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| AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT | 1. Contract Number | Page of Pages |
|  | 1 |  |
| 2. Amendment/Modification Number | 3. Effective Date | 4. Requisition/Purchase  | 5. Solicitation Caption: **Microsoft software, services and support. This contract will be an “Enterprise Education and Libraries Agreement (E&L Agreement.)”**  |
| **Amendment No. 002** | October 17, 2016 |  |  |
| 6. Issued by: | Code |  | 7. Administered By: (If other than line 6) |
| District of Columbia Public SchoolsOffice of Contracts and Acquisitions1200 First Street, N.E., 9th Floor Washington, DC 20002 |  |
| 8. Name and Address of Contractor (No. street, city, county, state  and zip code number)  |  | 9A. Amendment of Solicitation No. **GAGA-2016-I-0091** |
|  | 9B. Dated (See Item 11) **October 13, 2016**  |
|  | 10A. Modification of Contract/Order No. |
| Code |  | Facility |  |  | 10B. Dated (See Item 13)   |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS |
| [x] The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers [ ]  is extended. [x] is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning \_\_\_1\_\_\_\_\_\_\_ copy of the amendment; (b) acknowledging receipt of this amendment on each copy of the offer submitted; or (c) separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. |
| 12. Accounting and Appropriation Data (If Required) |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14. |
|  | A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A. |
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|  | B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in  paying office, appropriation data, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36,  Section 3601.2. |
|  | C. This supplemental agreement is entered into pursuant to authority of: |
|  | D. Other (Specify type of modification and authority) |
| **E. IMPORTANT:** Contractor [ ]  is not [x]  is required to sign this document and return \_\_1\_\_ copies to the issuing office. |
| 14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)The purpose of this Amendment is to provide: 1. Questions and answers,
2. Latest update and additional information.

See the attachment**All terms and conditions of the IFB/solicitation referenced remain unchanged and in full force and effect.** |
| 15A. Name and Title of Signer (Type or print) | 16A. Name of Contracting Officer |
| 15B. Name of Contractor(Signature of person authorized to sign) | 15C. Date Signed | 16B. District of Columbia(Signature of Contracting Officer) | 16C. Date Signed |