORE PROFESSIONALISM (CP)	CYCLE 1	CYCLE 2	OVERALL
CP 1: Attendance	MEETS STANDARD	MEETS STANDARD	
CP 2: On-Time Arrival	SLIGHTLY BELOW STANDARD	MEETS STANDARD	
CP 3: Policies and Procedures	MEETS STANDARD	MEETS STANDARD	
CP 4: Respect	MEETS STANDARD	MEETS STANDARD	
CP DEDUCTION	-10	NO DEDUCTION	-10



IMPACT Cycle dates are listed in the *IMPACT Annual Reference Guide.*

If I have additional questions about Core Professionalism, whom should I contact?

Please contact the IMPACT team at 202-719-6553 or impact.dcps@k12.dc.gov.







CP CORE PROFESSIONALISM

	MEETS STANDARD	SLIGHTLY BELOW STANDARD
CP 1	ATTENDANCE	
	o unexcused absences (absences that are in violation t forth by local school policy and by the relevant ning agreement).	Individual has 1 unexcused absence (an absence that is in violation of procedures set forth by local school policy and by the relevant collective bargaining agreement).
CP 2	ON-TIME ARRIVAL	
violation of proce	unexcused late arrivals (late arrivals that are in edures set forth by local school policy and by the e bargaining agreement).	Individual has 1 unexcused late arrival (a late arrival that is in violation of procedures set forth by local school policy and by the relevant collective bargaining agreement).
CP 3 POLICIES AND PROCEDURES		
procedures (for e	s follows DCPS and local school policies and xample, procedures for submitting student discipline s for appropriate staff attire).	With rare exception, individual follows DCPS and local school policies and procedures (for example, procedures for submitting student discipline referrals, policies for appropriate staff attire).
CP 4 RESPECT		
-	s interacts with students, colleagues, parents/ ommunity members in a respectful manner.	With rare exception, individual interacts with students, colleagues, parents/guardians, and community members in a respectful manner.

SIGNIFICANTLY BELOW STANDARD

Individual has **2 or more** unexcused absences (absences that are in violation of procedures set forth by local school policy and by the relevant collective bargaining agreement).

Individual has **2 or more** unexcused late arrivals (late arrivals that are in violation of procedures set forthby local school policy and by the relevant collective bargaining agreement).

Individual **demonstrates a pattern** of failing to follow DCPS and local school policies and procedures (for example, procedures for submitting student discipline referrals, policies for appropriate staff attire) OR individual has committed a **single egregious act** in violation of DCPS and/or local school policies and procedures as determined by the school leader.

Individual **demonstrates a pattern** of failing to interact with students, colleagues, parents/guardians, or community members in a respectful manner OR individual has committed a **single egregious act** of disrespect as determined by the school leader.

What does this section explain?

This section is designed to help you understand how all of the components of your assessment will come together to form an overall IMPACT score and rating.

Step 1

We begin by identifying your overall score for each component of your assessment. Recall that, for all components other than Core Professionalism, the score will always range from 4.0 (highest) to 1.0 (lowest).

Step 2

We then multiply each component score by its percentage from the pie chart at the beginning of this guidebook. This creates weighted scores for each component. The chart below provides an example.

COMPONENT	COMPONENT Score	PIE CHART Percentage	WEIGHTED Score
Essential Practices (EP)	3.7	x 55	= 203.5
LEAP Leadership Framework (LLF)	3.8	x 20	= 76.0
Teacher-Assessed Student Achievement Data (TAS)	4.0	x 15	= 60.0
Commitment to the School Community (CSC)	3.5	x 10	= 35.0
Core Professionalism (CP)	Meets Standard	N/A	No Change

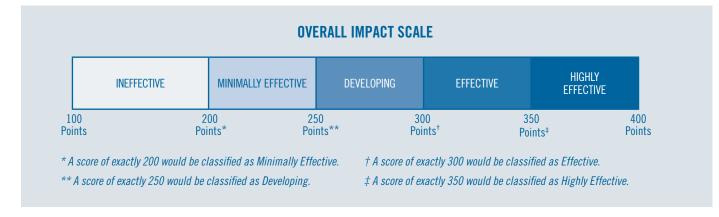
Step 3

We then add the weighted scores to arrive at a total score. The total score will always be between 100 and 400.

Step 4

We then adjust your total score based on your rating for Core Professionalism. If your rating for this component is Meets Standard for both cycles, then your total score remains unchanged. If not, then 10 points are subtracted from your total score for each cycle in which your rating is Slightly Below Standard, and 20 points are subtracted for each cycle in which your rating is Significantly Below Standard. In the example above, the individual's rating for all cycles is Meets Standard, so no points have been subtracted.

Step 5



Finally, we take your adjusted score and use the scale below to arrive at your final IMPACT rating.

Step 6

Your final IMPACT rating will determine your advancement up the Leadership Initiative for Teachers (LIFT) ladder as shown below. Once you've entered a particular stage, you will remain there until you earn the requisite consecutive Effective and/or Highly Effective ratings to progress to the next stage. You cannot move backwards along the ladder; you can only advance. Refer to the LIFT guidebook on the DCPS website for additional detail.



Note: If you are not employed by DCPS for the entire year (for example, because you joined the school system partway through the year), or if, while employed by DCPS, you have an absence which causes you to miss one or more of your assessments, DCPS may at its discretion make adjustments to the IMPACT system to ensure that you receive a final IMPACT score for the year. These adjustments may include, among other things, changing deadlines, changing the number of assessments, and changing the type of assessment. Also, if unexpected circumstances interfere with the completion of one or more of your assessments, DCPS may nevertheless issue a final IMPACT score and consequences based on the remaining assessments. Finally, DCPS reserves the right to make any additional modifications to the IMPACT system during the school year. DCPS will provide notice of any such modifications prior to their implementation. (For the purposes above, "assessments" refers to observations, conferences, holistic reviews, data, and other means of measuring performance.)

What do these ratings mean?

Highly Effective: This rating signifies outstanding performance. As teachers earn Highly Effective ratings, they are eligible to advance to the next Leadership Initiative For Teachers (LIFT) career stage, giving them access to a variety of leadership opportunities, as well as increased recognition. Members of the Washington Teachers' Union (WTU) and Council of School Officers (CSO) are eligible for additional compensation as outlined in the IMPACT*plus* section of this guidebook. All individuals rated as Highly Effective will progress normally on their pay scales.

Effective: This rating signifies solid performance. These individuals will progress normally on their pay scales. As teachers earn Effective ratings, they are eligible to advance to the next LIFT career stage (up to the Advanced Teacher stage), albeit at a slower pace than teachers who earn Highly Effective ratings. Members of the Washington Teachers' Union (WTU) may be eligible for additional compensation as outlined in the IMPACT*plus* section of this guidebook.

Developing: This rating signifies performance that is below expectations. If after three years, an individual, regardless of union affiliation or position change, does not move beyond the Developing rating, he or she will be subject to separation.

Minimally Effective: This rating signifies performance that is significantly below expectations. A WTU or CSO member who earns a Minimally Effective rating will be held at his or her current salary step. If an individual, regardless of union affiliation or position change, receives two consecutive Minimally Effective ratings, he or she will be subject to separation.

Ineffective: This rating signifies unacceptable performance. Individuals, regardless of union affiliation or position change, who receive this rating for one year will be subject to separation.

No Consequences: This is not a rating. It instead signifies that after review, the final IMPACT score you received will not have any IMPACT related consequences associated with it. Your IMPACT evaluation for this school year will not result in any of the consequences or rewards that may normally be associated with your final IMPACT score; however, in the event your school needs to reduce or excess employees during the following school year, your IMPACT score may be used. For more information on why you did not receive a rating, you can reach out to the IMPACT team.

Note: When an individual transitions to a different IMPACT group, the prior year(s) IMPACT rating(s) will be linked to any subsequent IMPACT ratings for separation determinations.

If I have a concern about my rating, whom should I contact?

If you ever have a concern, contact the IMPACT team at 202-719-6553 or impact.dcps@k12.dc.gov.

If I earn a Minimally Effective rating and then a Developing rating, will I have one more year to improve?

Yes, you will have one additional year to improve your performance to Effective or Highly Effective. However, if you receive a third consecutive rating that is below expectations (i.e., Ineffective, Minimally Effective, or Developing), you will be subject to separation regardless of union affiliation or position change.

If I earn a Developing rating and then a Minimally Effective rating, will I have one more year to improve?

No. In this case, your performance will have declined from below expectations (Developing) to significantly below expectations (Minimally Effective). As a result, you will be subject to separation regardless of union affiliation or position change.

What can I do if I disagree with my final rating?

If you receive a final IMPACT rating of Ineffective, Minimally Effective, or Developing and you would like to appeal your rating, you may file a formal appeal to the Chancellor. A three-member panel comprised of senior leaders in DCPS will convene to review all appeals and provide a recommendation to the Chancellor who will make a final decision. More information regarding the Chancellor's Appeals Process will be shared with eligible employees.

Note: Employees may have other appeals options available through their union's collective bargaining agreement and are encouraged to contact their union representative for more information.

What is IMPACTplus?

IMPACT*plus* is a performance-based compensation system for members of the Washington Teachers' Union (WTU) and Council of School Officers (CSO) who are evaluated under IMPACT.

Who is eligible for IMPACTplus?

Any WTU member who earns an IMPACT rating of Highly Effective is eligible for an annual bonus. Teachers in Groups 1–7 at high-poverty schools are eligible for base salary increases upon reaching the Advanced, Distinguished, or Expert LIFT stages.

How do I know if I am a WTU member?

Teachers, instructional coaches, counselors, school librarians, and others are part of the WTU. If you are not sure about your status, you may contact Human Resources at 202-442-4090 or the WTU at 202-293-8600.

How will I know if I received a Highly Effective rating?

To access this information, log into the IMPACT database at impactdcps.dc.gov. If you need assistance logging in, you may contact the IMPACT team at 202-719-6553 or impact.dcps@k12.dc.gov.

Do I need to be a full union member to be eligible for IMPACT*plus*?

No. You only need agency fee status to be eligible for IMPACT*plus*. To learn more about this status, you may contact the WTU at 202-293-8600.

How does it work?

For teachers, IMPACT*plus* has two parts: an annual bonus and an increase in base salary.



PART 1: ANNUAL BONUS

How does the annual bonus work?

The chart below describes the bonus structure.

YOUR IMPACT Rating	YOUR SCHOOL'S Poverty level	YOUR Bonus	YOUR ADD-ON IF YOU ARE In one of the CSI Schools	YOUR TOTAL POSSIBLE Annual Bonus
	High-Poverty		Additional \$10,000	\$20,000
Highly Effective	Low-Poverty	\$2,000	n/a	\$2,000

How do I know my school's poverty level?

Each school's poverty level is listed on the IMPACT*plus* page on Canvas. If you work at more than one school, we will use the average of your schools' free and reduced-price lunch rates.

What are the Comprehensive Support and Improvement (CSI) Low Performing schools?

The Office of the State Superintendent (OSSE) determines the Comprehensive Support and Improvement designations based on a school's School Transparency and Reporting (STAR) Framework score. All schools are ranked by their summative index score, calculated by the accountability metrics. The schools that score in the bottom 5% in the city on the STAR Framework as compared to their peers are designated as Comprehensive Support and Improvement (CSI) Low Performing schools, and current designations last for 2 years or until the next round of designations. For more information on CSI schools, please visit OSSE's website at osse.dc.gov/ investmentinschools.

Why do teachers in high-poverty and Comprehensive Support and Improvement (CSI) Low Performing schools receive higher bonuses?

One of the goals of IMPACT*plus* is to help our highest-need schools attract and retain outstanding staff members. This is why we are offering higher bonuses to the individuals who serve in these schools.

How do I know if I work in one of the Comprehensive Support and Improvement (CSI) Low Performing schools?

If you are not sure, please ask your administrator or refer to the IMPACT*plus* page on Canvas. You may also contact the IMPACT team at 202-719-6553 or impact.dcps@k12.dc.gov.

If I *retire* at the end of the school year, will I be eligible for the bonus?

Yes. Note that, if you retire before the end of the school year, you will not be eligible for IMPACT*plus.*

Will the bonus count toward my pension calculation?

No.

If I *resign* at the end of the school year, will I be eligible for the bonus?

No. In addition to recognizing and rewarding excellent staff members, IMPACT*plus* aims to retain them. Thus, to be eligible for the bonus, you must be a new entrant to the retirement system OR return to DCPS the following year and be employed by DCPS at the time of the bonus distribution.

If I am separated from the school system for disciplinary reasons, will I be eligible for the bonus?

No.

If I am employed by DCPS for only part of the school year, will I receive the full bonus?

No. Assuming you are employed by DCPS (or are a new retiree) at the time of the bonus distribution, your bonus will be prorated according to the number of full months you worked during the school year in which you earned the Highly Effective rating.

If I am on leave at the time of bonus distribution, will I be eligible for the bonus?

Teachers on FMLA leave at the time of bonus distribution will receive the bonus at that time. If you are on a different kind of leave, please consult the IMPACT *plus* page on Canvas or contact the IMPACT team for additional information about bonus eligibility at 202-719-6553 or impact.dcps@k12.dc.gov.

Are there any conditions attached to accepting this bonus?

Yes. After accepting the bonus, you will no longer have access to the "extra year," early retirement, or buyout options if you are excessed at any time in the future and cannot find a placement at another school.

Am I required to accept the bonus?

No. If you would prefer not to give up the "extra year," early retirement, or buyout options related to excessing, you may forgo the bonus.

How will I communicate with DCPS whether I want to accept the bonus?

Once final IMPACT ratings are available, the IMPACT team will notify you via email if you are eligible for an IMPACT*plus* bonus. You will submit your acceptance decision by logging into the IMPACT database at impactdcps.dc.gov. DCPS will provide more details at that time.

When will I receive my bonus?

Upon confirmation that you have returned to DCPS the following school year or retired, DCPS will disburse all bonuses in the following academic year.

Will the bonus be subject to taxes?

Yes.

If I have additional questions about the annual bonus, whom should I contact?

Please contact the IMPACT team at 202-719-6553 or impact.dcps@k12.dc.gov.

PART 2: INCREASE IN BASE SALARY

How does the increase in base salary work?

Base salary increases for teachers align with the Leadership Initiative For Teachers (LIFT)* career ladder.

YOUR SCHOOL'S Poverty level	YOUR LIFT STAGE	YOUR SERVICE CREDIT
	Advanced	2 Years
High-Poverty	Distinguished	5 Years ⁺
	Expert	5 Years⁺

⁺ In addition to the five-year service credit, teachers at the Distinguished Teacher stage will move to the master's degree salary band if not already there, and teachers at the Expert Teacher stage will move to the PhD salary band if not already there.

ADVANCED TEACHER STAGE

At the Advanced Teacher stage, teachers in high-poverty schools will be eligible for an increase in their base salaries in the form of a service credit. Advanced Teachers will be granted a two-year service credit, meaning that they will be paid as if they had two additional years in the system.

DISTINGUISHED TEACHER STAGE

At the Distinguished Teacher stage, teachers in high-poverty schools will be eligible for an increase in their base salaries. The base salary increase will take two forms. First, teachers will move to the master's degree salary band if they are not already there. Second, they will be granted a five-year service credit, meaning that they will be paid as if they had five additional years in the system.

EXPERT TEACHER STAGE

At the Expert Teacher stage, teachers in high-poverty schools will be eligible for an increase in their base salaries. The base salary increase will take two forms. First, teachers will move to the PhD salary band if they are not already there. Second, they will be granted a five-year service credit.

*The Leadership Initiative For Teachers (LIFT) is explained in full in a separate guidebook that is posted on the DCPS website.

How will my compensation increase over time through LIFT?

All Effective and Highly Effective teachers will continue to earn the annual step increases outlined in the Washington Teachers' Union contract. However, at the Advanced, Distinguished, and Expert Teacher LIFT stages, teachers in high-poverty schools will earn significantly larger base salary increases, as outlined on the previous page.

Will the service credit count for retirement eligibility?

No. Your retirement eligibility will still depend on the actual number of years you have worked in the school system.

For how many years do I need to teach in a high-poverty school in order to qualify for the base salary increase?

You must be teaching in a high-poverty school during the year in which you qualify for a service credit and during the following school year.

Are there any conditions attached to accepting the increase in base salary?

Yes. After accepting the increase, you will no longer have access to the "extra year," early retirement, or buyout options if you are excessed at any time in the future and cannot find a placement at another school.

Am I required to accept the increase in base salary?

No. If you would prefer not to give up the "extra year," early retirement, or buyout options related to excessing, you may forgo the increase in base salary.

If I reach the Expert stage at a lowpoverty school, am I permanently ineligible for the base salary increase?

No. A teacher who reached the Expert Teacher stage at a low-poverty school will become eligible if he or she moves to a high-poverty school, earns two consecutive Highly Effective ratings, and teaches in a high-poverty school for an additional year. In this circumstance, the teacher will be awarded the base salary increase at the start of the third consecutive year in a high-poverty setting.

This policy applies only to teachers who entered the Expert Teacher LIFT stage immediately before or after teaching in a low-poverty school, and who were previously ineligible for the service credits and education level promotion associated with this stage. Please note that teachers may not retroactively receive credits associated with the Advanced or Distinguished stages, or service credits for which they were previously eligible but declined.

If I have additional questions about the increase in base salary, whom should I contact?

Please contact the IMPACT team at 202-719-6553 or impact.dcps@k12.dc.gov.





CONCLUDING MESSAGE

This system is called "IMPACT" because you, the adults serving in our schools, have the ability to make a dramatic, positive impact on our students' lives. In fact, DCPS is on the rise because great educators and staff like you support our students in and outside the classroom. The vibrant, dedicated, and diverse adults in our schools drive our achievements, including a rising enrollment rate, improved student achievement, and increased student satisfaction.

While the goals we set for our students and ourselves are bold, they represent what we can and must do, together, to ensure that our students receive a first-rate education that will open a world of possibilities for them.

Through our collective commitment to excellence and equity, our school leaders, teachers, staff, parents, community partners, and students, we will keep DCPS rising!



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