

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. Contract Number		Page of Pages	
				1		8	
2. Amendment/Modification Number A001		3. Effective Date February 24, 2017		4. Requisition No.		5. Solicitation Caption Value Added Measures	
6. Issued by: District of Columbia Public Schools (DCPS) Office of Contracts and Acquisitions 1200 First Street, N.E., 11 th floor, Washington, D.C. 20002				7. Administered by (If other than line 6)			
8. Name and Address of Contractor (No. street, city, county, state and zip code)				9A. Amendment of Solicitation No. GAGA-2016-R-0069			
				9B. Dated (See Item 11) February 16, 2017			
				10A. Modification of Contract/Order No.			
				10B. Dated (See Item 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) BY ACKNOWLEDGING RECEIPT OF THIS AMENDMENT ON EACH COPY OF THE OFFER SUBMITTED; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): THE CHANGES CLAUSE, The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
C. This supplemental agreement is entered into pursuant to authority of:							
D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return _____ copy to the issuing office.							
14. Description of Amendment/Modification (Organized by UCFI Section headings, including solicitation/contract subject matter where feasible.) Request for Proposal No. GAGA-2016-R-0069 for Value Added Measures is hereby amended as follows: A. The deadline for submission of proposals in response to this solicitation has been extended to Wednesday, March 8, 2017 by 12:00 PM EST. B. On page 47, L.2.3, delete and replace with: "Each page shall have margins of at least 1" on the top, bottom, and each side of the page. Header/footer information (which does not include any information to be evaluated) may be included in 1" margin space. The font (typewritten or printed letters) shall be 12-point Calibri (with exception of pre-printed product specific information). Continued on page 2.....							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer			
				Glorious Bazemore			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
						2/28/17	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

Continued from page 1.....

Each page should have a page number throughout all proposal documents submitted by the Offeror. No page reduction is permitted except for organization charts or other graphic illustrations. In those instances where reduction is allowable, Offeror shall ensure that the print is easily readable; no less than 8-point font on graphs and 10-point font on tables. Offeror's proposals shall not exceed the page or size limitations set forth above. All page limits referenced below do not include tables, graphs, and appendices.

- B. Include the following on page 34, Section I.8A.6 (Insurance Requirements): Cyber Liability Insurance. The Contractor shall provide Cyber Liability Insurance, with limits not less than \$2,000,000 per occurrence or claim, \$2,000,000 aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Contractor in this agreement and shall include, but not limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

- C. On page 39, delete the document descriptions for J.2, J.5 and J.6 and replace with the following:

J.2 – U.S. Department of Labor Wage Determination No. 2015-4281, dated 12/31/2016

J.5 – Way to Work Amendment Act of 2016 – Living Wage Notice

J.6 – Way to Work Amendment Act of 2016 – Living Wage Fact Sheet

- D. DCPS responds to the prospective offerors' questions as set forth below:

- Q1. Will this project include both the DCPS and charter schools? How many schools total will be included?**

- A1. This procurement will only include District of Columbia Public schools (no charter schools) and approximately 110 schools.

- Q2. Regarding section L.2.3, "All page limits referenced below do not include tables, graphs, and appendices. Please prepare proposal no more than 15 pages long and submit a detailed price proposal to include the labor categories, estimated number of hours you propose for each category, fixed loaded rates for each category and other direct costs (material, travel, etc.) submitted by a detailed price breakdown which correspond with the CLIN information in Section B and included a total proposed price."**

Does "proposal no more than 15 pages long" only apply to the Technical volume? If yes, is the price volume page limited?

- A2. Yes the 15 page limitation only applies to the Technical Proposal. There is no page limit for the price proposal.
- Q3. What content is required to be included in the 15 page limit? Can resumes, references, and select documentation be provided as Appendices?**
- A3. Per page 40, Section L.2.3 “All page limits referenced below do not include tables, graphs, and appendices”. Resumes and list of references may be provided as attachments that do not towards the 15 page limit for the technical evaluation.
- Q4. Regarding section L.2.3, please confirm the font required in L.2.3 is 12-point Calibri.**
- A4. Yes, the correct font should be “Calibri”. This change will be reflected in Amendment 001 to the solicitation.
- Q5. L.2.8.1.B. Subfactor 1b. Historical VAM Research and Model Recommendations (Section C.5.1.2) describes a “list” of references while L.17.1.(c) contemplates “letters of reference” are provided.**
- L.2.8.1.B The offeror shall submit a list of at least three (3) comparable work/client references, preferably including one other government agency, for which the company has conducted same or similar services to include: -Company Name (contact name, address, email, & phone number), contract dollar value including when contract start & ended, brief description of services provided, number of assigned staff (key personnel).*
- L.17.1.(c) Has a satisfactory performance record (submission with proposal at least three (3) letters of reference and/or performance evaluation from existing commercial or government contracts with relevant services based on this solicitations requirements);*
Please confirm a list of references is acceptable.
- A5. On page 41, Section L.2.8 states: “The Offeror shall provide the following documentation for the Technical Proposal” and Section L.2.8.1B states “Offeror shall submit a list of at least three (3) comparable work/client references...”. On page 47, Section L.17 states “the prospective contractor must submit relevant documentation with its proposal”. To clarify, the submission requests a list of references to be submitted for evaluation purposes in accordance with Section L.2.8.1B and a list of submitted for Section L.17.1 requests a “at least three (3) letters of reference and/or performance evaluation from existing commercial or government contracts with relevant services based on this solicitations requirements” to determine responsibility for prospective contract.
- Q6. Regarding Section C.5.3.3., “The contractor shall deliver finalized teacher VAM scores using data from prior school year(s) for evaluation as soon as possible upon receipt of PARCC test results but not later than 3 weeks from receipt.” Please define “prior school year(s)” – does this mean finalized teacher VAM scores from the 2016-17 school year OR the 2015-16 school year would be delivered in June or July 2017?**
- A6. On page 10 in Section C.5.3.3 refers only to the 2016 -17 VAM scores. For more information on the deliverable timeline, please see section F.3. Additionally, information on the historical VAM scores can be found on page 8 in Section C.5.1.2.
- Q7. Is the submission of a subcontracting plan a commitment to hire those subcontractors at those dollar amounts?**

A7. Yes, per page 25 in Section H.9.2 (Subcontracting Plan) “The plan shall be submitted as part of the proposal and may only be amended after award with the prior written approval of the CO and Director of DSLBD. Any reduction in the dollar value of the subcontracted portion resulting from an amendment of the plan after award shall inure to the benefit of the District”.

Q8. Essentially, does the subcontractor plan submitted with the offer become definite if the offer is accepted, or is there an opportunity for further refinement of the subcontracting plan based on final negotiations between the agency and the prime?

A8. Per page 25 in Section H.9.2 (Subcontracting Plan) “The plan shall be submitted as part of the proposal and may only be amended after award with the prior written approval of the CO and Director of DSLBD”.

Q9. If a subcontracting plan does not meet the 35% threshold, is the underlying offer disqualified?

A9. All contractors shall execute their best efforts in submitting the required mandatory subcontracting plan with their proposals for review.

Q10. Are additional points awarded to offers that surpass the 35% threshold? Are points reduced for failure to meet the 35% threshold?

A10. No there are no additional points awarded to offers that surpass the 35% threshold and no there are not any points reduced for failure to meet the 35% threshold. Also on page 53, Section M.5.2 of the solicitation states “Notwithstanding the availability of the preceding preferences, the maximum total preference to which a certified business enterprise is entitled under the Act is the equivalent of twelve (12) points on a 100-point scale for proposals submitted in response to this RFP. There will be no preference awarded for subcontracting by the prime contractor with certified business enterprises”.

Q11. When would an offeror seek a waiver of the 35% requirement?

A11. Request for waivers by an offeror can only be facilitated by the contracting officer.

Q12. Section J: Attachments lists nine attachments incorporated into the solicitation by reference. Please confirm that only Attachment J.7: Tax Certification Affidavit, Attachment J.8: Bidder/Offeror Certification, and Attachment J.9: Subcontracting Plan are required with the proposal.

A12. All Offerors are required to submit the following Attachments J.3, J.4, J.7, J.8, & J.9 with their proposal.

Q13. Are the letters of reference supposed to be included with the offeror's proposal or can they be sent separately?

A13. If the question is referencing the letters of reference on page 48, Section L.17.1(c) which states “submission with proposal at least three (3) letters of reference”. In addition, on page 47, Section L.17 it states” the prospective contractor must submit relevant documentation with its proposal.

Q14. Section C.5.5 says "In addition, the contractor shall provide a technical manual for the reporting system that provides user, design, and code documentation, as defined under Educator Reporting." Can DCPS clarify this requirement, specifically what is meant by

"user", what the "design" refers to, and what type of code documentation is being requested? Would it suffice to provide all the documentation needed so that authorized users can use the reporting tool and understand their score reports?

A14. The documentation information in this section (C.5.5) may be requested if necessary. User is defined as an educator and may be a teacher or administrators which work at DCPS. Design refers to the contractor's educator reporting system or mechanism. Code documentation is any necessary coding or algorithm used for educator evaluation tool (as applicable upon DCPS request only). Yes, upon request, it would suffice to provide all the documentation needed so that authorized users can use the reporting tool and understand their score reports.

Q15. Concerning the \$250,000 threshold to comply with the Department of Small and Local Business Development 35% subcontracting requirement as noted in sections B.4 (page 4) and H.9.1.1 (page 24), is the \$250,000 figure based on the annual amount, or is it for the duration of the contract – base year plus the four option years? For example if the Grand Totals for each of the five year amounted to \$240,000 then the total dollar volume of the contract would be \$1,200,000; however, the annual amount would never exceed the \$250,000 threshold. In the example I just provided would such a bid be subject to the subcontracting requirement?

A15. The threshold would apply annually to each year of the contract, base year and all option years individually for the duration.

Q16. Similar to my first question, is the \$300,000 threshold for the First Source Employment Act of 1984 counted annually, or is it for the duration of the contract – base year plus the four option years?

A16. The threshold would apply annually to each year of the contract, base year and all option years individually for the duration.

Q17. For section L.17.1 (pages 47 and 48), should we include all of the supporting materials identified in L.17.1 in an appendix titled "General Standards or Responsibility"?

A17. Per page 47, Section L.17 it states "the prospective contractor must submit relevant documentation with its proposal". This information can be included in an appendix which corresponds with the section information, i.e. L.17.

Q18. Can a small business which is in the process of registering with the Department of Small and Local Business Development to be counted towards the 35% subcontracting threshold?

A18. Per page 25, Section H.9.2 which states the requirements for each subcontracting plan, which includes (2) "A current certification number of the small or certified business enterprise".

Q19. To be eligible to become a CBE Certified Contractor with the Department of Small and Local Business Development, does a small business need to be based in the District of Columbia?

A19. Yes, however please contact the DC Department of Small and Local Business Development (DSLBD) for specific information on certification requirements necessary to become a CBE.

Q20. Will this project include both the DCPS schools and charter schools? If so, do the charter schools administer any additional standardized assessments that might be used in the VAM?

- A20. No charter schools are included, only District of Columbia Public Schools.
- Q21. Can you please provide a breakdown of unique tested students by grades 3rd thru 12th grade? Or should bidders use the latest “DC PARCC Scores” spreadsheet from <http://dcps.dc.gov/publication/dcps-data-set-parcc> to determine overall counts by grade for PARCC & MSAA, which total 20,422?**
- A21. For planning purposes bidders can use the latest scores, as indicated in the link, but the number of students may vary.
- E.** This Amendment 001 includes the attached Attendance from the Pre-proposal conference 02/17/17.



Program/School: Office of Instructional Practice

IFB Solicitation No: GAGA-2016-R-0069: Value Added Measures for Educator Effectiveness

Pre-Proposal Conference – February 17, 2017 at 12:00 PM

ATTENDANCE SHEET

Name	Title	Agency/Business	Phone Number	E-Mail
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Steven Pummill	Director	Tandem Conglomerate	703 629-7058	Steven.pummill@tandemconglomerate.com
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DISTRICT OF COLUMBIA
PUBLIC SCHOOLS

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Edward Wofford	senior associate	CRP, Inc.	301-827-7570	cwofford@crpcorp.com
Ernest Morgan	VP Communications	Education Analytics	608-466-4966	emorgan@edanalytics.org
Tina Craun	Director of District Partnerships	Learning Sciences	301-272-0163	tcraun@learningsciences.com
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Please use this address for procurement-related emails



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ATTENDANCE SHEET

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