

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
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2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase	5. Solicitation Caption: Invitation for Bid (IFB)		
Amendment No. 001	02/09/2022		Janitorial Services		
6. Issued by: District of Columbia Public Schools (DCPS) Office of Contracts and Acquisitions 1200 First Street, N.E., 9 th Floor Washington, DC 20002		Code	7. Administered By: (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code number)		9A. Amendment of Solicitation No.			
		GAGA-2022-R-0024			
		9B. Dated (See Item 11) January 24, 2022			
		10A. Modification of Contract/Order No.			
Code		Facility		10B. Dated (See Item 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning one (1) copy of the amendment; (b) acknowledging receipt of If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.					
B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation data, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return one (1) copies to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
DCPS is issuing this Amendment 001:					
1. To post questions and answers (Qs & as) per attachment.					
See the attachment.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
15B. Name of Contractor			15C. Date Signed	16B. District of Columbia	16C. Date Signed
(Signature of person authorized to sign)			(Signature of Contracting Officer)		

No.	Questions	Answers
01	Is the number of hours for the Base Year (March 15, 2022, thru September 30, 2022) correct for the period of performance?	Please see the below corrections: CLIN 0001 – 8,000 Hours CLIN 0002 – 300 Hours, and CLIN 0003 – 3,000 Hours. The contract is Time & Material/Labor Hours. All the quantities are estimates only Not To Exceed. The number of hours is subject to change and based solely on an as-needed basis.
02	Can you clarify that vendors have to respond and be present on-site within an hour once DCPS issues a work to contractor?	For emergency purposes only, the vendor is expected to assign contractors to a DCPS site within one to two hours of notification.
03	What are DCPS policies regarding hiring our (contractor) employees?	DCPS does not have a policy in place regarding hiring contractor employees.
04	Can DCPS clarify if there is a specific format the proposal must follow?	Please carefully and thoroughly read the whole solicitation with focus and special attention to Sections C, L, and M . Section L provides instructions on preparing and submitting proposals.
05	Can you clarify if offeror expected to work on holiday and closures? If yes are those billable hours?	No, contractors will not be expected to work during holidays and closures.
06	Does DCPS ask the offerors must pay for both FBI and Background checks for all of contractor's employees? Or do you prefer one over the other?	The offerors will be directed by DCPS staff to complete the DCPS Clearance process. The offeror must maintain a record of cleared contractors and provide a copy to DCPS.
07	Can offeror verify that employees are vaccinated, or do you need individual vaccination cards?	Please read Section B.6 SPECIAL PROVISIONS RELATED TO THE COVID-19 EMERGENCY .
08	Will supervision be provided, or will we have to provide our own supervisor for the schools /locations under this solicitation?	Yes, DCPS will provide onsite supervision with the DCPS employee.
09	Will DCPS clarify Emergency Response about responding the telephone call from DCPS and the time to be at the location/schools?	The contractor must respond to emergency response within the hour and provide onsite labor within two hours.
10	Will DCPS clarify routine non-emergency response about responding the telephone call from DCPS and the time to be at the location/schools?	Non-emergency response time is expected within 24 hours of receipt of call from DCPS.

11	Page 1 – Does DCPS currently have a service provider(s) for these custodial services listed in the RFP? If so, can you share the service provider(s) and when they started with DCPS?	Yes, DCPS is currently working with the TPM Group since November 2021.
12	Page 1 – DCPS specifies “provide janitorial and deep cleaning custodial services augmentation at various DCPS schools and facilities as outlined in this Solicitation/Request for Proposal” Can you share how many schools are operating in the district and if the expectation is to provide services at any school location? If not, can you list the schools and their address locations?	There are a total of 118 operating schools and on any given day may require support.
13	Page 4 - B.3.1.1 The BASE YEAR - March 15, 2022, thru September 30, 2022 Is this the initial contract term and do the not to exceed total hours need to be adjusted for the shorter period?	Yes, the base year will begin on March 15 through September 30, 2022. The initial contract term and do not exceed hours is subject to change based on an as-needed bases. See Question and Answer Number 01.
14	Page 4 - B.3.1.1 The BASE YEAR – Is the Emergency Labor Hours (C.2.9.3) correct at 5000 hours for Base Year?	The Emergency Labor Hours is an estimate number of hours which is subject to change. See Question and Answer Number 01.
15	Page 8 – Scope: Is the in-House custodial staff of DCPS affiliated with or part of an affiliated Labor Union? If unionized, could you share which Union and provide a copy of their collective bargaining agreement or a contact at the union with that information? If unionized, does the district have the right to subcontract and has that been bargained with the union for the district?	Yes, DCPS custodial staff is affiliated with the Union - Teamsters. You can also download a copy of the bargaining agreement from DCPS website click here: https://dcps.dc.gov/page/dcps-union-collective-bargaining-agreements .
16	Page 9 - C.2.9.1 Janitorial Deep Cleaning and Laborer: Are the tasks listed for Deep Cleaning and Laborer part of the daily work required or is that an on-call billable event in addition to regular custodial cleaning?	The tasks listed for Deep Cleaning and Laborer is part of but not limited to daily work requirement.
17	Page 13 - C.7.3.3 Personnel Administration: This section talks about contractor coverage for non-workdays and inclement weather; however Page 3 of the RFP indicates: B.2.4 Holidays and school closures (including inclement weather) are not billable. Can you clarify contractor requirements?	DCPS will not require contractors to work during holidays and school closures.

18	<p>Page 14 – The contractor must have a minimum of 10 contract staff available upon award of the contract.</p> <p>Are the contractors staff members deployed to the entire district each day for the custodial and deep cleaning/laborer services?</p> <p>Does DCPS expect that need to vary daily above or below the 10-person threshold?</p>	<p>The total number of contractors will vary from day to day.</p>
19	<p>Page 16 - C.12 DCPS FURNISHED MATERIAL/INFORMATION DCPS will provide cleaning supplies, mops, broom, dusters, etc., as needed to perform this contract. Will DCPS provide consumables like paper, trash liners, etc. to each school or is the contractor required to supply that?</p>	<p>Yes, DCPS will provide all needed supplies.</p>
20	<p>Page 19 - F.1 TERM OF CONTRACT</p> <p>When does DCPS expect to provide award of the agreement following the evaluation?</p>	<p>The contemplated award date should be from March 15, 2022.</p>