

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number		Page of Pages	
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2. Amendment/Modification Number Amendment No. 01		3. Effective Date September 20, 2021	4. Requisition/Purchase		5. Solicitation Caption: Mandatory Drug and Alcohol Testing	
6. Issued by: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street, N.E., 9 th Floor Washington, DC 20002			Code	7. Administered By: (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code number) Code Facility			9A. Amendment of Solicitation No. GAGA-2021-I-0060			
			9B. Dated (See Item 11) 09/20/2021			
			10A. Modification of Contract/Order No.			
			10B. Dated (See Item 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning one (1) copy of the amendment ; (b) acknowledging receipt of it by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. Accounting and Appropriation Data (If Required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.						
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.						
B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation data, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.						
C. This supplemental agreement is entered into pursuant to authority of:						
D. Other (Specify type of modification and authority)						
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.						
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The Solicitation has been amended as follows: 1. Provide the changes to the solicitation below. 2. DCPS response to questions (Qs and As) via Attachment A. <u>Offeror shall attach the signed copy of this amendment 01 with its bid.</u> All terms and conditions of the solicitation referenced remain unchanged in full force and effect.						
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer <i>Joan Aird</i>			
15B. Name of Contractor (Signature of person authorized to sign)		15C. Date Signed	16B. District of Columbia (Signature of Contracting Officer)		16C. Date Signed 9/20/2021	

Amendment No. 01
Invitation to Bid (IFB) No. GAGA-2021-I-0060

This amendment is being issued to make the following changes to the Solicitation IFB GAGA-2021-I-0060:

1. **DELETE** from Section C.2, Applicable Documents, item #5 Department of Transportation Rules and Regulations (49 C.F.R. Part 40).
2. **DELETE** Price Schedule for Base and Option Years 1-4 and **REPLACE** with the Following:

B.4.1 BASE YEAR (October 1, 2021 Through September 30, 2022)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
0001	Collecting urine specimens of employees, applicants, contractors and volunteers.	\$_____ each	5,130	\$
0002	Testing urine specimens at a laboratory certified by the Department of Health and Human Services (HHS), using the EMIT and GC/MS testing methods	\$_____ each	5,130	\$
0003	Verifying drug test results	\$_____ each	5,130	\$
0004	Administering certified BATs for employees, applicants, contractors and volunteers.	\$_____ each	130	\$
0005	Multiple training sessions for approximately 300 supervisors on drug and alcohol abuse and the detection of drug and alcohol abuse (i.e., training on reasonable suspicion of use). Each session should last approximately two (2) hours.	\$_____ per session	7	\$
0006	Litigation Package	\$_____ per pkg	7	\$
0007	Expert Testimony	\$_____ per hour	5	\$
B.4.1 Base Year Total				\$

B.4.2 OPTION YEAR ONE (October 1, 2022 through September 30, 2023)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
1001	Collecting urine specimens of employees and applicants	\$ _____ each	5,130	\$
1002	Testing urine specimens at a laboratory certified by the Department of Health and Human Services (HHS), using the EMIT and GC/MS testing methods	\$ _____ each	5,130	\$
1003	Verifying drug test results;	\$ _____ each	5,130	\$
1004	Administering certified BATs for employees and applicants	\$ _____ each	130	\$
1005	Multiple training sessions for approximately 300 supervisors on drug and alcohol abuse and the detection of drug and alcohol abuse (i.e., training on reasonable suspicion of use). Each session should last approximately two (2) hours.	\$ _____ per session	7	\$
1006	Litigation Package	\$ _____ per pkg	7	\$
1007	Expert Testimony	\$ _____ per hour	5	\$
B.4.2 Option Year One Total				\$

B.4.3 OPTION YEAR TWO (October 1, 2023 through September 30, 2024)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
2001	Collecting urine specimens of employees and applicants	\$_____ each	5,130	\$
2002	Testing urine specimens at a laboratory certified by the Department of Health and Human Services (HHS), using the EMIT and GC/MS testing methods	\$_____ each	5,130	\$
2003	Verifying drug test results;	\$_____ each	5,130	\$
2004	Administering certified BATs for employees and applicants	\$_____ each	130	\$
2005	Multiple training sessions for approximately 300 supervisors on drug and alcohol abuse and the detection of drug and alcohol abuse (i.e., training on reasonable suspicion of use). Each session should last approximately two (2) hours.	\$_____ per session	7	\$
2006	Litigation Package	\$_____ per pkg	7	\$
2007	Expert Testimony	\$_____ per hour	5	\$
B.4.3 Option Year Two Total				\$

B.4.4 OPTION YEAR THREE (October 1, 2024 through September 30, 2025)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
3001	Collecting urine specimens of employees and applicants	\$ _____ each	5,130	\$
3002	Testing urine specimens at a laboratory certified by the Department of Health and Human Services (HHS), using the EMIT and GC/MS testing methods	\$ _____ each	5,130	\$
3003	Verifying drug test results;	\$ _____ each	5,130	\$
3004	Administering certified BATs for employees and applicants	\$ _____ each	130	\$
3005	Multiple training sessions for approximately 300 supervisors on drug and alcohol abuse and the detection of drug and alcohol abuse (i.e., training on reasonable suspicion of use). Each session should last approximately two (2) hours.	\$ _____ per session	7	\$
3006	Litigation Package	\$ _____ per pkg	7	\$
3007	Expert Testimony	\$ _____ per hour	5	\$
B.4.4 Option Year Three Total				\$

B.4.5 OPTION YEAR FOUR (October 1, 2025 through September 30, 2026)

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
4001	Collecting urine specimens of employees and applicants	\$ _____ each	5,130	\$
4002	Testing urine specimens at a laboratory certified by the Department of Health and Human Services (HHS), using the EMIT and GC/MS testing methods	\$ _____ each	5,130	\$
4003	Verifying drug test results;	\$ _____ each	5,130	\$
4004	Administering certified BATs for employees and applicants	\$ _____ each	130	\$
4005	Multiple training sessions for approximately 300 supervisors on drug and alcohol abuse and the detection of drug and alcohol abuse (i.e., training on reasonable suspicion of use). Each session should last approximately two (2) hours.	\$ _____ per session	7	\$
4006	Litigation Package	\$ _____ per pkg	7	\$
4007	Expert Testimony	\$ _____ per hour	5	\$
B.4.5 Option Year Four Total				\$

3. **DELETE** Sections C.5.1 through C.5.5.2 and **INSERT** the following:

C.5.1 The Contractor shall not charge DCPS for any employees, contractors or volunteers that schedule a test but do not show up.

C.5.2 DCPS estimates testing approximately 5,130 individuals per year as follows:

Type of Test	Alcohol	Drug	Anticipated Number of Tests Per Year
Pre-Employment, Safety Sensitive	No	Yes	5000
Reasonable Suspicion, Post-Accident, Return-to-Duty, or following Treatment	Yes	Yes	130

C.5.3 Testing and Collection Locations

- **Pre-Employment Collections and Testing for Employee Applicants and Contractors:** All pre-employment testing for employee applicants and contractors should be conducted at any certified laboratory in the United States.
- **Reasonable Suspicion and blood alcohol Testing:** Reasonable Suspicion specimen collection and Blood Alcohol Testing should be conducted at any school site or facility where the employee, contractor or volunteer is assigned. Accordingly, DCPS requires a contractor capable of dispatching multiple collectors to various locations across Washington, D.C. within two hours of the request being made, during a given workday to administer urine collection and Blood Alcohol Test (BATs).
- **Specimen Testing:** At a certified laboratory in the United States.
- **Post-accident specimen collection:** At the site of the accident, the school or facility where the employee is assigned or a certified laboratory within Washington, D.C.
- **Reasonable Suspicion Training:** At any DCPS school site or facility.

C.5.4 Urine Sample Collection

C.5.4.1The contractor shall collect approximately 5,130 urine specimens of employees, applicants, contractors, and volunteers per year; sending specimens to labs for testing and receiving results.

C.5.4.2The contractor shall test urine specimens at a laboratory certified by the Department of Health and Human Services, using the EMIT and GC/MS testing methods.

C.5.4.3The contractor shall verify approximately 5,130 drug test results per year.

C.5.4.4DCPS will require both facility and on-site collection services. DCPS is a school system with over 120 locations throughout the District of Columbia.

1. Facility Collection Needs (Applicants, Contractors, and Volunteers):

- a. Timeline: DCPS will be performing pre-employment drug tests on applicants and employees, contractors and volunteers in safety-sensitive position beginning in October 2021, and according to the criteria set forth in Section C.4 of the solicitation.

DCPS began performing pre-employment drug tests on applicants in safety-sensitive position beginning in February 2013 and will continue to do so indefinitely.

b. Number of applicant collections: DCPS anticipates drug testing approximately 5,000 applicants for safety-sensitive positions for the 2021-22 school year.

c. Service: DCPS will need collector(s) capable of, and licensed/certified to, collect urine samples according to HHS guidelines for approximately 5,000 applicants between October 2021 and September 2022.

d. Substances tested:
I. Marijuana (THC)
II. Cocaine
III. Opiates
IV. Amphetamines

e. Initial Test: Each urine specimen will be subject to an initial Enzyme-Multiplied-Immunoassay Test (EMIT)

f. Confirmation Test: If a specimen tests positive for any of the aforementioned substances, the positive result must be confirmed using the Gas Chromatography/Mass Spectrometry (GC/MS) testing method.

2. On-site Collection Needs (Employees, Contractors and Volunteers):

a. Timeline: DCPS will be conducting reasonable suspicion and post-accident testing in October 2021 and continue through September 2022. DCPS started conducting reasonable suspicion and post-accident testing in October 2013 and will continue indefinitely.

b. Number of employees, contractor and volunteer tests:
I. DCPS anticipates performing an estimated 100 reasonable suspicion tests during the 2021-22 school year.
II. DCPS anticipates performing an estimated 5 post-accident tests during the 2021-22 school year.
III. DCPS anticipates performing an estimated 25 follow-up and return-to-duty tests during the 2021-22 school year.

3. Logistics/Location of collection:

a. DCPS will require the certified collectors to travel to various school locations, within two hours of the request being made, and collect specimens per HHS guidelines, maintain chain of custody, and deliver the samples to a certified laboratory with which it is affiliated.

- b. DCPS will notify the MRO/Collectors in advance of the individuals to be tested, and the locations where testing is to occur.

C.5.5 Breath Alcohol Testing (BAT)

C.5.5.1 The contractor shall administer and certify approximately 130 BATs per year for employees, contractors, and volunteers

C.5.5.2 DCPS will require both facility and on-site collection services. DCPS is a school system with over 120 locations throughout the District of Columbia.

1. Employee, Contractor & Volunteer BAT:

- a. Timeline: DCPS will be performing reasonable suspicion and post-accident, follow-up and return-to-duty testing on employees, contractors and volunteers, according to the criteria set forth in Section C.5 of this solicitation, beginning in October 2021
- b. Number of employee, contractor and volunteer tests:
 - I. DCPS anticipates performing an estimated 100 reasonable suspicion tests during the 2021-22 school year.
 - II. DCPS anticipates performing an estimated 5 post-accident tests during the 2021-22 school year.
 - III. DCPS anticipates performing an estimated 25 follow-up and return-to-duty tests during the 2021-22 school year.
- c. Service: DCPS will need collector(s) certified/licensed to administer BATs and review the results for the above-referenced volume of employee, contractor and volunteer tests.
- d. BAT location: BAT for DCPS employees, contractors and volunteers will have to occur at the employees', contractors' or volunteers' worksites in D.C., to minimize disruption of work. DCPS will need collector(s) capable of, and certified/licensed to, perform BAT for approximately 130 employees, contractors and volunteers per year.

Invitation to Bid (IFB) No. GAGA-2021-I-0060
Mandatory Drug and Alcohol Testing
Attachment A - Questions and Answers

Question #1: Who is currently performing the drug & alcohol testing services?

Answer: True Screen

Question #2: Are you able to provide current pricing?

Answer: To obtain a copy of the contract with current pricing you may submit a FOIA request online via the DC Government public FOIA Portal.

Question #3: A question regarding C.1.5 - • The database used by the MRO should be configured to communicate with DCPS' database to enable candidates to enter their own information and request a drug test.

More than likely our system will be able to be integrated to pull DCPS' database information to auto-populate drug screen requests once a candidate is selected, but all drug screen requests would have to be initiated by an authorized DCPS user/DER. Candidates are not able to self-request drug tests. Basically, once a DCPS user initiated a drug test for a candidate, the candidate would receive a text/email with instructions on where and when to go for their drug screen (for off-site testing). Is this acceptable?

Answer: Please clarify question - How will this work? Is it a link that can be added to DCPS "Selected for Hire" email?

Bidder clarification:

Yes, that's exactly how it would work. Through our donor access platform we can provide a static link that can be placed in email, website, or other electronic communication that will allow the donor to schedule their own drug test. It just needs to be initiated by DCPS, the candidate can't log into our platform and do it themselves.

Question #4: Just to confirm, there are employees under this contract that are subject to Department of Transportation drug and alcohol screening regulations?

Answer: No. Employees are not subject to Department of Transportation drug and alcohol screening regulations.

Question #5: Do I have to be a LSDBE to provide a quote

Answer: No.

Question #6: How many employees are we testing for?

Answer: Section C.5.2 of the Solicitation states, DCPS estimates testing approximately 5,130 individuals per year.

Question #7: Duration of the contract?

Answer: Section F.1 of the Solicitation states, “The term of the base year contract shall be from October 1, 2021 through September 30, 2022.

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