

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number GAGA-2018-Q-0036	Page of Pages 1 2	
2. Amendment/Modification Number Amendment No. 001	3. Effective Date 04-24-2018	4. Requisition/Purchase RQ984184	5. Solicitation Caption: Student Classroom, Teachers, and Cafeteria Furniture		
6. Issued by: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street, N.E., 9 th Floor Washington, DC 20002		Code	7. Administered By: (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code number) Code Facility		9A. Amendment of Solicitation No. GAGA-2018-Q-0036			
		9B. Dated (See Item 11) April 12, 2018			
		10A. Modification of Contract/Order No.			
		10B. Dated (See Item 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning one (1) copy of the amendment; (b) acknowledging receipt of it by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.					
B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation data, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return one (1) copies to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The purpose of this Amendment is to answer and post DCPS answers to the questions as follows: <u>Proposals Due: 10:00am EST, Monday April 30, 2018.</u> All terms and conditions of the solicitation remain unchanged in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
15B. Name of Contractor (Signature of person authorized to sign)	15C. Date Signed	16B. District of Columbia (Signature of Contracting Officer)	16C. Date Signed		

Question No. 01:

1. Provide copy of this solicitation.
2. Is this on Amex Buy Down Program?
3. Do we need to register?

Answer No. 01:

- a. To access this solicitation and all the attachments, please open this link <https://dcps.dc.gov/node/1323261>.
- b. Furniture is not on the Amex Buy Down program yet.
- c. Since the purchase of furniture is not on Amex Buy Down program, there is no need for registration.

Question No. 02:

Confirm what payment method will be used for this order? Will it be ordered through the Amex Program?

Answer No. 02

The payment method will be issuing "Purchase Order (PO)" since the furniture purchase is not on Amex Program.

Question No. 03

- a. Attachment B "Set-Aside" – does this mean companies must be CBE with a DC Supply Schedule for Furniture?
- b. Attachment B 3.1 – Period of Performance states 05/23/2018, and 12.7 – states that by submitting a quote offeror is representing they can meet the 05/23/18 date. Most manufacturer lines are 4 weeks ARO. With the bid due 04/30/18 even if awarded 05/01/18 this leaves 2 weeks for production and one for shipment. Please clarify; can the period of performance be changed to an ARO window?
- c. Please confirm one delivery point, 2000 Adams Place NE, and
- d. Normal business hours delivery.
- e. Attachment A references "Brand Name" products normally accepted and used in schools and other businesses. These products generally include a warranty ranging from 5 years to lifetime. Attachment B section 1.4 allows Brand, Equal, or Similar items but does not address minimum standards ranging from new vs used to warranty. Is there a minimum standard guideline for similar products that the District is requesting for similar items? IE: minimum warranty, ISO rating etc.

Answer No.03

- a. The companies must be CBE to submit proposal for this RFQ.
- b. DCPS will allow for industry business norms; however, if earlier deliveries are possible and feasible, will be preferred.
- c. The address is confirmed, and is listed again.
2000 Adams Place NE
Washington, DC 20018
- d. The normal business hours delivery is 7:30am to 3:30pm EST.

- e. Attachment A, SKU numbers were used from a catalog. If the SKU numbers are same and standard for these furniture items, "Brand Name", then DCPS will accept only products as standardized in this industry market. But if the SKU number are different and unique to each individual company, please use the description, and attach one-page detailed description with the picture (from your catalog) to make sure we are looking at the same item(s) from different companies (comparing apples with apples).

Question No. 04

Whether this will be an aggregate award?

Answer No. 04

Yes. The vendor/contractor shall propose for all the items in Attachment A.