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| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | 1. Contract Number | Page of Pages 1 1 | |
| 2. Amendment/Modification Number 1 | | 3. Effective Date 10/16/2017 | | 4. Requisition/Purchase Request No. | |
| 5. Solicitation Caption Suspension Audit | | 6. Issued By: District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First Street, NE Washington, DC 20002 | | | |
| Code | | 7. Administered By (If other than line 6) District of Columbia Public Schools Office of Contracts and Acquisitions 1200 First street, NE, 9th Floor Washington, DC 20002 Mustafa Kakar, Tel: (202) 4425131 | | | |
| 8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) ALL PROSPECTIVE BIDDERS | | | (X) | 9A. Amendment of Solicitation No. GAGA-2018-I-0004 | |
| Code | | | 9B. Dated (See Item 11) 10/16/2017 | | |
| Facility | | | 10A. Modification of Contract/Order No. | | |
| | | | 10B. Dated (See Item 13) | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | |
| <input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | |
| 12. Accounting and Appropriation Data (If Required) | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14 | | | | | |
| A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A. | | | | | |
| B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2. | | | | | |
| C. This supplemental agreement is entered into pursuant to authority of: | | | | | |
| D. Other (Specify type of modification and authority) | | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return _____ copies to the issuing office. | | | | | |
| 14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The Solicitation is hereby amended as follows: 1. The IFB GAGA-2018-I-0004 issued on October 10, 2017 stimulated several questions from interested Bidders, therefore DCPS has amended the IFB via amendment number 1 to provide responses to the questions. 2. Delete C.5.1.2 - Recruitment 925 teachers) and insert C.5.1.2 - Recruitment (25 teachers) | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect | | | | | |
| 15A. Name and Title of Signer (Type or print) | | | 16A. Name of Contracting Officer Candance Butler | | |
| 15B. Name of Contractor (Signature of person authorized to sign) | | 15C. Date Signed | | 16B. District of Columbia  (Signature of Contracting Officer) | |
| | | | | 16C. Date Signed 17 Oct 17 | |



DISTRICT OF COLUMBIA PUBLIC SCHOOLS

IFB#GAGA-2018-I-0004 Suspension Audit

AMENDMENT #1

Issue Date: October 16, 2017

To All Prospective Offerors

The District of Columbia Public Schools (DCPS) issued the subject Invitation for Bidding (IFB) GAGA-2018-I-0004 on October 10, 2017. The ITB has stimulated several questions from interested Offerors. The purpose of this Amendment #1 is to provide responses to the offeror questions.

I. OFFEROR QUESTIONS AND DCPS RESPONSES:

1. C.4.1 states that a random selection of 10 schools will be included under the audit. How will these schools be chosen?

DCPS Response to Question 1:

DCPS will randomly select at least one (1) school within each of the eight wards within district. The selection will include elementary, middle and high school.

2. Because of the selection of the schools can significantly impact the scope of the audit (based on the student population sizes), how will this impact the bid process? Can firm provide a range of estimated fees based on varying population sizes?

DCPS Response to Question 2:

A firm fixed price is required to be considered for award; if a range is provided DCPS will consider the highest fee amount. Offerors should consider all the services they are being asked to provide, should DCPS require more than originally outlined a revised price will be requested.

3. Is a sample unit an individual student or an individual suspension? Meaning if a student selected for testing has more than one suspension, are we responsible for evaluating all his/her suspensions?

DCPS Response to Question 3:

DCPS is seeking an evaluation of student suspensions. If a student within the sample population has multiple suspensions documented during the audit period, the evaluation should include all suspensions for that student.

4. District received information of improper suspensions within schools (especially related to handicapped students). Allegations from parents and some employees. New strategic plan dealing with student discipline.

DCPS Response to Question 4:

Our new strategic plan includes a focus on student attendance, truancy and chronic absenteeism. Our goal is to understand the needs of our students and families in order that we can serve them better.

5. Is affected population actual reported suspensions or also disciplinary actions? Only based on initial suspension, not appeals.

DCPS Response to Question 5:

The affected population is based on the legitimacy of suspensions recorded in the system of record.

6. The deliverables and expectations set forth in the IFB require the review of significant amounts of data available across a number of data systems. Is it an accurate assumption that the data will be made available from DCPS and OSSE data systems, or that vendor will be provided data in hard copy or other form?

DCPS Response to Question 6:

DCPS will make the data available in electronic format.

7. DCPS has set forth a total of ten (10) schools associated with the scope for the audit and assessment. Can DCPS provide an estimated number of students associated with the assessment and audit (at least for the purpose of IFB pricing)?

DCPS Response to Question 7:

The number of students will be based on the student population recorded in the system of record at each of the schools selected in the sample. DCPS will select one (1) school from each of the wards within the district. All schools within the sample will not be large population schools.

8. DCPS has provided a very short response time for the referenced IFB. Will DCPS consider a one week extension to the IFB response date?

DCPS Response to Question 8: No

9. Will DCPS consider to modification of RFP to an ITB?

DCPS Response to Question 9: No

10. Section C.5 provides for minimum requirements for vendors responding to the IFB. Can the district provide specificity in regard to the IFB submission requirements related to these requirements? Specifically, as related to C.5.4, can DCPS provide some guidance in regard to what constitutes an acceptable response, and how an offer is required to “demonstrate past performance”.

DCPS Response to Question 10: provide a resume, contractor background info, past performance, etc....

**ALL OTHER TERMS AND CONDITIONS OF THIS SOLICITATION
REMAIN UNCHANGED**