DETERMINATION AND FINDINGS

**FOR**

**SOLE SOURCE PROCUREMENT**

**AGENCY:** District of Columbia Public Schools

**OFFICE:**  Cardozo Senior High School

**CONTRACTOR:** Communities in School

**CAPTION:** In School

# FINDINGS

**1. Authorization:**

Section 305, D.C. Code 2-305 Procurement Practices Act and 27 DCMR, Section 1701.1.

**2. Minimum Need:**

##### The District of Columbia Public School (DCPS) Cardozo Senior High School has a need for a contractor to provide students with supports to empower them to stay in school and achieve both their academic and personal goals.

Communities in School places highly qualified site coordinators directly into schools. Where they connect students and their families to critical community resources, tailored to each student's specific needs.

##### **Estimated Fair and Reasonable Cost:**

The estimated fair and reasonable price is $30,000.00.

**4. Facts Which Justify a Sole Source Procurement:**

A market research was performed by Patricia Bailey, Business Manager at Cardozo and it has been determined that Communities in Schools which also includes grant funding from the United Way of the National Capital Area, the Office of Vitim Services and Justice Grants and contributions from the Board of Directors best accommodate DCPS needs by providing students with a one-on-one relationship with a caring adult, we create a safe place to learn, a healthy start to a healthy future, a path toward marketable skills and a chance to give back to peers and the community as a current partner with Cardozo,

5. **Certification by Program Office:**

I hereby certify that the above findings and the market survey are correct.

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Date Patricia Bailey

6**. Certification by Contract Specialist:**

I hereby certify that the above findings are correct to the best of my knowledge and the anticipated prices to DCPS are fair and reasonable.

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Date Dana V Garnett Contract Specialist

## DETERMINATION

Based on the findings, in accordance with Section 305, D.C Code 2-303.5, Procurement Practices Act, and 27 DCMR Section 1701.1, it is hereby determined that the above facts justify the use of Sole Source procurement procedures. It is further determined that the anticipated costs are fair and reasonable and it is in the best interest of the District Government to award this procurement to 21C3 Leadership Development, LL.

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 Date Contracting Officer