

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number TBD	Page of Pages	
			1 5		
2. Amendment/Modification Number AMENDMENT No. 01	3. Effective Date 12/15/2021	4. Requisition/Purchase Request No.	5. Solicitation Caption Temporary Staffing Support (Covid Facilitators)		
6. Issued by: District of Columbia Public Schools Office of the Chief Resource Strategy Officer Contracts and Acquisitions Division 1200 First Street NE, Suite 9 th Floor Washington, DC 20002		Code	7. Administered by (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code)		X	9A. Amendment of Solicitation No. GAGA-2022-I-0221		
			9B. Dated (See Item 11) December 14, 2021		
			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>One (1)</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
	A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
	C. This supplemental agreement is entered into pursuant to authority of:				
X	D. Other (Specify type of modification and authority) 27 DCMR 1607.1 (A) (C) (D) AMENDMENT OF SOLICITATION BEFORE CLOSING DATE				
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>One (1)</u> copies to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
<p>The Solicitation has been amended as follows:</p> <p>1. <u>Delete:</u></p> <p><u>C.7.1 COVID Response Facilitators: School Level</u></p> <p>(a) Minimum of bachelor's degree (b) Experience with patient care or in the medical field a plus (c) Must be timely, flexible, and dependable (d) Spanish language skills a plus (e) Must be fully vaccinated against COVID-19</p>					

2. Insert:

C.7.1 COVID Response Facilitators: School Level

- (a) Associates degree or Minimum of bachelor’s degree preferred
- (b) Experience with patient care or in the medical field a plus
- (c) Must be timely, flexible, and dependable
- (d) Spanish language skills a plus
- (e) Must be fully vaccinated against COVID-19

3. Answers to the questions submitted by prospective bidder(s), in accordance with section L.8 “QUESTIONS ABOUT THE SOLICITATION”, in which the prospective bidder(s) shall submit questions no later than 12pm EST, Thursday, December 15, 2021, are hereby included with this amendment as Attachment ‘A’.

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.

15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer	
		LaVeta Hilton	
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia	16C. Date Signed
<small>(Signature of person authorized to sign)</small>		<small>(Signature of Contracting Officer)</small>	

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Attachment A

Question #: Due to the detailed information requested, and the quick turnaround time, will the district consider extending the due date of this solicitation?

Answer: No. The District has an immediate need to provide the services and cannot extend the solicitation due date.

Question #: How many vendors does the district expect to award a contract to for the services requested in this solicitation?

Answer: In accordance with section L.1.1 “Most Advantageous to the District”:

The District intends to award a single contract resulting from this solicitation to the responsible offeror[s] whose offer[s] conforming to the solicitation will be most advantageous to the District, cost or price, technical and other factors, specified elsewhere in this solicitation considered. However, the District reserves the right to issue multiple awards to the responsible offeror[s] whose offer[s] conforming to the solicitation will be most advantageous to the District, cost or price, technical and other factors, specified elsewhere in this solicitation considered.

-AND-

In accordance with section L.1.2.2 : The District intends to award a single contract resulting from this solicitation to the responsive and responsible bidder who has the lowest bid.

Question #: Can the district please provide evaluation criteria, with points or percentages, for determining award?

Answer: GAGA-2022-I-0221 is an Invitation for Bid, which is awarded based on lowest, evaluated price. In accordance with section L.1.2.2, the District intends to award a single contract resulting from this solicitation to the responsive and responsible bidder who has the lowest bid. See section M “Evaluation Factors” page 49 for additional information on evaluation of bids.

Question #: When is the estimated contract award date and estimated start date for services?

Answer: The District anticipates awarded the contract on December 17, 2021 and the start date for services is January 3, 2022.

Question #: Can the district please clarify the total number of FTEs, per labor category, required?

Answer: In accordance with section B.6 “Price/Cost Schedule the total number of FTEs, per labor category are as follows –

One Hundred Sixteen (116) Temporary Staffing: Covid Response Facilitators (School Level); **and**
Four (4) Temporary Staffing: Covid Response Facilitators (Central Services)

Amendment #01: GAGA-2022-I-0221

Question #: What is the anticipated number of laptops and/or cell phones that will need to be supplied for contracted personnel?

Answer: It is anticipated that each contracted personnel will have their own laptop and/or cell phone. However, the laptop and/or cell phone is not required for the first day of services. The successful awardee will receive notification of deadline for contracted personnel having the required items during the post-award conference.

Question #: Is it the expectation that a Contract Tracer will be placed in each school, including charter schools?

Answer: Solicitation #GAGA-2022-I-0221 is seeking services for The District of Columbia Public Schools (DCPS), **not** Charter Schools. This solicitation requires Temporary Staffing Support (Covid Facilitators) as outlined in section C.5 Requirements, page 8 of the referenced solicitation.

Question #: Can the district please describe the supplies and materials that contracted providers will have access to at the district? (wifi, computer access, testing material, office supplies, etc.)?

Answer: The District of Columbia Public Schools will provide access to Wifi, office supplies, software access to required software to complete daily tasks, covid testing material, minor additional materials required to complete the daily tasks, etc.

Question #: In order to estimate mileage costs, how much travel between schools is expected for contracted staff?

Answer: DCPS does not anticipate any travel between schools. Solicitation GAGA-2022-I-0221 requires contracted personnel stationed at each school or DCPS site throughout the duration of the school/work day, in accordance with the sites listed in section C.5.28.

Question #: Can the district please clarify if a Bachelor's degree for Patient Care Technicians is preferred, or required (as the PCT position does not traditionally require that level of education)?

Answer: Solicitation #GAGA-2022-I-0221 does not include a requirement for a Patient Care Technician (PCT). The referenced solicitation requests services for Temporary Staffing Support (Covid Facilitators).

Question #: Will the district accept proposed bill rates for multiple labor categories outside of Clin 001 and Clin 002 (i.e. Medical Assistant, Patient Care Technicians, Contract Tracers, Field Directors, RN Supervisors, etc.)?

Answer: The District requires bid pricing in accordance with the labor categories provided in section B "Price/Cost Schedule – Labor Hours" of solicitation GAGA-2022-I-0221.

Question #: Is the district willing to award to any vendor deemed best responsive/most qualified, regardless of pricing?

Answer: GAGA-2022-I-0221 is an Invitation for Bid, which is awarded based on lowest, evaluated price. In accordance with section L.1.2.2, the District intends to award a single contract resulting from this solicitation to the responsive and responsible bidder who has the lowest bid. See section M "Evaluation Factors" page 49 for additional information on evaluation of bids.

Question #: Are fingerprints required for all contracted personnel?

Answer: Yes.

Question #: Can the district please clarify if responding vendors will need to submit any/all contract redlines at the time of bid response?

Answer: Solicitation GAGA-2022-I-0221 is an Invitation for Bid, and as such the District will not accept redlines to the solicitation.

Question #: Are these positions considered a replacement for the current COVID Screening Program RN Supervisors?
Answer: The positions/labor categories in Solicitation GAGA-2022-I-0221 are not replacements for current COVID Screening Program RN Supervisors.

Question #: Will any of the contracted personnel require a Nursing License?
Answer: The labor categories in solicitation GAGA-2022-I-0221 do not require personnel to have a nursing license.

Question #: Will any of the contracted personnel require a CPR Certification?
Answer: Solicitation GAGA-2022-I-0221 does not require contracted personnel to have CPR certification.

Question #: Are these positions considered Contact Tracers?
Answer: The positions/labor categories in Solicitation GAGA-2022-I-0221 are not considered as Contact Tracers.

Question #: Are responding vendors permitted to submit an additional pricing category for IT costs, rather than one all-encompassing hourly rates?
Answer: The District will evaluate Bid submissions for GAGA-2022-I-0221 in accordance with the pricing table in section B.6 "Price/Cost Schedule – Labor Hours", and section M "Evaluation Factors".

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